



State Bar
of Georgia

BOG BOARD BOOK

**2019 Annual Meeting
Orlando, Fl.**

This book serves as the agenda and materials for the State Bar of Georgia's 2019 Annual Meeting.



278th BOARD OF GOVERNORS MEETING

Friday, June 7, 2019

9:00 a.m.–12:00 p.m.

The Ritz-Carlton Orlando, Grande Lakes

Orlando, Florida

Dress: Business Casual

AGENDA

Topics **Presenter** **Page No.**

1) ADMINISTRATION

- a) Welcome and Call to Order Ken Hodges 1-16
President, 2018-2019

- b) Pledge of Allegiance and Invocation Hon. Elizabeth Gobeil
Judge, Court of Appeals of Georgia

- c) Recognition of Past Presidents, Judges
and Special Guests Ken Hodges

- d) Recognition of Retiring Executive Committee
Members and Retiring Board Members Ken Hodges 17

- Buck Rogers, Immediate Past President
- Nicole Leet, Immediate YLD Past President
- Diane E. Bessen, Atlanta Circuit, Post 1 – 10 years on Board
- Kathleen M. Womack, Atlanta Circuit, Post 3 – 8 years on Board
- Phyllis J. Holmen, Atlanta Circuit, Post 25 – 27 years on Board
- Samuel M. Matchett, Atlanta Circuit, Post 37 – 17 years on Board
- William C. Rumer, Chattahoochee Circuit, Post 2 – 26 years on Board
- H. Emily George, Clayton Circuit, Post 1 – 18 years on Board
- Sarah Brown “Sally” Akins, Eastern Circuit, Post 1 – 9 years on Board
- Roy B. Huff Jr., Griffin Circuit, Post 2 – 24 years on Board
- Robert V. Rodatus, Gwinnett Circuit, Post 2 – 20 years on Board
- Gregory W. Edwards, Member-At-Large, Post 1 – 2 years on Board
- Shondeana Genean Morris, Member-At-Large, Post 2 – 4 years on Board
- Wilson B. Mitcham Jr., Ocmulgee Circuit, Post 2 – 16 years on Board
- Stephanie Kirijan Cooper, Out-of-State, Post 1 – 5 years on Board
- Joshua Clark Bell, South Georgia Circuit, Post 2 – 12 years on Board

<u>Topics</u>	<u>Presenter</u>	<u>Page No.</u>
e) Roll Call (by signature).....	Elizabeth Fite..... Secretary, 2018-2019	18-24
f) Minutes of the 277 th Meeting of the Board of Governors on March 30, 2019	Elizabeth Fite	25-33
g) Future Meetings Schedule.....	Darrell Sutton..... President-Elect, 2018-2019	34-35

2) AWARDS AND PRESENTATIONS

- a) Marshall Tuttle Award..... Ken Hodges
- b) John T. Marshall Model Mentor Award Michelle West
- c) Presentation of Other Awards..... Ken Hodges
(Awards & recipients listed in Annual Meeting brochure)

3) SPECIAL REPORTS

- a) Supreme Court of Georgia Hon. Harold Melton
Chief Justice
Supreme Court of Georgia
- b) Court of Appeals of Georgia Hon. Stephen Dillard
Chief Judge
Court of Appeals of Georgia
- c) Office of Governor Brian Kemp David Dove, Executive Counsel
- d) Georgia General Assembly
 - (1) House Judiciary Committee Rep. Barry Fleming, Chairman
 - (2) Senate Special Judiciary Committee Sen. Jen Jordan, Chairwoman

Topics

Presenter

Page No.

4) INFORMATIONAL REPORTS

- a) Memorials Ken Hodges
- b) Young Lawyers Division Rizza O'Connor 36-39
YLD President, 2018-2019
- c) State Disciplinary Board Melody Glouton, Chair
- d) State Disciplinary Review Board Tony Askew, Chair
- e) Formal Advisory Opinion Board Jeff Schneider, Chair

5) PRESIDENT'S ADDRESS

- a) **State Bar of Georgia President's Address** Ken Hodges
(Introduction by Buck Rogers)

6) ADJOURNMENT – The Board of Governors will meet again at 9:00 a.m., Saturday, June 8.



279th BOARD OF GOVERNORS MEETING

Saturday, June 8, 2019

9:00 a.m.–12:00 p.m.

The Ritz-Carlton Orlando, Grande Lakes

Orlando, Florida

Dress: Business Casual

AGENDA

<u>Topics</u>	<u>Presenter</u>	<u>Page No.</u>
1) ADMINISTRATION		
a) Welcome and Call to Order	Ken Hodges.....	1-16
	President, 2018-2019	
b) Presiding	Darrell Sutton	
	President, 2019-2020	
c) Pledge of Allegiance	Louise Sutton	
d) Invocation	Jeremy Abernathy	
e) Recognition of Past Presidents, Judges and Special Guests.....	Darrell Sutton	
f) Welcome to New Officers & Board Members	Darrell Sutton.....	17

New Officers

Darrell Sutton, President	Ken Hodges, Immediate Past President
Dawn Jones, President-Elect	Will Davis, YLD President
Elizabeth Fite, Treasurer	Bert Hummel, YLD President-Elect
Sally Akins, Secretary	Rizza O'Connor, YLD Immediate Past President

New Board Members

- Nicole Leet, Atlanta Circuit, Post 1
- Lisa Katsuko Liang, Atlanta Circuit, Post 3
- Amanda Rourk Clark Palmer, Atlanta Circuit, Post 25
- Harold Eugene Franklin Jr., Atlanta Circuit, Post 37
- Brandon Lee Peak, Chattahoochee Circuit, Post 2

Topics

Presenter

Page No.

- John Thomas O’Neal, Clayton Circuit, Post 1
- Paul Wain Painter III, Eastern Circuit, Post 1
- Christopher Charles Edwards, Griffin Circuit, Post 2
- Wesley Charles “Chuck” Ross, Gwinnett Circuit, Post 3
- Ira L. Foster, Member-At-Large, Post 1
- Francys Johnson Jr., Member-At-Large, Post 2
- Ashley Mackin Brodie, Ocmulgee Circuit, Post 2
- Philip Augustine, Out-of-State, Post 1
- Tabitha Edwina Payne, South Georgia Circuit, Post 2

g) Roll Call (by signature).....Sally Akins..... 18-24
 Secretary, 2019-2020

h) Future Meetings Schedule.....Darrell Sutton 34-35

2)PRESIDENT’S REPORT..... Darrell Sutton

- a) Approval of the Members of the State Disciplinary Boards (action)
 - State Disciplinary Board & State Disciplinary Review Board
 - Formal Advisory Opinion Board
- b) Approval of ICLE Board (action)
- c) Approval of 2019-2020 Committees (action)
 - Standing Committees
 - Special Committees
 - Program Committees and Boards
- d) President’s Remarks:
 2019-2020 Proposed Program of Activities

3)ACTION

a) Nominations to the
 Judicial Qualifications Committee Darrell Sutton 40

b) Treasurer’s Report (information)Elizabeth Fite..... 41-51
 Treasurer, 2019-2020

<u>Topics</u>	<u>Presenter</u>	<u>Page No.</u>
c) 2019 – 2020 State Bar Budgets (action)	Elizabeth Fite	52-81
(Operating Budget and Bar Center Budget)	Darrell Sutton	
(ICLE Budget)		
d) Financial Resolutions.....	Elizabeth Fite	82
• Authorization for president to secure blanket position bonds for officers and staff		
• Designation of depositories for general operations of the State Bar of Georgia		
• Employment of independent auditing firm to audit the financial records of the State Bar for the fiscal year 2019-2020.		
e) Executive Director Election.....	Darrell Sutton	
f) Election Schedule 2019-2020	Darrell Sutton	83
g) Executive Committee Election	Darrell Sutton	
One-Year Unexpired Term 2019-2020		
(1) Unexpired term of Sally Akins		
Two-Year Term 2019-2021 (group election)		
(1) Expired term of Amy V. Howell		
(2) Expired term of David S. Lipscomb		
(3) Expired term of Frank B. Strickland		
h) Georgia Legal Services Program Appointments		
(1) Darrell Lee Sutton, Marietta (appointment for 2 year term)		
(2) Demetrius Tennell Lockett, Atlanta (appointment for 2 year term)		
(3) William Hulbert Gregory II, Vienna (appointment for 2 year term)		
i) Chief Justice’s Commission on Professionalism Appointments		
(1) Dr. Monica Willis-Parker, Atlanta (appointment for 3 year term)		
j) ICJE Board Appointee		
(1) Dawn M. Jones, Atlanta (appointment for 3 year term)		
k) Revised Officer Reimbursement Policy.....	Darrell Sutton	84

<u>Topics</u>	<u>Presenter</u>	<u>Page No.</u>
l) Proposed Amendment (Rule 8-104. Education Requirements and Exemptions)	Bill NeSmith.....	85-101
m) Proposed Amendment (Part XII - Client Assistance Program. Preamble, Rule 12-101, Rule 12-102)	Bill NeSmith	102-107

4) INFORMATIONAL REPORTS

a) Young Lawyers Division	Will Davis YLD President, 2019-2020	
b) Georgia Bar Foundation Report.....	Len Horton Executive Director	
c) Legislative Report	Christine Butcher Hayes/ Rusty Sewell	
d) National High School Mock Trial..... Competition Report	Michael Nixon	

5) WRITTEN REPORTS

a) Executive Committee Minutes		108-111
(1) March 15-16, 2019		
b) Office of the General Counsel.....		112
c) Insurance Committee		113-114
d) Consumer Assistance Program		115-116
e) Fee Arbitration Program.....		117-120
f) Law Practice Management		121-125
g) Military Legal Assistance Program.....		126-129
h) Unlicensed Practice of Law		130-131
i) Media Report.....		132-135

<u>Topics</u>	<u>Presenter</u>	<u>Page No.</u>
j) Georgia Legal Services Program Report		136-137
k) Transition Into Law Practice Program		138-152
l) Chief Justice’s Commission on Professionalism		153-155
m) The Arc of Justice Institute		156-168

6) CLOSING

- a) Old Business Darrell Sutton
- b) New Business Darrell Sutton
- c) Executive Session Darrell Sutton
- d) Remarks / Q&A / Comments / Suggestions
- e) Adjournment

f) Pictures (Very Important)

Immediately following the meeting, photos will be made of:

- (1) All new Board of Governors members*
- (2) all returning Board of Governors members who want their photos updated*
- (3) 2019-2020 Officers and Executive Committee

**These photos will be used for the supplemental directory. If you have a headshot that you would like to provide instead, please email it to sarahc@gabar.org.*

2019 STATE BAR OF GEORGIA

ANNUAL MEETING

ORLANDO, FL



PHOTO PROVIDED BY RITZ-CARLTON ORLANDO, GRANDE LAKES

JUNE 6-9 | RITZ-CARLTON ORLANDO, GRANDE LAKES

Early Bird and Hotel Cut-off Date | May 10

Final Cut-off Date | May 24

REGISTER AT WWW.GABAR.ORG

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Dear Bar Members,

On behalf of the Board of Governors and Executive Committee, I would like to invite you to attend the 2019 Annual Meeting of the State Bar of Georgia to be held June 6-9 at the Ritz-Carlton Orlando, Grande Lakes, in Orlando, Florida.

I hope you and your family will make plans to join Melissa, Margaret, Jack and me for a weekend that promises ample opportunity for you to spend time together and “chillax,” all while acknowledging and honoring the individual and collective triumphs and accomplishments of the past year as we look forward to strengthening the mission and focus of the State Bar. It is important to recognize what has come before so that we may continue to support and advance our Bar and the legal profession all while serving the public to the best of our abilities.

The Ritz-Carlton Orlando, Grande Lakes is well-equipped to meet our every need for a stellar program, and the impeccable service you will encounter ensures that you and your family will have a phenomenal vacation experience.

I encourage you to take advantage of the CLEs that are being offered, including “21st Century Law Enforcement: Hot Topics Involving Technology, Data Protection and the Law,” where you will hear from all three of our U.S. Attorneys, Bobby Christine, BJay Pak and Charlie Peeler. And as in previous years, you will have the opportunity to take part in one or more section events, business meetings,

FROM THE PRESIDENT



alumni receptions and other social functions. The festivities will begin with Thursday evening's Opening Night event and culminate with Saturday night's Presidential Gala, where Darrell Sutton will be sworn in as the 2019-20 Bar president. We hope you will join us in support of Darrell and his family as we mark this transition into a new Bar year.

There will be plenty of time for you to focus on your family and recharge while in Orlando with the number of recreational and wellness opportunities offered through the Ritz-Carlton—including golf, tennis, biking or simply relaxing with your family and friends in a beautiful setting. The State Bar has arranged for discounted rates for a number of activities and services. You can find that information on page 12 of this brochure.

In addition to the activities and amenities offered throughout the resort, the State Bar has secured discounted pricing for everyone's favorite theme parks: Walt Disney World, Universal Orlando and SeaWorld, and dinner shows at Medieval Times and SleuthS. We encourage you to take advantage of this opportunity. More information, including a link to purchase, can be found on page 12.

As you make your way through the Conference Center, I urge you to check out the Legal Exposition, open daily. These vendors are here for you, with products and services that are focused on the needs of our profession—you never

know what kind of opportunities await until you take time to engage in conversation with our vendors.

On a personal note, I have been honored to serve as your 56th State Bar president. It has been a rewarding and memorable year. Together, we've accomplished great work supporting and advancing the mission of the State Bar for the benefit of the legal profession and the public. Thank you for your service, and thank you for the opportunity you have given me to serve. I look forward to continuing to ensure that the State Bar of Georgia leads the nation in protecting the public, increasing access to justice and defending the Constitutional rights of all.

Now, let's take some well-earned time together for education, fellowship and fun.

See you in Orlando!



Kenneth B. Hodges III
President, State Bar of Georgia



PHOTO PROVIDED BY RITZ-CARLTON ORLANDO, GRANDE LAKES



PHOTO PROVIDED BY HELLO! FLORIDA DESTINATION MANAGEMENT

OPENING NIGHT

OPENING NIGHT FESTIVAL

Thursday, June 6 | 6:30 – 9:30 p.m.

The magical weekend begins on the Fairways Lawn (location weather permitting) with a Royal Jubilee—a fantastical festival the entire family will enjoy! Join your colleagues, their families and guests for a relaxing, fun-filled evening that will have you catching up with friends old and new while enjoying good food, great music and the wonderful world of make-believe. Princess and pirate characters will interact with guests and assist with getting the kids in character while a prince charming DJ will keep the party mood going. And for the younger princesses and pirates, no kingdom is complete without the most popular activities including face painting, arts and crafts, as well as a few surprises.

Many thanks to the State Bar's Sections, whose continuous support ensures the success of the Opening Night Festival.

(See list of contributing Sections on the back page.)



PHOTOS PROVIDED BY HELLO! FLORIDA DESTINATION MANAGEMENT



PHOTO PROVIDED BY SHUTTERSTOCK

PRESIDENTIAL INAUGURAL GALA

INSTALLATION OF DARRELL SUTTON

Saturday, June 8 | 6 – 11:30 p.m.

The evening will begin with a reception honoring the Supreme Court of Georgia justices and the Court of Appeals of Georgia judges, followed by the Awards and Inauguration Ceremony. The Distinguished Service and Employee of the Year awards will be presented, and Darrell Sutton will be sworn in as the 2019-20 State Bar President. Dinner will then be served buffet style, after which you are invited to spend the remainder of the evening mixing, mingling and dancing.

DECADES DANCE PARTY

Take a trip through the decades with Platinum Band Atlanta as they play the biggest hits from the 70s, 80s, 90s and today. From music and décor to the photo green screen complete with props, find your decade and celebrate. Quench your thirst with your drink of choice, a beer from the craft beer bar or a signature cocktail, and satisfy your late night sweet tooth at the giant doughnut wall.

Photo green screen sponsored by the Georgia Legal Services Program.

BOURBON, CIGAR AND SCOTCH LOUNGE

Wander outside away from the dance party and take a break in the ever-popular Bourbon, Cigar and Scotch Lounge, relaxing with your preferred beverage while our master Cuban cigar roller prepares cigars onsite.



PHOTO PROVIDED BY RITZ-CARLTON ORLANDO, GRANDE LAKES

SCHEDULE OF EVENTS

THURSDAY, JUNE 6

8 a.m. – 7:30 p.m.
Registration

8 a.m. – 12 p.m.
Exhibitor Setup

10 a.m. – 2 p.m.
State Disciplinary Board Meeting

11 – 11:30 a.m.
Construction Law Section Meeting

1 – 2 p.m.
Bench & Bar Committee Meeting

1 – 2 p.m.
CLE—21st Century Law Enforcement: Hot Topics Involving Technology, Data Protection and the Law

1 – 6 p.m.
Legal Exposition Open

2 – 3:30 p.m.
Disciplinary Rules and Procedures Committee Meeting

2 – 5 p.m.
Board of Bar Examiners Meeting

2 – 5 p.m.
CLE—War Stories XIX, plus Georgia Evidence Update

3 – 4 p.m.
Budget Hearing

5:30 – 6:30 p.m.
Construction Law Section Reception

6:30 – 9:30 p.m.
Opening Night Festival

FRIDAY, JUNE 7

6 a.m. – 8 p.m.
Registration

7 a.m. – 7 p.m.
Legal Exposition Open

7 – 9 a.m.
Tradition of Excellence Breakfast (*General Practice & Trial Law Section*)

9 a.m. – 12 p.m.
Plenary Session: Awards Presentations, Annual Members Meeting and the 2018-19 Board of Governors Meeting

12 – 2 p.m.
Judicial Section Lunch

12 – 2 p.m.
State Disciplinary Review Board Meeting

12 – 2 p.m.
YLD Leadership Academy Graduation Lunch



PHOTO PROVIDED BY RITZ-CARLTON ORLANDO, GRANDE LAKES

SATURDAY, JUNE 8

12:30 – 3 p.m.

Commission on Continuing Lawyer Competency

2 – 5 p.m.

CLE—Social Justice Advocacy in Action: Finding Your Passion

2:30 – 4:30 p.m.

YLD Pool Party and Meet the Candidates Reception

3 – 5:30 p.m.

Member Benefits Committee Meeting

4 – 5 p.m.

Special Master Training *(by invitation only)*

4:30 – 6:30 p.m.

Georgia Bar Foundation Fellows Reception

5 – 7 p.m.

Emory School of Law Alumni & Friends Reception

5 – 7 p.m.

Georgia State University College of Law Reception

5 – 7 p.m.

Mercer University School of Law Alumni Reception Honoring Incoming President Darrell Sutton *(sponsored by the Cobb County Bar Association, Mercer University School of Law and the YLD Past Presidents)*

5 – 7 p.m.

Tradition of Excellence Reception *(General Practice & Trial Law Section)*

5:30 – 6:30 p.m.

University of Georgia School of Law Alumni Reception

7:30 – 9:30 p.m.

YLD Dinner and Swearing-In Ceremony

7 a.m. – 1 p.m.

Registration

7:30 – 8:30 a.m.

New Board Members Breakfast with the President

7:30 a.m. – 1 p.m.

Legal Exposition Open

9 a.m. – 12 p.m.

2019-20 Board of Governors Meeting

12 – 1 p.m.

Pro Bono Bloody Mary Reception

12 – 2 p.m.

Access to Justice Committee Meeting

6 – 11:30 p.m.

Reception honoring the Supreme Court Justices and Court of Appeals judges; Presidential Inaugural Gala: Installation of Darrell Sutton; Dinner; Entertainment: Decade Dance Party with Platinum Band Atlanta; Bourbon, Cigar and Scotch Lounge



PHOTO PROVIDED BY RITZ-CARLTON ORLANDO, GRANDE LAKES

CONTINUING LEGAL EDUCATION

21ST CENTURY LAW ENFORCEMENT: HOT TOPICS INVOLVING TECHNOLOGY, DATA PROTECTION AND THE LAW

Thursday, June 6 | 1 – 2 p.m.

Credit: 1 CLE hour, including 1 ethics and 1 trial practice

PRESIDING

Charles E. "Charlie" Peeler, *U.S. Attorney, Middle District of Georgia, Macon, Program Chair*

ROUNDTABLE DISCUSSION

Moderator

Hon. Kenneth B. Hodges, *President, State Bar of Georgia, Judge, Court of Appeals of Georgia, Atlanta*

Panelists

Bobby Lee Christine, *U.S. Attorney, Southern District of Georgia, Savannah*; Byung J. "BJay" Pak, *U.S. Attorney, Northern District of Georgia, Atlanta*; Charles E. "Charlie" Peeler

TOPICS INCLUDE

Cyber Security; Attorney Obligations to Protect Client Data; Recent Phishing Scams: Elderly, Romance; Ransomware; Bitcoin Scams; Drones

WAR STORIES XIX, PLUS GEORGIA EVIDENCE UPDATE

Thursday, June 6 | 2 – 5 p.m.

Credit: 3 CLE hours, including 1 ethics, 1 professionalism and 3 trial practice

PRESIDING

Hon. Robert W. Chasteen Jr., *Judge, Superior Court, Cordele Judicial Circuit, Fitzgerald, Co-Chair, State Bar of Georgia Bench and Bar Committee*; David B. Bell, *Law Office of David B. Bell PC, Augusta, Co-Chair, State Bar of Georgia Bench and Bar Committee*

GEORGIA EVIDENCE UPDATE: BOILERPLATE CONTRACT PROVISIONS AND THEIR IMPACT ON EVIDENCE

Key Speaker

William V. “Bill” Custer IV, *Bryan Cave Leighton Paisner LLP, Atlanta*

Panelists

Hon. John J. Ellington, *Justice, Supreme Court of Georgia, Soperton*; Hon. Mary E. Staley Clark, *Judge, Superior Court, Cobb Judicial Circuit, Marietta*; Hon. Bonnie Chessher Oliver, *Judge, Superior Court, Northeastern Judicial Circuit, Gainesville*; Cale H. Conley, *Conley Griggs Partin LLP, Atlanta*; Rebecca Franklin Harris, *Franklin Law LLC, Savannah*; Billy N. Jones, *Jones Osteen Jones, Hinesville*; Thomas T. “Tom” Tate, *Andersen Tate & Carr PC, Duluth*

Co-Sponsor

Bench and Bar Committee, State Bar of Georgia

PLEASE NOTE: As a courtesy to speakers and other attendees in this educational setting, we do not allow children at continuing legal education seminars. Thank you!



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CONTINUING LEGAL EDUCATION (CONTINUED)

SOCIAL JUSTICE ADVOCACY IN ACTION: FINDING YOUR PASSION

Friday, June 7 | 2 – 5 p.m.

Credit: 3 CLE hours, including 1 ethics, 2 professionalism and 1 trial practice

A CONVERSATION WITH CIVIL RIGHTS ATTORNEY HOWARD E. MOORE JR.,
MOORE AND MOORE LAW, BERKELEY, CALIFORNIA

Moderator

Donald P. Edwards, *Edwards & Hawkins LLC, Atlanta*

A CONVERSATION WITH HON. GLENDA HATCHETT,
THE HATCHETT FIRM, PC., ATLANTA

Moderator

Avarita L. Hanson, *former Executive Director, Chief Justice's Commission on Professionalism, Attorney, Atlanta*

A PANEL DISCUSSION ON TODAY'S OPPORTUNITIES FOR SOCIAL
JUSTICE ADVOCACY AND ACTION

Panelists

Lisa N. Cupid, *Attorney, Commissioner, Cobb County Board of Commissioners, District 4, Austell*; Yolanda K. Johnson, *Director, Court and Family Services, Fulton County Juvenile Court, Atlanta*; Derrick Alexander Pope, *Attorney, Managing Director, The Arc of Justice Institute, Inc., Atlanta*; Tiffany Williams Roberts, *Tiffany Williams Roberts Attorney at Law, Community Engagement and Movement Building Counsel, Southern Center for Human Rights, Atlanta*

Co-Sponsors

Georgia Association of Black Women Attorneys, Gate City Bar Association, DeKalb Lawyers Association, State Bar of Georgia Committee to Promote Inclusion in the Profession and the Arc of Justice Institute, Inc.



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PHOTO PROVIDED BY HELLO! FLORIDA DESTINATION MANAGEMENT

SOCIAL & SPECIAL EVENTS

OPENING NIGHT FESTIVAL

Thursday, June 6 | 6:30 – 9:30 p.m.

Bring your family to the Opening Night Festival with its Royal Jubilee theme on the Fairways Lawn. See page 4 for a description of the event.

GEORGIA BAR FOUNDATION FELLOWS RECEPTION

Friday, June 7 | 4:30 – 6:30 p.m.

If you are interested in becoming a Fellow with the Georgia Bar Foundation, please join us and network with current Fellows at this late afternoon reception.

YOUNG LAWYERS DIVISION DINNER AND SWEARING-IN CEREMONY

Friday, June 7 | 7:30 – 9:30 p.m.

Please join the Young Lawyers Division for its annual dinner and swearing-in ceremony to be held at The Ritz-Carlton Orlando, Grande Lakes. Following dinner, the YLD will present its outgoing officers and directors with gifts commemorating their service. The awards ceremony will highlight the service of the YLD's many outstanding members, as President Rizza O'Connor presents the awards of achievement, as well as the Ethics and Professionalism Award, the Distinguished Judicial Service Award and the Ross Adams Award. The evening will be capped off by the swearing-in of the officers for the 2019-20 Bar year. Incoming YLD President Will Davis will then highlight his plans for the YLD during the upcoming Bar year. This is an event open to all lawyers—members of the YLD and otherwise.

PRO BONO BLOODY MARY RECEPTION

Saturday, June 8 | 12 – 1 p.m.

The Pro Bono Resource Center will host a Bloody Mary Reception in the exposition area following the conclusion of the Board of Governors meeting. The reception honors the memory of H. Sol Clark, "father of legal aid in Georgia."

PRESIDENTIAL INAUGURAL GALA

Saturday, June 8 | 6 – 11:30 p.m.

Be sure to register for the Presidential Inaugural Gala, which includes the reception for the Supreme Court justices and the Court of Appeals judges, awards presentation, the inauguration of Darrell Sutton as the 2019-20 president of the State Bar, and the dinner, dancing and entertainment that traditionally closes out the evening. See page 5 for a description of the events.



PHOTO PROVIDED BY PLATINUM BAND ATLANTA

STATE BAR OF GEORGIA 11

RECREATION & WELLNESS

THE RITZ-CARLTON ORLANDO, GRANDE LAKES

The Ritz-Carlton Orlando, Grande Lakes offers guests a wide variety of recreation options, from golf and tennis, fishing, relaxing at the pool or spa, in addition to its closeness to theme parks and area attractions. Visit www.ritzcarlton.com/en/hotels/florida/orlando/area-activities for more information. We recommend that you reserve your space early to ensure you are able to participate in all your desired activities.

WELLNESS

Wrap yourself in luxury as you escape to the tranquil oasis that is the resort spa at The Ritz-Carlton Orlando, Grande Lakes. This 40,000-square-foot spa features 40 treatment rooms, a sparkling outdoor lap pool, an inviting café and full salon. Revel in this wellness sanctuary, built to restore your natural balance and replenish the mind. Visit www.ritzcarlton.com/en/hotels/florida/orlando/spa for a menu of spa services, information about the fitness center and other wellness amenities, and to make your reservations, or call 407-393-4200.



PHOTO PROVIDED BY HELLO! FLORIDA DESTINATION MANAGEMENT

THEME PARK INFORMATION

The State Bar of Georgia has joined with Hello! Florida Destination Management to offer a unique discounted ticket link for 2019 Annual Meeting attendees and families. We are excited to be able to extend this benefit to you.

Meeting attendees can take advantage of special ticket pricing for the following theme parks and venues: Walt Disney World, Universal Orlando and SeaWorld, and Dinner Shows at Medieval Times and SleuthS.

Visit <https://ttt.hello-dmc.com/cf/ga19/index.asp>, to purchase your discounted tickets. Orders must be placed no later than 12 a.m., Thursday, May 23.

Contact the Hello! Florida Ticket Department at 407-674-3036, 9 a.m. – 5 p.m., Monday – Friday, with questions.

SPECIAL DISCOUNTS

Enjoy State Bar secured discounts on the following:

Resort Recreation
10 percent

Spa Services
10 percent

Valet Parking
50 percent

Complimentary access to fitness center and health club (excludes spa pool and services).

JUST FOR KIDS

RITZ KIDS OPEN HOUSE

10:30 a.m. – 11:30 a.m. daily | All ages

Families are invited to join Ritz Kids for a complimentary open house. All ages can join in games, movies and a take-home craft of the day. All children must have parental supervision.

RITZ KIDS PROGRAM

12 – 5 p.m. daily | Ages 4-12

The Ritz Kids drop-off program offers a variety of supervised physical and creative activities designed especially for children ages 4 to 12. Ritz Kids has something for every child: outdoor activities, obstacle courses and relay races, karaoke and dance parties, and arts and crafts! Ritz-Carlton guests receive two complimentary hours for up to two children per room, per day; additional hours are \$20 per hour, per child.

RITZ KIDS DAILY PROGRAM

Session 1: 12 – 2 p.m., Session 2: 2:30 – 4:30 p.m. daily, Ages 4-12

The Ritz Kids Program offers two unique 2-hour programs daily, starting at 12 p.m. and 2:30 p.m. Participants are welcome to join in both sessions and are able to order lunch during their stay. Children are also provided with snacks and beverages. Each program is themed and provides a fun, educational experience accompanied by crafts, activities and games. Ritz-Carlton guests receive two complimentary hours for up to two children per room, per day; additional hours are \$20 per hour, per child.

KIDS NIGHT OUT EVENING PROGRAM

5 – 9 p.m. daily | Ages 4-12

Bring your kids to enjoy the Ritz Kids facility and all it has to offer. Kids will enjoy a “night out” full of games, activities, crafts and more! \$90 per child (includes dinner).

PLEASE NOTE:

- o At least one parent/guardian must remain on property while child or children are within the care of Ritz Kids.
- o Programs are offered by the Ritz-Carlton Orlando, Grande Lakes, and not through the State Bar of Georgia. Reservations and fees for activities are made through and paid to the Ritz Kids Program.
- o For reservations or more information on all programs, please call 407-393-4977.
- o For more information, visit www.ritzcarlton.com/en/hotels/florida/orlando/area-activities/ritz-kids.

LOCAL BABYSITTING SERVICES PROVIDERS*

KIDS NITE OUT

kidsniteout.com
1375 Buena Vista Drive, 250 South Lake Buena Vista, FL 32830
407-828-0920 Ext. 0
reservations@kidsniteout.com

FAIRY GODMOTHERS

fairygodmotherschildcareservices.com
4775 Anderson Road
Orlando, FL 32812
407-277-3724
fairygodmotherschildcare@gmail.com

SUPER SITTERS INC.

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3201 Dallas Boulevard
Orlando, FL 32812
407-382-2558

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**There is no relationship or affiliation between the providers listed above and The Ritz-Carlton, (“Hotel”), the Hotel Owner or The Ritz-Carlton Hotel Company, L.L.C. (“Ritz-Carlton”). This list is provided solely for the convenience of guests and is not a representation or endorsement by the Hotel, Hotel Owner or Ritz-Carlton, concerning the quality, standards or fitness of the providers listed herein. Use these providers at your own discretion.*

HOTEL INFORMATION

HOTEL ACCOMMODATIONS

Ritz-Carlton Orlando, Grande Lakes
4012 Central Florida Parkway
Orlando, FL 32837
407-206-2400

Cut-off date is Friday, May 10

The Ritz-Carlton Orlando, Grande Lakes will be the Bar's host hotel, offering discounted room rates. A block of rooms has been reserved for the meeting. The room rates are \$179 S/D plus \$20 resort fee and applicable sales tax. To make reservations, please call the hotel, 800-266-9432, and mention you are with the State Bar of Georgia to receive the special rate, or visit <https://book.passkey.com/go/GeorgiaBar2019>.

Reservations must be made by Friday, May 10, as rooms will be on a space and rate availability basis after this date.

Check-in time is 4 p.m.

Check-out time is 12 p.m.



TRANSPORTATION

The State Bar of Georgia has secured a discount on the Mears Motor Shuttle shared ride roundtrip service between Orlando International Airport and The Ritz-Carlton Orlando, Grande Lakes. Visit www.mears.com, click on the "Book Orlando Shuttle Now" box and enter 588169551 in the "Promo Code" box provided in the lower left corner. Call Mears Motor Shuttle at 800-759-5219 with any questions and for more information, or visit www.mears.com.

DIRECTIONS

Visit www.ritzcarlton.com/en/hotels/florida/orlando/hotel-overview/directions for driving directions.

ADDITIONAL INFORMATION

WHAT TO PACK:

Opening Night Festival: Casual summer attire

Daytime meetings and events: Casual attire

Young Lawyers Division Dinner: Business casual

Supreme Court Reception/Inaugural Dinner: Cocktail attire

SPECIAL GUEST ENTITLEMENTS AT THE RITZ-CARLTON ORLANDO, GRANDE LAKES

- Complimentary enhanced guestroom wireless internet for up to six devices
- Complimentary general bandwidth in meeting space
- Complimentary unlimited local and long distance phone calls
- Complimentary driving range privileges
- Complimentary shuttle transportation to Sea World, Walt Disney World and Universal Orlando (*reservations required 24 hours in advance*)
- Complimentary daily recreational activities
- Complimentary fitness center classes (one per day, per room)
- Daily credit of up to \$10 per room toward dry cleaning (credit is not cumulative through stay)
- Complimentary one-hour rental for two bikes per guestroom through Grande Lakes Sports



PHOTO PROVIDED BY RITZ-CARLTON ORLANDO, GRANDE LAKES



State Bar of Georgia

Please use this form to register by checking events you plan to attend. Registration is required for all events, including "no charge" functions. Early-bird registrations are due May 10, 2019. "No charge" functions are limited to two tickets per attendee. One form per registrant. You may also register online at www.gabar.org.

REGISTRATION FORM

ATTENDEE INFORMATION

(Please print or type and use one form per attendee.)

BAR NUMBER _____

NAME _____

NICKNAME _____

SPOUSE/GUEST NAME (IF ATTENDING) _____

FIRM/ADDRESS _____

CITY/STATE/ZIP _____

PHONE/FAX _____

EMAIL _____

SPECIAL NEEDS/DIETARY RESTRICTIONS _____

WHAT TYPE OF LAW DO YOU PRACTICE? _____

ADA: If you qualify for assistance under the Americans with Disabilities Act, please call 404-526-8627.

REGISTRATION OPTIONS

Registrations are processed on a first-come, first-served basis. Checks and credit cards (VISA/MC/AMEX) are accepted. Make checks payable to the State Bar of Georgia and mail to: State Bar of Georgia Annual Meeting, 104 Marietta St. NW, Suite 100, Atlanta, GA 30303-2743. EARLY-BIRD REGISTRATION DEADLINE TO BE POSTMARKED BY MAY 10, 2019.

REFUND/CANCELLATION POLICY

Cancellation of registration must be received in writing no later than Wednesday, May 24, 2019. Cancellations will receive a full refund, less a \$25 administrative charge. Absolutely no refunds will be made after Wednesday, May 24. Requests should be mailed to the State Bar of Georgia, Attn: Michelle Garner, 104 Marietta St. NW, Suite 100, Atlanta, GA 30303; faxed to 404-527-8747; or emailed to michelleg@gabar.org.

PACKAGES

Package for Two (registrant and spouse/guest)

○ Lawyer \$505 \$530

○ Full-Time Judge \$305 \$330

Package includes: two Opening Night Festival tickets, two Supreme Court/Court of Appeals Reception tickets, two Inaugural Gala tickets, two Bloody Mary tickets

Individual Package (registrant)

○ Lawyer \$255 \$280

○ Full-Time Judge \$209 \$234

Package includes: one Opening Night Festival ticket, one Supreme Court/Court of Appeals Reception ticket, one Inaugural Gala ticket, one Bloody Mary ticket

A LA CARTE EVENTS

○ Plenary Session/Board of Governors Meeting (Fri.) N/C N/C

○ Board of Governors Meeting (Sat.) N/C N/C

○ Bloody Mary Reception \$29 \$54

○ Opening Night Festival \$99 \$124

○ Opening Night Festival (ages 5 and under) N/C \$25

A LA CARTE EVENTS (cont.)

○ Opening Night Festival (ages 6-20) \$45 \$70

Please specify age(s) _____

○ Supreme Court/Court of Appeals Reception/Inaugural Gala \$179 \$204

○ Supreme Court/Court of Appeals Reception/Inaugural Gala (*YLD rate) \$99 \$119

(*YLD rate applies only to Bar members who are under the age of 36 or within their first five years of practice.)

ALUMNI FUNCTIONS

○ Emory School of Law Alumni & Friends Reception N/C \$25

○ Georgia State College of Law Reception N/C \$25

○ Mercer University School of Law Reception Honoring Incoming President Darrell Sutton N/C \$25

(sponsored by the Cobb County Bar Association, Mercer University School of Law and the YLD Past Presidents)

○ UGA School of Law Alumni Reception N/C \$25

CLE SEMINARS

○ 21st Century Law Enforcement: Hot Topics Involving Technology, Data Protection and the Law \$35 \$60

○ Social Justice Advocacy in Action: Finding Your Passion \$95 \$120

○ War Stories XIX, Plus Georgia Evidence Update \$95 \$120

SECTION FUNCTIONS

○ Construction Law Meeting N/C \$25

○ Construction Law Reception N/C \$25

○ General Practice & Trial Law Breakfast \$70 \$95

○ General Practice & Trial Law Reception (member) \$10 \$35

(non-member) \$25 \$50

○ Judicial Section Lunch \$35 \$60

YLD EVENTS

○ YLD Dinner and Swearing-In Ceremony \$90 \$115

○ YLD Leadership Academy Graduation Lunch \$65 \$90

○ YLD Pool Party and Meet the Candidates Reception \$20 \$45

OTHER

○ Access to Justice Committee Meeting N/C \$25

○ Georgia Bar Foundation Fellows Reception N/C \$25

GEORGIA LEGAL SERVICES PROGRAM CONTRIBUTION

Please add to my registration payment a voluntary donation to the Georgia Legal Services Program® to support its important work ensuring access to justice for all. (+) \$_____

PAYMENT INFORMATION

I enclose a check \$_____

Please bill my VISA MC AMEX \$_____

Account Number _____

Exp. Date _____ CSV Code _____

Name (as it appears on card) _____

Signature _____

Credit card and "no charge" registrations may be faxed to 404-527-8747. Return with payment to: State Bar of Georgia Annual Meeting, 104 Marietta St. NW, Suite 100, Atlanta, GA 30303-2743, or register online at www.gabar.org.



State Bar of Georgia

2019 ANNUAL MEETING
104 Marietta St. NW, Suite 100
Atlanta, GA 30303-2743

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Thank you to the following organizations for their sponsorship contributions:

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Thank you to our State Bar Sections who have contributed to the success of the 2019 Annual Meeting.

PLATINUM
Product Liability Law

SILVER
Workers' Compensation Law

BRONZE
Real Property Law

COPPER
Constitutional Law
Family Law
Labor & Employment Law

FRIENDS
Franchise & Distribution Law
Government Attorneys Law

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Law Practice Management/Fastcase
Legal Automation Systems, Inc.
Member Benefits, Inc.
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Traffic Violators Impact Program
University of Georgia School of Law
Worldox

**At time of printing*

All registration packets include an exhibitor card. Visit 75 percent of the exhibitors and get the card stamped for entry into a drawing.

REGISTER BY THE EARLY BIRD DATE OF
MAY 10 TO BE ENTERED INTO A DRAWING
TO RECEIVE A COMPLIMENTARY
INDIVIDUAL PACKAGE.

Retiring Executive Committee Members (term ends June 7, 2019)

Brian DeVoe "Buck" Rogers	Nicole Christine Leet
---------------------------	-----------------------

Retiring Board of Governors Members (term ends June 7, 2019)

Atlanta Circuit, Post 1	Diane E. Bessen	Atlanta
Atlanta Circuit, Post 3	Kathleen M. Womack	Atlanta
Atlanta Circuit, Post 25	Phyllis J. Holmen	Atlanta
Atlanta Circuit, Post 37	Samuel M. Matchett	Atlanta
Chattahoochee Circuit, Post 2	William C. Rumer	Columbus
Clayton Circuit, Post 1	H. Emily George	Forest Park
Griffin Circuit, Post 2	Roy B. Huff Jr.	Peachtree City
Gwinnett Circuit, Post 3	Robert V. Rodatus	Lawrenceville
Member-At-Large, Post 1	Gregory W. Edwards	Albany
Member-At-Large, Post 2	Shondeana Genean Morris	Decatur
Ocmulgee Circuit, Post 2	Wilson B. Mitcham Jr.	Gray
Out-of-State, Post 1	Stephanie Kirijan Cooper	Birmingham AL
South Georgia Circuit, Post 2	Joshua Clark Bell	Whigham

2019-2020 Officers (term begins June 8, 2019)

President	Darrell Lee Sutton	Marietta
President-elect	Dawn M. Jones	Atlanta
Immediate Past President	Kenneth Bryant "Ken" Hodges III	Atlanta
Secretary	Sarah Brown "Sally" Akins	Savannah
Treasurer	Elizabeth L. Fite	Decatur
YLD President	William Thomas Davis	Atlanta
YLD President-elect	Norbert Daniel "Bert" Hummel IV	Atlanta
YLD Immediate Past President	Rizza O'Connor	Lyons

2019-2020 New Board of Governors Members (term begins June 8, 2019)

Atlanta Circuit, Post 1	Nicole Christine Leet	Atlanta
Atlanta Circuit, Post 3	Lisa Katsuko Liang	Atlanta
Atlanta Circuit, Post 25	Amanda Rourk Clark Palmer	Atlanta
Atlanta Circuit, Post 37	Harold Eugene Franklin Jr.	Atlanta
Chattahoochee Circuit, Post 2	Brandon Lee Peak	Columbus
Clayton Circuit, Post 1	John Thomas O'Neal	Jonesboro
Eastern Circuit, Post 1	Paul Wain Painter III	Savannah
Griffin Circuit, Post 2	Christopher Charles Edwards	Fayetteville
Gwinnett Circuit, Post 3	Wesley Charles "Chuck" Ross	Lawrenceville
Member-At-Large, Post 1	Ira L. Foster	Atlanta
Member-At-Large, Post 2	Francys Johnson Jr.	Statesboro
Ocmulgee Circuit, Post 2	Ashley Mackin Brodie	Gray
Out-of-State, Post 1	Philip Augustine	Lake Mary FL
South Georgia Circuit, Post 2	Tabitha Edwina Payne	Whigham

Board of Governors Attendance Record

	10-16	1-17	4-17	6-17	6-17	10-17	1-18	3-18	6-18	6-18	11-18	1-19	3-19
	Callaway	ATL	Oconee	Fri.	Jekyll	Jekyll	ATL	Greensboro	Fri.	Sat.	Pine Mtn	ATL	Greensboro
Sarah Brown Akins	e	e	e	•	•	•	•	•	•	•	•	•	e
Mark W. Alexander	•	•	•	•	•	•	•	•	•	•	•	•	•
Kent Edward Altom	•	•	•	•	e	e	•	•	•	•	•	•	e
Anthony B. Askew	•	e	•	•	•	•	•	•	•	•	•	•	•
JaDawnya Cintelle Baker	•	•	•	•	•	•	e	•	•	e	•	•	•
Nina M. Baker	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•
Eric A. Ballinger	e	•	•	•	•	•	•	•	•	•	•	•	•
Donna G. Barwick	•	•	•	•	•	•	•	u	•	•	•	•	•
Joshua C. Bell	•	e	u	u	u	•	•	u	e	•	u	e	u
Tracee R. Benzo	•	•	•	•	•	•	•	•	•	•	e	•	•
Diane E. Bessen	•	e	•	•	•	e	•	•	•	•	e	e	•
James D. Blitch IV	n/a	n/a	n/a	n/a	•	•	•	•	•	•	•	•	u
Sherry Boston	•	•	•	•	•	•	•	•	•	•	e	•	•
Thomas R. Burnside	•	•	•	•	•	e	•	•	u	u	•	u	u
Stephanie D. Burton	•	•	•	•	•	u	•	•	•	•	•	•	•
Ivy Neal Cadle	n/a	n/a	n/a	n/a	•	•	•	•	e	e	•	•	•
Richard D. Campbell	•	•	•	•	•	u	•	•	•	•	e	•	•
David L. Cannon	•	u	u	•	•	u	•	u	u	u	u	u	•
Carl S. Cansino	•	•	•	•	•	•	•	•	•	•	•	•	•
Chris M. Carr	n/a	n/a	•	•	u	u	•	•	•	u	u	•	•
Shiriki L. Cavitt	n/a	n/a	n/a	n	•	•	•	•	•	•	•	•	•
Carol V. Clark	•	•	•	•	•	•	•	•	•	•	•	•	•
Edward R. Collier	•	•	•	e	e	•	•	e	u	u	•	•	•
Christopher S. Connelly	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•

to request an excused absence, please email Secretary Sally B. Akins (sakins@EPRA-Law.com)

Board of Governors Attendance Record

	10-16	1-17	4-17	6-17	6-17	10-17	1-18	3-18	6-18	6-18	11-18	1-19	3-19
	Callaway	ATL	Oconee	Fri.	Sat.	Jekyll	ATL	Greensboro	Amelia	Sat.	Pine Min	ATL	Greensboro
Stephanie Kirijan Cooper	n/a	n/a	n/a	•	•	•	•	•	e	e	e	e	•
Martin L. Cowen III	•	u	•	•	•	•	•	•	•	•	•	•	•
Susan W. Cox	•	•	•	•	e	u	•	•	•	•	•	•	e
Terrence Lee Croft	•	•	•	e	e	e	•	•	e	e	•	•	•
David P. Darden	•	e	•	•	•	•	•	•	e	e	•	•	•
Gerald Davidson Jr.	•	e	•	•	•	u	•	•	•	•	e	e	•
J. Anderson Davis	•	•	•	e	e	•	•	•	•	•	e	•	e
Randall H. Davis	•	•	•	•	•	•	e	•	•	•	•	e	e
William T. Davis	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•
J. Antonio Delcampo	•	•	•	•	•	•	•	e	•	•	•	e	•
Scott Dewitt Delius	•	e	•	•	•	•	•	•	•	•	•	e	e
Joseph W. Dent	•	•	•	•	•	•	•	•	•	•	•	•	•
Foy R. Devine	u	u	•	•	•	•	u	•	•	•	e	•	•
Daniel S. Digby	n/a	n/a	n/a	n/a	n	n/a	n/a	n/a	n/a	•	•	e	•
Susan E. Edlein	•	e	•	•	•	•	•	•	•	•	•	•	u
Gregory W. Edwards	n/a	n/a	n/a	•	•	•	e	•	•	•	•	•	e
Archibald A. Farrar	u	•	•	•	•	e	•	•	e	e	•	•	•
D. Kirk Farrar	u	•	•	e	e	•	u	•	u	u	•	•	u
Elizabeth L. Fite	•	•	•	•	•	•	•	•	•	•	•	•	•
Gregory A. Futch	•	•	e	e	e	u	•	•	•	•	u	•	•
Keigh E. Gammage	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•
William C. Gentry	•	•	•	•	•	•	•	•	•	•	•	•	•
Michael G. Geoffroy	n/a	n/a	n/a	n/a	n/a	n/a	•	•	u	u	u	•	u
H. Emily George	n/a	n/a	n/a	n/a	n/a	•	u	•	e	e	•	•	u

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Board of Governors Attendance Record

	10-16	1-17	4-17	6-17	6-17	10-17	1-18	3-18	6-18	6-18	11-18	1-19	3-19
	Callaway	ATL	Oconee	Fri. Jekyll	Sat. Jekyll	Jekyll	ATL	Greensboro	Amelia	Fri. Sat. Amelia	Pine Min	ATL	Greensboro
Walter J. Gordon Sr.	e	e	e	u	u	u	e	u	e	e	e	e	e
Patricia A. Gorham	e	e	e	e	e	e	e	e	e	e	e	e	e
Thomas F. Gristina	e	e	e	e	e	e	e	u	e	e	e	u	e
John Haubenreich	e	e	e	e	e	e	e	e	e	e	e	e	e
Patrick H. Head	e	e	e	e	e	e	e	e	e	e	e	e	e
Lawton C. Heard, Jr.	e	e	e	e	e	e	u	e	e	e	e	e	e
Render M. Heard Jr.	e	e	e	e	e	e	e	e	e	e	e	e	e
Thomas W. Herman	u	u	u	u	u	e	u	e	e	e	e	e	u
R. Javoyne Hicks	e	e	e	e	e	e	e	e	e	e	e	e	e
Donna S. Hix	e	e	e	e	e	e	e	e	e	e	e	e	e
Michael D. Hobbs	e	e	e	u	u	e	u	u	u	e	u	e	e
Kenneth B. Hodges	e	e	e	e	e	e	e	e	e	e	e	e	e
Phyllis J. Holmen	e	e	e	e	e	e	e	e	e	e	e	e	e
J. Marcus E. Howard	e	e	e	e	e	e	e	e	e	e	e	e	e
Amy V. Howell	e	e	e	e	e	e	e	e	e	e	e	e	e
Roy B. Huff Jr.	e	e	e	e	e	e	e	e	e	e	e	e	e
James W. Hurt	u	e	u	e	u	e	u	e	e	e	u	e	u
Christopher Huskins	u	e	e	u	e	u	e	e	u	u	u	e	e
Stacey K. Hydrick	e	e	e	e	e	e	e	e	e	e	e	e	e
James T. Irvin	e	e	e	e	e	e	e	e	e	e	e	e	u
William Dixon James	e	e	e	u	u	e	e	e	e	e	e	e	e
Curtis S. Jenkins	u	e	e	e	e	e	e	e	u	e	u	e	e
Larry Michael Johnson	n/a	n/a	n/a	n/a	n/a	e	u	e	u	u	e	e	u
Lester B. Johnson, III	e	e	e	e	e	e	e	e	u	e	e	e	e

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Board of Governors Attendance Record

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	Callaway		Jekyll	Jekyll	Jekyll	Jekyll		Amelia	Amelia				
Dawn M. Jones	•	•	•	•	•	•	•	•	•	•	•	•	•
Michael R. Jones, Sr.	•	e	u	u	u	e	u	•	u	u	•	u	•
Jennifer A. Jordan	•	e	•	•	•	u	•	e	•	•	e	•	e
Zahra S. Karinshak	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	e	e	•
John F. Kennedy	•	•	•	•	•	u	•	•	•	•	u	•	•
William J. Keogh, III	•	e	e	•	•	u	u	u	•	•	e	•	e
Barry E. King	•	e	•	•	•	•	•	•	•	•	•	•	•
Judy C. King	•	•	•	•	•	e	•	•	•	•	•	•	•
Seth Kirschenbaum	•	•	•	•	•	•	•	e	•	•	•	•	u
Catherine Koura	e	•	•	e	e	e	•	•	•	•	e	•	•
Edward B. Krugman	•	•	•	e	e	e	•	•	e	e	•	•	e
Jeffrey R. Kuester	•	•	•	•	•	•	•	e	•	•	•	•	•
Allegra Lawrence-Hardy	•	•	e	•	•	•	•	•	•	•	e	•	•
Nicole C. Leet	•	•	•	•	•	•	•	•	•	•	•	•	u
Katie K. Leonard	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•
Ryan R. Leonard	•	•	e	e	•	•	•	•	•	•	•	•	•
Dawn Renee Levine	u	u	•	•	•	u	•	•	•	•	•	•	u
Joyce Gist Lewis	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•
David S. Lipscomb	•	•	•	•	•	•	•	•	•	•	•	•	•
John R. B. Long	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	e	•	•
Dax Eric Lopez	•	u	•	•	•	e	•	•	•	e	e	•	•
Ronald A. Lowry	•	•	•	e	•	e	e	•	e	e	•	e	•
John Bell Manly	•	•	e	•	•	•	•	•	•	•	•	•	•
Ana Maria Martinez	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•

To request an excused absence, please email Secretary Sally B. Akins (sakins@EPRA-Law.com)

Board of Governors Attendance Record

	10-16	1-17	4-17	6-17	6-17	6-17	10-17	1-18	3-18	6-18	6-18	11-18	1-19	3-19
	Callaway	ATL	Oconee	Fri.	Jekyll	Sat.	Jekyll	ATL	Greensboro	Amelia	Sat.	Pine Mtn	ATL	Greensboro
Samuel M. Matchett	e	u	•	u	•	•	e	•	e	u	•	•	•	u
Leitia A. McDonald	•	•	•	•	•	•	u	•	e	•	•	u	•	•
Brad J. McFall	e	•	•	u	u	u	u	•	•	u	u	e	•	e
Ashley W. McLaughlin	•	•	u	•	u	u	u	u	•	u	u	u	u	u
Michael D. McRae	u	u	•	u	u	e	e	u	•	u	•	•	•	•
Terry L. Miller	•	•	•	•	•	•	•	•	•	•	•	•	•	•
W. Benjamin Mitcham	•	e	•	u	•	•	•	u	•	•	•	•	•	•
William J. Monahan	•	e	•	•	•	•	•	e	•	•	•	•	e	•
Shondeana Morris	•	•	•	•	•	•	•	•	•	•	•	•	•	•
John T. Mroczko	n/a	n/a	n/a	n/a	•	•	u	•	u	u	u	u	u	u
Laura J. Murphree	•	e	•	•	•	•	e	•	•	•	•	•	•	•
Sam G. Nicholson	•	•	•	•	•	•	•	u	•	e	•	e	•	•
Rizza O'Connor	n/a	n/a	n/a	•	•	•	•	•	•	•	•	•	•	•
Kathy Stephens Palmer	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•
Jonathan B. Pannell	•	•	e	•	•	•	•	e	•	•	•	e	•	•
Joy Renea Parks	•	e	•	•	•	•	•	•	•	•	•	•	u	•
Thomas A. Peterson, IV	n/a	n/a	n/a	n/a	•	•	•	e	•	•	•	•	e	•
Will H. Pickett, Jr.	u	u	u	u	u	u	•	u	u	u	u	u	•	u
Robert Allen Plumb Jr.	n/a	n/a	n/a	n/a	•	•	•	u	•	•	•	•	•	•
Jill Pryor	•	•	•	e	e	e	e	•	•	e	e	e	•	e
William M. Ragland	e	u	•	•	•	•	e	•	e	•	•	e	•	•
James L. Roberts, IV	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•	•	e	•
Robert V. Rodatus	e	e	e	e	e	e	•	•	•	e	e	e	e	•
Tina S. Roddenbery	•	•	•	•	•	•	e	•	•	•	•	•	•	•

To request an excused absence, please email Secretary Sally B. Akins (sakins@EPRA-Law.com)

Board of Governors Attendance Record

	10-16	1-17	4-17	6-17	6-17	10-17	1-18	3-18	6-18	6-18	11-18	1-19	3-19
	Callaway	ATL	Oconee	Fri.	Sat.	Jekyll	Jekyll	ATL	Greensboro	Amelia	Pine Min	ATL	Greensboro
Buck Rogers	•	•	•	•	•	•	•	•	•	•	•	•	•
Joseph Roseborough	u	•	•	u	u	•	•	•	u	•	u	•	•
William C. Rumer	e	u	•	e	e	e	e	e	e	e	•	•	e
Claudia S. Saari	•	•	•	•	•	•	•	•	•	•	•	•	•
Dennis C. Sanders	e	u	•	•	•	e	•	•	•	•	e	•	•
H. Burke Shenwood	•	e	•	•	•	•	u	e	u	•	e	•	•
Robert H. Smalley, III	•	•	•	•	•	•	•	e	•	•	•	•	•
Philip C. Smith	u	•	•	•	e	•	•	•	•	•	•	•	•
R. Rucker Smith	•	•	•	•	•	•	•	•	•	•	•	•	•
Daniel B. Snipes	•	•	•	•	•	e	•	•	e	e	e	•	•
R. Gary Spencer	e	•	e	•	•	•	•	e	•	•	•	•	e
H. Craig Stafford	e	u	•	•	•	•	e	•	•	•	e	e	•
Lawton E. Stephens	•	e	•	e	e	e	e	•	•	•	e	•	e
Donna Coleman Stribling	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•	•	•
C. Deen Strickland	e	u	•	•	•	•	u	•	•	•	•	•	u
Frank B. Strickland	e	•	•	•	•	•	•	•	e	e	•	•	•
Joseph C. Sumner, Jr.	•	u	•	•	•	•	•	•	•	•	u	u	•
Darrell L. Sutton	•	•	•	•	•	•	•	•	•	•	e	•	•
Jason W. Swindle	n/a	n/a	n/a	•	•	•	u	•	•	•	u	•	•
Michael B. Terry	e	•	•	•	•	•	•	•	•	•	•	•	•
Anita W. Thomas	e	u	•	u	u	•	•	e	u	•	e	•	e
Edward D. Tolley	•	•	•	u	•	•	u	•	•	u	u	•	•
Clayton Tomlinson	•	e	•	•	•	•	u	•	u	•	•	u	•
Chris P. Twyman	n/a	n/a	n/a	•	•	•	•	•	•	e	•	•	•

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Board of Governors Attendance Record

	10-16	1-17	4-17	6-17	6-17	10-17	1-18	3-18	6-18	6-18	11-18	1-19	3-19
	Callaway	ATL	Oconee	Fri. Jekyll	Sat. Jekyll	Jekyll	ATL	Greensboro	Amelia	Fri. Sat. Amelia	Pine Mtn	ATL	Greensboro
William Underwood III	n/a	n/a	n/a	n/a	•	•	•	u	•	•	•	u	•
Martin E. Valbuena	•	•	u	•	•	•	•	•	•	•	e	•	•
Carl R. Varmedoe	u	•	•	•	•	•	u	•	•	•	•	u	•
Nicki N. Vaughan	•	•	•	•	•	•	•	•	•	•	•	•	•
Carl A. Veline, Jr.	•	•	•	e	e	•	•	•	u	•	•	•	•
J. Henry Walker	•	•	•	•	•	e	•	•	•	•	e	•	•
Janice M. Wallace	•	•	•	•	•	•	•	•	e	e	e	•	•
Amy Carol Walters	•	e	•	e	•	e	e	•	•	•	•	•	•
Harold B. Watts	•	•	•	•	•	e	•	•	•	•	•	•	•
John P. Webb	•	•	•	•	e	•	•	u	•	•	•	•	•
Christopher F. West	u	u	•	•	•	u	•	u	•	•	u	•	u
Nancy J. Whaley	•	•	•	•	•	•	•	•	•	•	•	e	•
Paige Reese Whitaker	•	•	•	•	•	•	•	•	•	•	•	•	•
Martha Wilson Williams	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	•
Kathleen Womack	•	•	•	•	•	e	•	•	•	•	•	•	•
Douglas Woodruff	•	e	•	e	e	e	u	•	•	•	•	e	•
• - attended meeting		e - excused absence						u - unexcused absence					

To request an excused absence, please email Secretary Sally B. Akins (sakins@EPRA-Law.com)

D-R-A-F-T
STATE BAR OF GEORGIA
BOARD OF GOVERNORS
MEETING MINUTES
Saturday, March 30, 2019/9:00 a.m.
Ritz-Carlton Reynolds at Lake Oconee/Greensboro, GA

The 277th meeting of the Board of Governors of the State Bar of Georgia was held at the date and location shown above. Ken Hodges, President, presided.

Special Recognition

President Ken Hodges recognized the members of the judiciary, the Past Presidents of the State Bar, and other special guests in attendance.

Roll Call

Secretary Elizabeth Fite circulated the roll for signature. The list of those in attendance is attached as Exhibit A.

Future Meetings Schedule

President Ken Hodges reviewed the Future Meetings Schedule.

Report of Attorney General Chris Carr

Attorney General Chris Carr provided an update on the activities in the Attorney General's office. The *Demand an End Georgia* program continues to train law enforcement on how to recognize and report suspected cases of human trafficking, and his office now has six individuals to prosecute human trafficking cases. He reported that District Attorney (and Board member) Sherry Boston participated in a briefing at Crimm High School for he, Senator David Purdue and others with Wellspring Living. Wellspring Living helps victims and teaches prevention and empowerment. His office recently investigated violations of the Georgia Open Records Act and it will continue to press for openness and transparency in government. His office also continues to make strides in stopping Medicaid fraud through its Medicaid Fraud Division. He announced that the next meeting of the Statewide Opioid Task Force will take place in May in Cobb County, and two more are scheduled thereafter. He also announced the formation of a Georgia Anti-Gang Network. At the network's first meeting, leadership from several local, state and federal partner organizations, including all three U.S. Attorneys, came together to discuss a strategic response to gang activity in the state. Lastly, Attorney General Carr announced that the Legal Food Frenzy will kick off on April 22, and he thanked the YLD and Georgia's Food Banks for their continued assistance in this effort.

Report of GLSP Director Rick Rufolo

Rick Rufolo, the new Executive Director of GLSP, addressed the Board. He joined GLSP after a successful 30-year business and legal career at United Parcel Service. He reported that he started his new position by traveling throughout the State to meet with GLSP lawyers and staff. He reminded the Board of Governors how GLSP was created by the YLD in 1971 and it is important to continue the relationship between the State Bar and GLSP. He promised that Bar members' donations to GLSP will be put to good use, but GLSP also needs the support of lawyers in pro bono matters. He stated he is confident that with everyone working together GLSP can continue to ensure access to justice throughout the State for those in need.

President's Report

President Ken Hodges reported that he has continued Past President Bob Kauffman's wellness efforts. He recently attended a Wellness CLE in Arizona arranged by Wellness Committee Chair Javoyne Hicks. While there, he talked to a former Arizona Bar Executive Director who now does consulting, and he hopes to have him assess the State Bar after we see what happens in the *Fleck* case. He reported that Executive Directors and General Counsel around the country are in constant communication about *Fleck* and other challenges facing bar associations so he has appointed a Unified Bar Committee to look at what the State Bar will do if it is impacted by *Fleck*. Past President Pat O'Connor is the chair and Allegra Lawrence-Hardy is the vice chair. Ken reported that the Executive Committee had a productive strategic planning meeting and some of the items discussed at that meeting will be coming back to the Board of Governors in June, including moving the Consumer Assistance Program (CAP) to the Office of General Counsel and adopting a rule to require the registration of in-house counsel. Following that, Ken introduced Linley Jones, chair of the Professional Liability Insurance Committee, to discuss that committee's recommendation that all active members of the State Bar engaged in the private practice of law in Georgia be covered by a policy of professional liability insurance. Ken stated that he would like to present the committee's recommendation for a vote at the June Board of Governors meeting.

Professional Liability Insurance Committee Report and Discussion

Professional Liability Insurance Committee (PLIC) Chair Linley Jones presented for discussion the PLIC's recommendation that the State Bar require lawyers to be covered by a policy of professional liability insurance. She discussed the process undertaken by the committee in reaching its recommendation. The committee reached out to insurance companies and others, and by its best estimate believes that 20-35% of Georgia lawyers are uninsured. It explored policies and practices of other states, participated in an ABA webinar because states across the country are looking at this issue, and reviewed the rules and requirements of other U.S. jurisdictions as reported by the ABA. Linley referred the Board of Governors members to Proposed Rule 1-201 *Professional Liability Insurance*.

The rule would require that active members of the State Bar engaged in the private practice of law be covered by a policy in an amount no less than \$100,000/occurrence \$300,000/aggregate. Lawyers would certify on their annual license fee statement that they are covered and provide the name of the insurance company and policy number, or notify the Bar's Membership Department if coverage lapses for more than 30 days. Non-complying members would face administrative suspension. The State Bar's website would reflect whether or not a State Bar member has professional liability insurance or is exempt. Proposed exemptions include inactive and emeritus lawyers, mediators, and government lawyers.

A lengthy discussion by the Board of Governors followed Linley's report where a number of questions and concerns were raised. Among them were costs, lawyers who would or would not be exempted, the impact on young lawyers and other disproportionate attorneys (struggling attorneys) who have not been heard, the impact on vulnerable communities, especially south and middle Georgia, uninsurable lawyers, rising insurance rates, out-of-state lawyers, and questions about the expedited process without a more comprehensive study, and the need to educate all lawyers about the issue and proposed recommendation. Based on that discussion, the PLIC will continue to refine its recommendation and bring it back to the Board of Governors at the June Board meeting.

A motion made by Joe Dent at the November 3, 2018 Fall Board meeting that tabled discussion on the issue of mandatory professional liability insurance until the 2019 Spring Board meeting so that the State Bar could gather information on the dues notice, on a voluntary basis, on whether or not attorneys have professional liability insurance was brought forward. Following a second, an amended motion to also include a subcategory on the dues statement to ask lawyers to indicate if they are a judge, government attorney, or out-of-state practitioner, failed by majority voice vote.

A motion and second to table the issue of mandatory professional liability insurance until the 2020 Spring Board of Governors meeting failed by a hand vote of 40 in favor to 59 opposed.

President Ken Hodges said he was taking notes and the conversation will continue. He said he will not ask the Board to vote until the Board is ready.

A motion and second to table any further discussion on mandatory professional liability insurance, so as to allow the Board of Governors to get through the rest of Board agenda, was approved by unanimous voice vote.

The Board of Governors received a copy of the PLIC Report, talking points, the disclosure that would appear on the dues statement, an ABA Model Court Rule on Insurance Disclosure by state, and the PLIC's meeting minutes from its five meetings.

Registration of in-House Counsel Discussion

General Counsel Paula Frederick presented for discussion a proposed rule that would require non-Georgia lawyers who serve as in-house counsel in Georgia to register with the Bar, to prove their status as lawyers in another jurisdiction, and to pay a fee equal to the active dues amount paid by Georgia lawyers. Thirty-four U.S. jurisdictions require in-house counsel to register and pay an annual fee in order to practice within the jurisdiction. She will be circulating the rule to our members, the Bar's Corporate Counsel Section, and the International Trade in Legal Services Committee (for input for foreign in-house counsel) for feedback. A comment was raised that we should also include federal lawyers, and another that we need to let those lawyers know the benefits for registering with the Bar. Paula plans to bring this back to the Board of Governors at the June Board of Governors meeting.

Young Lawyers Division

YLD President Rizza O'Connor reported on the activities of the YLD. She stated that the Public Interest Internship Program (PIIP) continues to provide \$5000 scholarships to interns who have secured an unpaid internship in a law-related nonprofit or government agency in Georgia. It gave out three scholarships last year and will give out three this year. The Leadership Academy, which is in its 13th year, continues to emphasize pro bono and community service to its thirty participants. The Intrastate Moot Court Competition was held last weekend between Georgia and Mercer Law Schools, and the competition winner was Georgia. The YLD Signature Fundraiser has planned an amazing event with a Decades Game Night theme that will benefit Lawyers for Equal Justice. Tickets and sponsorships can be obtained through the Bar's website. The YLD Spring Meeting in Washington, D.C. on April 25-29 will feature a CLE, tours, and a swearing-in to the U.S. Supreme Court. Lastly, Rizza reported that upcoming activities include the Legal Food Frenzy on April 22- May 3, the Build a Better Day Georgia on May 4, and the National High School Mock Trial Competition on May 17-18.

The Board of Governors also received a written report on what the YLD has accomplished so far this Bar year and other upcoming programs.

Minutes of the 276th Meeting of the Board of Governors

Secretary Elizabeth Fite presented the minutes of the Board of Governors meeting held January 12, 2019, at the Macon Marriott City Center, in Macon, GA. By unanimous voice vote, the Board of Governors approved the minutes.

Statement of Investment Policy

Investment Committee Chair Donna Barwick, and Garry Bridgemann from Graystone Consulting, presented a Statement of Investment Policy. The policy is based on the Bar's current investment policy and input from Graystone Consulting, the Investment Committee, and Finance Committee Chair Nancy Whaley. The Board of Governors approved the Statement of Investment Policy (Exhibit C) by unanimous voice vote.

Treasurer's Report

Treasurer Dawn Jones reported on the Bar's finances. She presented membership counts by age and gender, and referred to other material in the agenda book.

Finance Committee Chair Nancy Whaley reported on changes that are being made to the financial reports. The new format, shown in the agenda book, will reflect the Bar's combined revenue, combined expenses, and combined net income (loss) as line items on the consolidated revenue and expenditure report. There will be a separate page indicating designated reserves versus surplus, and we will no longer reflect designated monies as it inflates what we believe are reserves. She reported that Bar operations reserves are negative, but the Bar Center is profitable and helping us keep dues lower. Treasurer Dawn Jones reported that the Finance Committee had two meetings to review and discuss the new format and educate itself on how accounting terms are used.

Henry Walker said that while it would be helpful to have a full presentation on this at the next Board meeting, he believes we need to sunset the Bar Facility assessment on new lawyers. He stated that when the assessment was implemented, it was to only be assessed until the Bar Center debt was paid off, and new members are the least able to afford to pay it. This same issue has been raised in the past by other Board members. A motion and second to sunset the Bar Facility Assessment beginning now so that it will not be reflected on the 2019-2020 License Fee Notice was passed by majority voice vote.

The Board of Governors received copies of the Consolidated (Operational and Bar Center) Revenues and Expenditures Report as of January 31, 2019; Income Statement YTD-Operations for the Seven Months Ended January 31, 2019; Bar Center Revenues and Expenditures Report for the Seven Months Ended January 31, 2019; Summary of Dues and Voluntary Contributions at January 31, 2019; Legislative Fund and Cornerstones of Freedom Fund Activity Reports through January 31, 2019; an Investment Performance Comparison 2005-2019; and a copy of the 2018-2019 Budget Timetable (for the 2019-2020 State Bar Budget).

ICLE Budget Report

Treasurer Dawn Jones reported on ICLE's finances and referred the Board members to the information in the Board agenda.

The Board of Governors received a copy of the ICLE Statement of Financial Position as of December 31, 2018, Statement of Operating Revenue and Expenditures for the Six Months Ended December 31, 2018 with Budget Fiscal Year Ended June 30, 2019, and Notes to Statement of Financial Position as of December 31, 2018.

License Fees 2019-2020

Following a report by Treasurer Dawn Jones, the Board of Governors, by majority voice vote, adopted the Finance and Executive Committees recommendations for a \$2 license fee increase so that license fees will be reflected at \$254 for active members and \$127 for inactive members for the 2019-2020 Bar year.

Approval of other Dues Items

Following a report by Treasurer Dawn Jones, the Board of Governors, by unanimous voice vote, and with the removal of the Bar Facility Assessment, approved the following other items on the 2019-2020 license fee notice:

- 1) Section dues to be reflected on the dues statement ranging from \$10-\$40; and
- 2) Continuation of assessment required by Bar Rules regarding the Clients' Security Fund (\$100 @ \$25/year). Such assessment begins with the second full fiscal year following a member's year of admission; and
- 3) Professionalism Fee (\$15) mandated by the Supreme Court; and
- 4) Continuation of a \$100 voluntary contribution for the Legislative and Public Education Fund; and
- 5) A suggested \$300 amount for individual contributions (\$100 for young lawyers) for the Georgia Legal Services Program.

The Board of Governors received a copy of the minutes of the February 6, 2019 Finance Committee meeting, a Dues and Revenue History, and a copy of the proposed 2019-2020 License Fee Notice.

Amendments to Bylaws and Rules (Summary of Proposed Rule Changes)

Following a report by Deputy General Counsel Bill NeSmith, the Board of Governors took the following action on proposed amendments to the Bylaws and Rules:

Proposed Bylaws and Rules

By unanimous voice vote, approved collectively and recommended to the Supreme Court of Georgia the following proposed rules amendments (Exhibit B):

- 1) Rule 1.0 Terminology and Definitions
- 2) Rule 1.4 Communication
- 3) Rule 1.17. Sale of Law Practice
- 4) GRPC Rule 5.3 Responsibilities Regarding Nonlawyer Assistants
- 5) Rule 5.4 Professional Independence of a Lawyer
- 6) Rule 7.1 Communications Concerning a Lawyer's Services
- 7) Rule 9.4 Jurisdiction and Reciprocal Discipline
- 8) Rule 4-219. Publication and Protective Orders
- 9) Rule 4-220. Notice of Punishment or Acquittal; Administration of Reprimands;

By unanimous voice vote, approved recommending to the Supreme Court of Georgia proposed amendments to Rule 14-3.1 and 14-14.1 Unlicensed Practice of Law (Exhibit C); and

By unanimous voice vote, approved recommending to the Supreme Court of Georgia proposed amendments to Rule 16-101, 16-102, 16-103 and 16.105. Institute of Institute of Continuing Legal Education (Exhibit D).

Ron Lowery stated that ICLE reserves need to be given back to the Bar members. Deputy General Counsel Bill NeSmith reported that the reserves reside in the Institute of Continuing Legal Education of the State Bar of Georgia, LLC, and as previously approved by the Board of Governors in the Asset Transfer Agreement, are to be used solely for the purpose of continuing the ICLE operations.

Legislative Update

Governmental Affairs Director Christine Butcher Hayes reported that the Legislature completed day thirty-nine yesterday, and sine die is Tuesday. She stated that H.B. 70 passed out of the Senate Judiciary Committee and will need more votes to bring it to the floor for a vote by Tuesday. S.B. 190 also needs more votes to bring it to the floor. The uniform mediation proposal did not get any sponsors so a group of stakeholders will work on it during the summer. She reported that the fiscal year 2020 budget passed, as did money for civil legal services for Kinship Care families, \$800,000 for The Georgia Resource Center, and funds for victims of domestic violence. She reported that the two

competing business court bills (House and Senate) implementing the statewide business court are being hashed out in conference committee and may be resolved by Tuesday. S.B. 38 is currently in the House Rules Committee and hopefully it will move onto the floor for a vote. She is tracking other bills and updates on those will be on the Bar's website on Wednesday.

Legislative Consultant Rusty Sewell reported on the outcome of other bills. He announced that 180 House Bills were introduced this legislative session and 142 went to Bar Sections for review and comment.

Executive Committee Minutes

The Board of Governors received copies of the minutes of the Executive Committee meetings held on December 6, 2018, and February 20, 2019.

Office of General Counsel

The Board of Governors received a written report from the Office of the General Counsel.

Military Legal Assistance Program

The Board of Governors received a written report from the Military Legal Assistance Program.

Consumer Assistance Program

The Board of Governors received a written report from the Consumer Assistance Program.

Law Practice Management Program

The Board of Governors received a written report from the Law Practice Management Program.

Communications Media Report

The Board of Governors received a written media report from the Communications Department.

Chief Justice's Commission on Professionalism

The Board of Governors received a written report from the Chief Justice's Commission on Professionalism.

Old Business

There was no old business.

New Business

President Ken Hodges reported that judges are needed for the National High School Competition on May 15-16 in Athens.

President Ken Hodges reported that 2019 State Bar of Georgia Election is underway. There is a contested election for the Secretary's position and he encouraged Board members to reach out to either candidate if they have any questions.

Remarks/Q&A/Comments/Suggestions

President Ken Hodges opened up the floor to remarks, questions, comments and suggestions.

Adjournment

There being no further business, the meeting was adjourned at 1:05 p.m.

Elizabeth L. Fite, Secretary

Kenneth B Hodges, III, President

Future Meetings Schedule 5/10/19



Executive Committee

Sept. 6-8, 2019	Executive Committee Extended Meeting Omni Grove Park Inn, Asheville, NC
Sept. 11-13, 2020	Executive Committee Extended Meeting Wild Dunes Resort, Isle of Palms, SC

Board of Governors

Fall 2019	October 18-20, 2019	DeSoto Hotel, Savannah, GA
Midyear 2020	January 9-11, 2020	The Georgian Terrace & Fox Theatre, Atlanta, GA
Spring 2020	March 27-29, 2020	Château Élan Winery & Resort, Braselton, GA
Annual 2020	June 11-14, 2020	Sandestin Golf & Beach Resort, Miramar Beach, FL
Annual 2021	June 10-13, 2021	Wild Dunes Resort, Isle of Palms, SC
Annual 2022	June 2-5, 2022	Omni Amelia Island Resort, Amelia Island, FL

Young Lawyers Division

Summer 2019	August 22-25, 2019	King & Prince Beach & Golf Resort, St. Simons Island, GA
Fall 2019	November 15-17, 2019	Lanier Islands Legacy Lodge, Buford, GA
Midyear 2020	January 9-11, 2020	The Georgian Terrace & Fox Theatre, Atlanta, GA
Spring 2020	April 24-26, 2020	Graduate Athens, Athens, GA
Annual 2020	June 11-14, 2020	Sandestin Golf & Beach Resort, Miramar Beach, FL

Annual 2021	June 10-13, 2021	Wild Dunes Resort, Isle of Palm, SC
Annual 2022	June 2-5, 2022	Omni Amelia Island Resort, Amelia Island, FL

American Bar Association Meetings

Annual 2019	Aug. 8-13, 2019	San Francisco, CA
Midyear 2020	Feb. 12-18, 2020	Austin, TX
Annual 2020	Aug. 6-11, 2020	Toronto, Ontario, Canada
Midyear 2021	Feb. 10-16, 2021	Orlando, FL
Annual 2021	Aug. 5-10, 2021	Chicago, IL

Savannah Boat Ride

2020	April 24
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Southern Conference Meetings

2019	October 9-13	Ritz-Carlton Atlanta, Atlanta, GA
2020	October 15-18	Moody Gardens Hotel Spa & Convention Center, Galveston Island, TX
2021	Oct.	Florida
2022	Oct.	Mississippi
2023	Oct.	West Virginia
2024	Oct.	South Carolina



May 9, 2019

Dear Board of Governors,

It is my privilege to report to this Board on the activities of the YLD this past Bar year. It has been a wonderful and busy year. I am honored to have served as president and am proud of our accomplishments. Please see the following update of the YLD's activities since our last Board of Governors Meeting in March.

YLD Committees

The YLD has more than 25 committees working to support our motto of service to the community and profession. Each committee works diligently to provide substantive programming in their respective focus areas.

Advocates for Students with Disabilities

On Wednesday, April 17, at the State Bar of Georgia, the Committee held their April Meeting. Their guest speaker was K. Elise James, a transition specialist with the Georgia Department of Education. James provided information and guidance on the requirements for the IEP transition process from school to post school environment.

Appellate Admissions

A mass swearing-in ceremony was held on Tuesday, May 14, for admission to the bars of the Supreme Court of Georgia, the Court of Appeals of Georgia and the U.S. District Court for the Northern District of Georgia. This event took place at the Judicial Building in Atlanta.

Community Service

The Committee organized and put on the statewide service event of Build a Better Georgia Day. On Saturday, May 4, 2019, young lawyers in each Federal Judicial District in Georgia built a Habitat for Humanity house simultaneously. There were builds in Savannah, Macon, and Atlanta.

Family Law

The Committee has planned the Supreme Cork, benefiting the Atlanta Volunteer Lawyers Foundation, to take place on Tuesday, June 4, at 9 Mile Station.

Georgia Legal Food Frenzy

In conjunction with the Office of the Attorney General, the YLD is supporting efforts through this campaign to raise money to provide food for children during the summer months while they are out of school. As a way to raise funds, the Attorney General Chris Carr challenged lawyers to give one billable hour. Last year, the program raised more than \$400,000. Now in its eighth year, the goal is to surpass last year's total. The Georgia Legal Food Frenzy started on April 22, and ran to May 3, 2019. We are awaiting final results of this year's Legal Food Frenzy.

Judicial Law Clerk Committee and Government Law

The YLD Judicial Law Clerk Committee and the YLD Government Law Committee held a joint Lunch and Learn on Wednesday, May 15, from 12-1p.m. at the Bar Center. The speaker was Nekia Hackworth Jones, a partner at the Atlanta office of Nelson Mullins. Jones handles white collar criminal defense matters, government investigations and business litigation. Jones began her legal career as a judicial law clerk prior to spending 10 years as an assistant U.S. attorney with the U.S. Department of Justice in the Northern District of Georgia. Jones later served as senior counsel in the Office of the Deputy Attorney General in Washington, D.C., a role she was selected for by Deputy Attorney General Sally Yates. She also discussed her career path and shared some of the lessons she learned along the way.

Health Law

The YLD created a new YLD Health Law Committee, co-chaired by Baylie Fry and Toby Morgan. This committee aims to connect and engage young lawyers serving in the health care industry in various capacities, including compliance, transactional and litigation, and operates to provide professional and networking opportunities. The committee places emphasis on mentoring, community service, social networking and lunch-and-learns focused around emerging legal issues in the health care industry, including privacy, compliance, fraud, facility operations, insurance, public health and much more on both the federal and state levels.

High School Mock Trial

The National High School Mock Trial Championship was held in Athens, Georgia. Championship teams from across the United States competed on May 17-18, 2019. This is the second time that Georgia has hosted the national championship.

Labor and Employment Law

The Labor & Employment Law Mentorship Academy and the YLD Labor & Employment Law Committee held a joint Braves Game Outing on May 1. A networking event was also held prior to the game at Taylor English from 5:30 p.m.-7 p.m.

Litigation

The YLD Litigation Committee held another War Stories Series on April 11, 2019. The speaker was Stan Hill, a shareholder at Polsinelli where he practices labor and employment litigation. Stan discussed his track to partner. Hill has served as law clerk for Hon. Patricia C. Fawcett, U.S. District Court for the Middle District of Florida, and regularly writes on emerging topics affecting both union and non-union employers.

Public Interest Internship Program

The YLD Public Interest Internship Program (PIIP) Committee is currently evaluating applications for 2019. Law students and recent law school graduates were able to apply for limited \$5,000 grants to fund unpaid full-time summer internships in public interest law. Applicants must have secured an unpaid internship in a law-related nonprofit or government agency in Georgia. Eligible internship placements must be unpaid and for a minimum of 10 weeks of work and 400 hours at a public interest legal organization in Georgia.

Leadership Academy

Session 4: Networking Across State Lines

April 25-28, 2019 | Washington, D.C.

Members of the Leadership Academy met in Washington, D.C., in conjunction with the YLD Spring Meeting at the Hamilton Hotel. Participants had the opportunity to tour the White House, the Capitol and the Pentagon. Leadership Academy programming began on Thursday with a welcome reception and concluded on Sunday with the YLD's General Session.

Session 5: Professionalism

May 17, 2019 | Atlanta

Participants met in Atlanta for a program Judge Alex Atwood of the Georgia Department of Administrative Services to discuss professionalism in practice. Members also met with Justice John Ellington and had the opportunity to be sworn in to the Supreme Court of Georgia.

Session 6: Closing Session and Graduation

June 7-8, 2019 | Orlando, Fla.

The closing session will take place in Orlando, Fla., during the State Bar of Georgia's Annual Meeting. A keynote speaker will address the Leadership Academy during a graduation luncheon, after which the members of the Leadership Academy will receive their graduation plaques. Graduates' family and friends are welcome to attend. Graduates will also have the opportunity to participate in YLD Representative Council elections and are encouraged to attend other events during the weekend.

Signature Fundraiser

The YLD's 12th Signature Fundraiser was held at Terminal West in Atlanta on April 13 to benefit Lawyers for Equal Justice. The event had a decades theme of the 80s, 90s and 2000s. Attendees were able to play retro games from that era and dance to the music of the City Band. The event was very successful and raised close to \$40,000. We honored YLD Past Presidents Sharri Edenfield and Michael Geoffroy with Signature Service Awards.

Women in the Profession

The Committee partnered with the Atlanta Legal Aid Society and the YLD Pro Bono Committee to offer free legal services to women in metro Atlanta to help plan for their future. The event took place on April 6 at First Presbyterian Church of Atlanta from 10 a.m. to 1 p.m.

Workers' Compensation

The YLD has created a new YLD Workers' Compensation Committee, co-chaired by Tina Lute and Ivy White. The Workers' Compensation Committee is aimed at young lawyers whose practice involves representing claimants, employers, insurers, and servicing agents in workers' compensation claims. This committee seeks to be a resource to young workers' compensation attorneys by providing relevant and useful information to help navigate the workers' compensation arena; creating guidance and mentorship opportunities by connecting young attorneys with seasoned workers' compensation attorneys; and facilitating social and networking opportunities throughout the state of Georgia.

YLD Affiliates

Augusta YLD

The Young Lawyers of Augusta invited their members to come enjoy an Augusta Green Jackets baseball game on Thursday, May 16. A tailgate outside the stadium was provided before the game.

Glynn County YLD

The Glynn County YLD hosted their 6th Annual Glynn Young Lawyers Division Spring Classic Tournament benefitting CASA Glynn and the Davis Love Foundation on Saturday, April 20. The golf tournament raised a significant amount of money for the Davis Love Foundation and CASA Glynn.

Savannah YLD

The Savannah YLD held a joint event with the Glynn County YLD at Skipper's Fish Camp in Darien on March 21. An April Happy Hour was held on Thursday, April 18, at Alida Rooftop. In May, the group participated in the Habitat for Humanity House build that was in conjunction with Build-A-Better Georgia Day.

Macon YLD

The Macon YLD held a Happy Hour at Idle Hour Country Club on April 11. In May, the group participated in the Habitat for Humanity House build that was in conjunction with Build-A-Better Georgia Day.

Meetings

Spring Meeting

Washington D.C. |April 26-29, 2019

The YLD Spring Meeting was an incredible success. A group of 25 young lawyers were sworn in to the Supreme Court of the United States. In addition to this great honor, we received personal visits from Justice Clarence Thomas, Justice Brent Kavanaugh and Justice Ruth Bader Ginsburg. Justice Thomas was gracious and took pictures with every family unit before the swearing-in. After the swearing-in, he engaged in a 20-minute question and answer session with our group. Justice Kavanaugh visited with our group for about 15 minutes before the swearing-in. Justice Ginsburg surprised as all and visited us after the swearing-in and engaged in a question and answer session with our group for about 20 minutes. Meeting so many of these justices was an incredible and memorable experience.

In addition to the swearing-in, our members were able to take tours of the Capitol, the White House and the Pentagon. Our CLE featured Rachel Wolbers, who is the policy director at The Foundry. The Foundry is an organization that focuses on shaping the development of internet law and policy. We also heard from Randy Nuckolls and Ben Keane, two partners at Dentons US LLP in Washington, D.C. Both Nuckolls and Keane have experience in lobbying and representing candidates on both sides of the aisle.

Thank you again for your support this year. It has been a privilege to serve.

Regards,

Rizza P. O'Connor

Nominee list to be emailed
following Judicial Qualifications
Commission Nominating
Committee meeting scheduled
for May 29, 2019.

State Bar of Georgia Consolidated Revenues and Expenditures as of March 31, 2019
Operations and Bar Center Combined

Category	2018-19 Net Dues			FY 17-18 Actual			FY 18-19 Actual Thru 3/31/19			FY 18-19 Budget		
	#	%	Amount	#	%	Amount	#	%	Amount	#	%	Amount
Active	38,802	77.1	\$9,171,063	39,303	77.2	\$9,884,527	39,750	77.4	\$9,917,000			
Inactive	8,936	17.8	\$1,128,875	8,707	17.1	\$1,137,743	9,050	17.6	\$1,140,300			
Associates/Affiliate	15	0.0	\$1,300	14	0.0	\$1,400	22	0.0	\$2,200			
Foreign Legal Consultant	6	0.0	\$1,500	6	0.0	\$1,512	6	0.0	\$1,512			
Students	287	0.6	\$0	305	0.6	\$0	280	0.6	\$0			
Emeritus	2,274	4.5	\$0	2,587	5.1	\$0	2,250	4.4	\$0			
Late Fees			\$247,405			\$182,485			\$240,000			
Prior Years Dues			\$8,424			\$2,603			\$7,000			
Total License & Dues	50,320	100.0	\$11,104,567	50,922	100.0	\$11,210,270	51,358	100.0	\$11,308,012			
Section Expense Reimbursement			\$196,015			\$191,196			\$191,196			
CSF Expense Reimbursement			\$73,000			\$54,760			\$73,000			
Advertising and Sales			\$100,301			\$18,524			\$82,700			
Membership Income			\$146,603			\$112,828			\$119,000			
Interest Income			\$65,474			\$62,848			\$225,000			
Miscellaneous			\$3,204			\$4,273			\$2,000			
Total Bar Revenue			\$11,689,164			\$11,654,689			\$12,000,908			
Total Bar Expenses			\$13,106,634			\$9,448,428			\$14,116,469			
SBG Net Gain (Loss)			(\$1,417,470)			\$2,206,261			(\$2,115,561)			
Total Bar Center Operations Revenue			\$3,943,792			\$2,558,392			\$4,023,536			
Total Bar Center Operations Expenses			\$2,650,784			\$1,851,597			\$2,597,598			
Total Bar Center Operations Net Gain (Loss)			\$1,293,008			\$706,795			\$1,425,938			
Combined Revenue			\$15,632,956			\$14,213,081			\$16,024,444			
Combined Expenses			\$15,757,418			\$11,300,025			\$16,714,067			
Combined Net Income (Loss)			(\$124,462)			\$2,913,056			(\$689,623)			

Legend

- Bar Operations
- Bar Center
- Combined Bar Operations and Bar Center

5/4/2019

**State Bar of Georgia - Total Bar Center Operations
Revenues and Expenditures - Executive Summary
For the Nine Months Thru March 31, 2019**

Category	FY 17-18	FY 18-19		FY 18-19
	Actual	Amount	Actual Thru 3/31/19	Budget
Bar Center Income and Cash Receipts				
CCLC Contribution	\$1,310,643	\$500,000	37.7%	\$1,325,000
Interest Income	\$21,196	\$33,399	33.4%	\$100,000
Member Assessment	\$289,900	\$200,273	88.5%	\$226,250
Operating Budget Transfer	\$616,188	\$471,384	75.0%	\$628,512
Miscellaneous Income	\$1,087	\$561	56.1%	\$1,000
Bar Center Income and Cash Receipts	\$2,239,014	\$1,205,617	52.9%	\$2,280,762
Bar Center Expenses and Cash Disbursements				
Building Rehabilitation	\$268,496	\$84,504	84.5%	\$100,000
Conference Floor Renovations	\$0	\$19,830	104.4%	\$19,000
Tenant Improvements	\$59,486	\$0	0.0%	\$0
Furniture and Equipment	\$107,654	\$66,721	93.3%	\$71,500
Loss on Disposal/Retirement	\$14,758	\$0	0.0%	\$0
Parking Deck Construction	\$13,350	\$0	0.0%	\$20,000
Subbasement Buildout	\$1,900	\$0	0.0%	\$0
Woodrow Wilson Exhibit and Law Museum	\$0	\$0	0.0%	\$2,500
President's Conference Room	\$0	\$1,058	21.2%	\$5,000
Third Floor Contingency	\$10,048	\$0	0.0%	\$0
Second Floor Buildout	\$37,190	\$0	0.0%	\$0
Bar Center Expenses and Cash Disbursements	\$512,882	\$172,113	79.0%	\$218,000
Bar Center Combined Net Cash Flow	\$1,726,132	\$1,033,504	50.1%	\$2,062,762
Conference Center Income and Expenses				
Room Rentals and Various Charges	\$20,297	\$13,281	51.1%	\$26,000
Conference Center Operating Expenses	\$414,262	\$328,629	71.4%	\$460,513
Conference Center Combined Net Cash Flow	(\$393,965)	(\$315,348)	72.6%	(\$434,513)
Rental Income and Expenses				
Rental Income	\$1,331,358	\$1,022,175	76.0%	\$1,345,632
Building Operating Expenses	\$1,429,681	\$1,107,919	69.1%	\$1,603,196
Rental Combined Net Cash Flow	(\$98,323)	(\$85,744)	33.3%	(\$257,564)
Parking Income and Expenses				
Parking Revenues	\$353,123	\$317,319	85.5%	\$371,142
Parking Deck Operating Expenses	\$293,959	\$242,936	76.9%	\$315,889
Parking Combined Net Cash Flow	\$59,164	\$74,383	134.6%	\$55,253
Total Bar Center Operations Net Gain (Loss)	\$1,293,008	\$706,795		\$1,425,938

Note: Non-Cash depreciation expense is excluded from this schedule.

State Bar of Georgia
Income Statement YTD - Operations
For the Nine Months Ending March 31, 2019

	YTD Actual	Annual Budget	Ytd % of Bud	Last Year
Revenues				
Dues - Active	\$ 9,886,039	\$ 9,917,000	99.69	9,718,563
Dues - Inactive	1,137,743	1,140,300	99.78	1,128,875
Dues - Misc. Types	1,400	3,712	37.72	1,300
Dues - Late Fees	185,088	247,000	74.93	255,829
Total Dues & Licenses	11,210,270	11,308,012	99.14	11,104,567
Section Expense Reimb.	191,196	161,018	118.74	196,015
CSF Expense Reimb.	54,750	73,000	75.00	73,000
Advertising and Sales	18,524	82,700	22.40	100,301
Membership Income	59,553	74,000	80.48	78,303
Pro Hac Vice	312,951	275,000	113.80	348,700
Pro Hac Vice Contra	(259,676)	(230,000)	112.90	(280,400)
Savannah Misc Income	1,050	0	0.00	700
Interest Income	62,848	225,000	27.93	65,474
Miscellaneous Revenues	3,223	2,000	161.15	2,504
Total Revenues	11,654,689	11,970,730	97.36	11,689,164
Expenses				
Administration	1,723,892	2,458,400	70.12	2,277,279
Management Info Systems	492,726	706,303	69.76	544,636
General Counsel	2,642,902	3,871,271	68.27	3,487,780
Consumer Assistance Pgm.	428,681	589,012	72.78	549,638
Communications	568,242	896,664	63.37	805,698
Lawyer's Assistance Program	31,553	62,500	50.48	56,832
Fee Arbitration	392,744	576,621	68.11	504,993
Law Practice Management	317,763	465,034	68.33	429,308
Sections	142,498	191,196	74.53	179,043
Savannah Office	185,841	263,198	70.61	238,590
Tifton Office	133,822	187,052	71.54	173,369
Young Lawyers	366,114	534,296	68.52	502,477
Unauthorized Practice of Law	608,730	836,628	72.76	790,020
Law Related Education	272,611	381,878	71.39	347,026
High School Mock Trial	118,584	129,653	91.46	127,570
MLAP	86,726	117,733	73.66	3,762
Pro Bono	159,162	212,216	75.00	212,216
Fastcase	228,521	238,000	96.02	216,418
Officers' Expenses	91,492	204,709	44.69	56,633
BASICS Program Contribution	150,000	150,000	100.00	140,000
Resource Center Contribution	110,332	110,332	100.00	110,332
Military/Vets Pro Bono	0	0	0.00	103,254
Other Expenses	195,492	1,063,401	18.38	1,249,760
Total Expenses	9,448,428	14,246,097	66.32	13,106,634
Net Income	\$ 2,206,261	(\$ 2,275,367)	(96.96)	(1,417,470)

State Bar of Georgia
Status and Use of Cash and Investments as of March 31, 2019

Cash - March 31, 2019	25,760,346
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Less:

CCLC Cash Included in Above Amount	(6,751,384)
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Net Cash Available for State Bar	19,008,962
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Use of Cash:

Less:

Board Designated - See Separate Schedule Attached	(8,159,772)
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Temporarily Restricted - See Separate Schedule Attached	(2,299,908)
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Total Board Designated and Temporarily Restricted	(10,459,680)
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Other - Cash Allocated:

Payment of Accounts Payable	(197,430)
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Payment of Accrued Vacation	(459,042)
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Deferred Income	0
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Payment of Credit Card Bill	(40,216)
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Payment of Accrued Salary	(296,360)
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Payment of Accrued Taxes	(22,672)
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Other Accrued Expenses (primarily pension)	(454,784)
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Payment to Client Security Fund	(1,306,485)
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Receipt of Contribution from CCLC (to Bar Center)	719,143
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Operational Expenses for Remaining Bar Year (April to June)	(4,315,129)
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Total Other - Cash Allocated	(6,372,975)
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Estimated Cash Balance at June 30, 2019	2,176,307
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*Note: The above schedule reflects the status of cash and investments as of the month end indicated above. However, at that month end, the State Bar does **not** have any investments and only holds cash in checking accounts and money market accounts. There are no other State Bar funds or investments held in any institution that are not included on this schedule.*

Also included in the above are the following assumptions: (1) no net cash is assumed for the upcoming dues year of 2019-2020. This is assumed because any income received prior to June 30, 2019 would be deferred if it related to 2019-2020 and the cash received would be used to pay for expenses in the same 2019-2020 period. (2) Actual expenses for 2018 - 2019 would be 97.5% of budget. This is for Bar operations only and not Bar Center. This 97.5% amount was an estimate using actual 2017 - 2018 information. For the 2017 - 2018 year, actual expenses were approximately 96.4% of budgeted expenses for the Bar. It is estimated that since many budgeted amounts were not increased in the 2019 - 2020 budget that as prices rise the actual percentage would rise. (3) Bar Center would contribute additional cash flow through June 30, 2019 to equal their budget primarily as a result of the contribution from CCLC to the Bar Center in the anticipated amount of \$815,000.

**State Bar of Georgia
Board-Designated and Donor Temporarily Restricted Net Assets**

	2015 June 30	2016 June 30	2017 June 30	2018 June 30	2019 Mar 31
Board Designated:					
General Operations - Bar	2,750,000	2,750,000	2,750,000	2,750,000	2,750,000
General Operations - Bar Center	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Litigation	250,000	300,000	300,000	300,000	229,588
Cornerstones of Freedom	600,000	600,000	600,000	600,000	146,535
Sections	2,035,507	2,240,482	2,445,107	2,660,285	3,033,649
Total Board-Designated excludes Conventions and ICLE	7,635,507	7,890,482	8,095,107	8,310,285	8,169,772
Donor Temporarily Restricted :					
Legislative	1,164,049	1,166,943	1,221,403	1,257,657	1,427,247
Law Related Education/Marshall fund	318,173	319,623	320,854	312,580	314,364
High School Mock Trial	47,095	48,624	13,287	9,018	12,358
National Mock Trial	0	0	20,067	20,161	47,348
Basics Program	37,247	35,134	74,219	65,413	103,934
Younger Lawyers	168,673	187,426	160,992	154,216	158,823
Lawyers Assistance	25,807	24,854	24,463	30,454	17,192
Georgia Diversity Program	10,681	13,804	9,790	17,588	36,130
Bar Media Conference	18,960	20,406	21,108	21,247	18,994
Evidence Study	7,555	0	0	0	0
Justice Hunstein's Portrait	0	0	0	0	7,758
Law Day	6,196	6,223	6,247	6,276	6,312
Access to Justice	0	0	1,448	1,437	1,446
iCivics Program	555	557	559	(245)	828
Promote Inclusion	5,327	11,931	15,362	10,235	9,174
State Bar of Georgia Foundation	392	0	1,500	1,280	23,150
Military Vet Pro Bono	0	0	13,616	13,680	13,758
Unauthorized Practice of Law	0	0	100,050	100,518	101,092
Total Donor Temporarily Restricted	1,810,690	1,835,525	2,004,965	2,021,515	2,299,908
Net Board Designated & Donor Temporarily Restricted	9,446,197	9,726,007	10,100,072	10,331,800	10,459,680

Amounts for 2018 and 2019 shown herein are unaudited

State Bar of Georgia
Summary of Members and Voluntary Contributions to Georgia Legal Services Program (GLSP)
With Contributions Paid Through March 31, 2019

Dues	2018-19 Dues Season	2017-18 Dues Season	2016-17 Dues Season
Total Number of Members at Apr 30 of Previous Bar year (active and inactive)	47,029	47,442	46,659
Active - Number Paid	36,888	39,244	38,614
Inactive - Number Paid	8,123	8,839	8,780
Total Number of Members With Dues Paid	45,011	48,083	47,394
Percent of Total Members With Dues Paid	95.7%	101.4%	101.6%
Number of Members Who Made A Contribution	3,197	2,743	2,412
Percent of Members Who Made A Contribution	7.1%	5.7%	5.1%
Total Contribution Amount	\$ 295,454	\$ 312,251	\$ 276,487
Average Contribution Amount	\$ 92	\$ 114	\$ 115

GLSP Contribution Amounts by Dues Year

2018 - 2019	\$ 295,454
2017 - 2018	\$ 312,251
2016 - 2017	\$ 276,487
2015 - 2016	\$ 264,492
2014 - 2015	\$ 255,713
2013 - 2014	\$ 241,362
2012 - 2013	\$ 244,707
2011 - 2012	\$ 240,678
2010 - 2011	\$ 241,772
2009 - 2010	\$ 235,276

Purpose: The purpose of the above schedule is to reflect donations to the Georgia Legal Services Program for each period shown. The information reflects the total number of members who have made a contribution along with applicable percentages.

The number of members shown above is not the same as the number of members at the end of the month. The number of members above reflect the members who paid during the dues season indicated above. The dues season does not correspond to the fiscal year but starts in advance of the fiscal year. In addition, if members change status (active, inactive, emeritus, etc), this change will be reflected in the membership counts at month end but will not be reflected in the above schedule.

State Bar of Georgia
Summary of Members and Voluntary Legislative Contributions
With Contributions Paid Through March 31, 2019

Dues	2018-19 Dues Season	2017-18 Dues Season	2016-17 Dues Season
Total Number of Members at Apr 30 of Previous Bar year (active and inactive)	47,029	47,442	46,659
Active - Number Paid	36,888	39,244	38,614
Inactive - Number Paid	8,123	8,839	8,780
Total Number of Members With Dues Paid	45,011	48,083	47,394
Percent of Total Members With Dues Paid	95.7%	101.4%	101.6%
Number of Members Who Made A Contribution	5,339	5,811	5,948
Percent of Members Who Made A Contribution	11.9%	12.1%	12.6%
Total Contribution Amount	\$ 494,906	\$ 546,905	\$ 557,991
Average Amount Paid	\$ 93	\$ 94	\$ 94

Legislative Contribution Amounts by Dues Year

2018 - 2019	\$ 494,906
2017 - 2018	\$ 546,905
2016 - 2017	\$ 557,991
2015 - 2016	\$ 565,004
2014 - 2015	\$ 640,505
2013 - 2014	\$ 691,736
2012 - 2013	\$ 685,283
2011 - 2012	\$ 656,254
2010 - 2011	\$ 657,526
2009 - 2010	\$ 650,806

Purpose: The purpose of the above schedule is to reflect donations to the Legislative Fund for each period shown. The information reflects the total number of members who have made a contribution along with applicable percentages.

The number of members shown above is not the same as the number of members at the end of the month. The number of members above reflect the members who paid during the dues season indicated above. The dues season does not correspond to the fiscal year but starts in advance of the fiscal year. In addition, if members change status (active, inactive, emeritus, etc), this change will be reflected in the membership counts at

State Bar of Georgia
Legislative Activity Report
From July 1, 2018 Thru March 31, 2019

July 1, 2018 Beginning Balance	\$ 1,257,657
Income:	
Interest Income on Fund	8,816
Contributions	543,485
Expenditures:	
Staff and Contract Lobbyists	346,336
Legislative Committee Expense	11,571
Grassroots Efforts	7,717
Travel	3,015
Shared Office Allocation	12,629
Miscellaneous	<u>1,443</u>
Total Expenditures	<u>382,711</u>
Net Donor Temporarily Restricted Balance at March 31, 2019	<u><u>\$ 1,427,247</u></u>

**State Bar of Georgia
Cornerstones of Freedom Activity Report
From July 1, 2018 Thru March 31, 2019**

July 1, 2018 Board Designated Beginning Balance	\$ 600,000
Income:	
Interest Income on Fund	<u>1,867</u>
Expenditures:	
Writing Services	31,342
Virtual Law Museum	50,000
Media Monitoring	661
iCivics	1,000
Schoolgroup Travel-LRE	9,626
Media Campaign--Need Lawyers	<u>362,703</u>
Total Expenditures	<u>455,332</u>
 Net Board Designated Balance at March 31, 2019	 <u>\$ 146,535</u>
 Amount Needed at June 30, 2019 to Replenish Board	
Designated Amount to \$600,000	<u>\$ 453,465</u>

5/13/2019

State Bar of Georgia - with Bar Center
Fiscal Year 2019-20 Proposed Budget
 (Approved Dues - Active \$254 and Inactive \$127)

Category	2019-20 Net Dues			FY 17-18 Actual			FY 18-19 Actual Thru 3/31/19			FY 18-19 Budget			FY 19-20 Proposed Budget		
	#	%	Amount	#	%	Amount	#	%	Amount	#	%	Amount	#	%	Amount
Active	\$254			38,802	77.1	\$9,717,063	39,303	77.2	\$9,884,527	39,750	77.4	\$9,917,000	39,400	77.4	\$10,007,600
Inactive	\$127			8,936	17.8	\$1,128,875	8,707	17.1	\$1,137,743	9,050	17.6	\$1,140,300	8,950	17.6	\$1,136,650
Associates/Affiliate	\$100			15	0.0	\$1,300	14	0.0	\$1,400	22	0.0	\$2,200	14	0.0	\$1,400
Foreign Legal Consultant	\$254			6	0.0	\$1,500	6	0.0	\$1,512	6	0.0	\$1,512	6	0.0	\$1,524
Students	\$0			287	0.6	\$0	305	0.6	\$0	280	0.6	\$0	275	0.5	\$0
Emeritus	\$0			2,274	4.5	\$0	2,587	5.1	\$0	2,250	4.4	\$0	2,250	4.4	\$0
Late Fees	\$0					\$247,405			\$182,485			\$240,000			\$187,000
Prior Years Dues	\$0					\$8,424			\$2,603			\$7,000			\$2,500
Total License & Dues				50,320	100.0	\$11,104,567	50,922	100.0	\$11,210,270	51,358	100.0	\$11,308,012	50,895	100.0	\$11,336,674
Section Expense Reimbursement						\$196,015			\$191,196			\$191,196			\$190,644
CSF Expense Reimbursement						\$73,000			\$54,750			\$73,000			\$73,000
Advertising and Sales						\$100,301			\$18,524			\$82,700			\$45,200
Membership Income						\$146,603			\$112,828			\$119,000			\$119,500
Interest Income						\$65,474			\$62,848			\$225,000			\$100,000
Miscellaneous						\$3,204			\$4,273			\$2,000			\$4,500
Total Bar Revenue						\$11,689,164			\$11,654,689			\$12,000,908			\$11,869,518
Total Bar Expenses						\$13,106,634			\$9,448,428			\$14,116,469			\$13,466,283
SBG Net Gain (Loss)						(\$1,417,470)			\$2,206,261			(\$2,115,561)			(\$1,596,765)
Total Bar Center Operations Revenue						\$3,943,792			\$2,558,392			\$4,023,536			\$3,185,888
Total Bar Center Operations Expenses						\$2,650,784			\$1,851,597			\$2,597,598			\$2,636,385
Total Bar Center Operations Net Gain (Loss)						\$1,293,008			\$706,795			\$1,425,938			\$549,503
Combined Revenue						\$15,632,956			\$14,213,081			\$16,024,444			\$15,055,406
Combined Expenses						\$15,757,418			\$11,300,025			\$16,714,067			\$16,102,668
Combined Net Income (Loss)						(\$124,462)			\$2,913,056			(\$689,623)			(\$1,047,262)

5/13/2019

**State Bar of Georgia - Total Bar Center Operations
Fiscal Year 2019-20 Proposed Budget**

Category	FY 17-18 Actual	FY 18-19 Actual Thru 3/31/19 Amount	% of Budget	FY 18-19 Budget	FY 19-20 Proposed Budget
Bar Center Income and Cash Receipts					
CLC Contribution	\$1,310,643	\$500,000	37.7%	\$1,325,000	\$1,315,000
Interest Income	\$21,196	\$33,399	33.4%	\$100,000	\$42,000
Member Assessment	\$289,900	\$200,273	88.5%	\$226,250	\$0
Operating Budget Transfer	\$616,188	\$471,384	75.0%	\$628,512	\$0
Miscellaneous Income	\$1,087	\$561	56.1%	\$1,000	\$1,000
Bar Center Income and Cash Receipts	\$2,239,014	\$1,205,617	52.9%	\$2,280,762	\$1,358,000
Bar Center Expenses and Cash Disbursements					
Building Rehabilitation	\$268,496	\$84,504	84.5%	\$100,000	\$100,000
Conference Floor Renovations	\$0	\$19,830	104.4%	\$19,000	\$26,475
Tenant Improvements	\$59,486	\$0	0.0%	\$0	\$0
AV, Furniture and Equipment	\$107,654	\$66,721	93.3%	\$71,500	\$2,000
Loss on Disposal/Retirement	\$14,758	\$0	0.0%	\$0	\$0
Parking Deck Construction	\$13,350	\$0	0.0%	\$20,000	\$20,000
Subbasement Buildout	\$1,900	\$0	0.0%	\$0	\$0
Woodrow Wilson Exhibit and Law Museum	\$0	\$0	0.0%	\$2,500	\$2,500
President's Conference Room	\$0	\$1,058	21.2%	\$5,000	\$5,000
Third Floor Contingency	\$10,048	\$0	0.0%	\$0	\$10,000
Second Floor Buildout	\$37,190	\$0	0.0%	\$0	\$0
Bar Center Expenses and Cash Disbursements	\$12,882	\$172,113	79.0%	\$218,000	\$165,975
Bar Center Combined Net Cash Flow	\$1,726,132	\$1,033,504	50.1%	\$2,062,762	\$1,192,025
Conference Center Income and Expenses					
Room Rentals and Various Charges	\$20,297	\$13,281	51.1%	\$26,000	\$19,400
Conference Center Operating Expenses	\$414,262	\$328,629	71.4%	\$460,513	\$448,865
Conference Center Combined Net Cash Flow	(\$393,965)	(\$315,348)	72.6%	(\$434,513)	(\$429,465)
Rental Income and Expenses					
Rental Income	\$1,331,358	\$1,022,175	76.0%	\$1,345,632	\$1,447,488
Building Operating Expenses	\$1,429,681	\$1,107,919	69.1%	\$1,603,196	\$1,694,355
Rental Combined Net Cash Flow	(\$98,323)	(\$85,744)	33.3%	(\$257,564)	(\$246,867)
Parking Income and Expenses					
Parking Revenues	\$353,123	\$317,319	85.5%	\$371,142	\$361,000
Parking Deck Operating Expenses	\$293,959	\$242,936	76.9%	\$315,889	\$327,190
Parking Combined Net Cash Flow	\$59,164	\$74,383	134.6%	\$55,253	\$33,810
Total Bar Center Operations Net Gain (Loss)	\$1,293,008	\$706,795		\$1,425,938	\$549,503

Note: Non-Cash depreciation expense is excluded from this schedule.

State Bar of Georgia

2019-2020 Budget Assumptions

1. Dues at \$254: 651 additional members: 442 active, 209 inactive. This is based on current year experience through February 28 along with projected monthly increases. Inactive enrollment growth has been dropping.
2. Average yield on cash is 1.25%.
3. Certain non-interest-bearing deposit requirements at SunTrust and or Bank of America due to low imputed interest rates and high utilization of lockbox services.
4. Inflationary adjustments to applicable line items 2.2% based on Annual Consumer Price Index - Bureau of Labor Statistics Data - South Region.
5. Vendor quotes or actual contracted amounts used whenever information was available
6. Salary increases recommended by Personnel Committee – 3.0% maximum (2.2% cost of living, up to 0.8% merit increase).
7. Imputed rent transfer from State Bar to Bar Center has been eliminated. Prior year's amount was \$628,512.
8. Includes the effects of items recommended by Programs Committee and Personnel Committee to Finance Committee.
9. Includes projected officer reimbursement for projected officer slate, including out-of-Atlanta, if needed.
10. Cornerstones of Freedom has been eliminated as a separate Board Designated amount. All types of expenses that were incurred previously will be paid beginning July 1, 2019 as follows: (1) writing services – State Bar of Georgia Communications Department, included in the State Bar budget herein (2) Virtual Law Museum, iCivics, and School Group Travel – Law Related Education will be the responsibility of the Marshall Fund (not part of the State Bar's budget) and (3) all other expenses, primarily the media campaign have been eliminated in totality and will not be the responsibility of any other party.

ADMINISTRATION

5/13/2019

2019-2020 State Bar of Georgia Expense Budget

	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Incl/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	1,222,956	923,991	72.93	1,266,989	1,265,045	(0.15)
Salaries - part time	0	441	#DIV/0!	0	0	#DIV/0!
Overtime pay	6,476	3,223	45.39	7,100	7,100	0.00
Tax & benefits	316,278	245,648	71.49	343,602	362,366	5.46
Pension	91,170	75,172	75.00	100,230	98,943	(1.28)
Subtotal	1,636,880	1,248,475	72.67	1,717,921	1,733,454	0.90
Operating Expenses:						
Shared Office Overhead	309,905	277,845	75.00	370,459	391,579	5.70
Postage & Freight	10,215	6,148	53.46	11,500	11,500	0.00
Printing	22	0	0.00	400	150	(62.50)
Supplies	4,249	1,411	29.71	4,750	3,500	(26.32)
Telephone	3,600	2,700	75.00	3,600	3,600	0.00
Subscriptions & Books	732	374	39.37	950	850	(10.53)
Dues & Memberships	2,682	1,063	22.38	4,750	3,800	(20.00)
Seminars & Training	2,030	79	4.39	1,800	3,000	66.67
Miscellaneous	8,631	454	181.60	250	2,500	900.00
Travel-Staff	27,810	22,407	57.23	39,150	46,000	17.50
Travel-Exec. Director	6,452	10,869	98.81	11,000	14,000	27.27
Luncheons	355	138	21.23	650	600	(7.69)
Banking Fees	1,560	1,319	52.76	2,500	2,000	(20.00)
Credit Card Discounts and Fees	189,986	88,106	41.96	210,000	197,000	(6.19)
Computer Hardware	11,633	3,735	97.77	3,820	1,800	(52.88)
Computer Software	0	339	#DIV/0!	0	500	#DIV/0!
Membership Software/License	57,412	56,931	80.07	71,100	73,300	3.09
Contract Programming	2,906	0	0.00	3,000	6,100	103.33
Subtotal	640,180	473,918	64.07	739,679	761,779	2.99
Furniture & Equipment:	219	1,499	187.38	800	2,000	150.00
Total Administration	2,277,279	1,723,892	70.12	2,458,400	2,497,233	1.58

MANAGEMENT INFORMATION SYSTEMS

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	249,889	226,772	75.00	302,348		(100.00)
Overtime	34	243	48.60	500		(100.00)
Tax & benefits	80,264	72,316	71.26	101,489		(100.00)
Pension	18,099	16,178	75.00	21,570		(100.00)
Subtotal	348,286	315,509	74.08	425,907		(100.00)
Operating Expenses:						
Shared Office Overhead	48,932	50,517	75.00	67,356		(100.00)
Postage & Freight	46	29	19.33	150		(100.00)
Supplies	4,288	788	14.73	5,350		(100.00)
Telephone	900	675	75.00	900		(100.00)
Subscription & Books	0	0	0.00	200		(100.00)
Seminars & Training	5,950	4,250	70.95	5,990		(100.00)
Miscellaneous	1,366	658	32.90	2,000		(100.00)
Staff travel	2,311	577	14.43	4,000		(100.00)
Computer Hardware	23,934	16,574	54.97	30,150		(100.00)
Computer Software	58,361	62,684	91.04	68,850		(100.00)
Contractors	19,863	23,990	95.20	25,200		(100.00)
Contract Programming	11,703	9,454	15.25	62,000		(100.00)
Internet Services	18,500	7,021	85.10	8,250		(100.00)
Subtotal	196,154	177,217	63.20	250,396		(100.00)
Furniture & Equipment:	196	0	#DIV/0!	0		#DIV/0!
Total Management Information Systems	544,636	492,726	69.76	706,303		(100.00)

*See Shared Office Overhead page for Management Information Systems 2019-2020 Budget

GENERAL COUNSEL

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	2,208,827	1,630,771	71.57	2,278,628	2,283,526	0.21
Salaries - part time	15,406	20,892	46.85	44,595	45,933	3.00
Overtime pay	2,970	3,409	85.23	4,000	4,000	0.00
Tax & benefits	488,860	387,025	69.81	554,364	583,514	5.26
Pension	156,737	130,497	75.00	173,996	174,989	0.57
Subtotal	2,872,800	2,172,594	71.10	3,055,583	3,091,962	1.19
Operating Expenses:						
Shared Office Overhead	391,459	303,103	75.00	404,138	383,587	(5.08)
Postage & Freight	18,635	14,813	70.54	21,000	21,000	0.00
Printing	446	863	86.30	1,000	1,000	0.00
Supplies	7,228	6,095	92.35	6,600	7,000	6.06
Telephone	2,103	1,455	58.20	2,500	2,100	(16.00)
Subscriptions & Books	20,426	11,366	56.83	20,000	21,000	5.00
Dues & Memberships	8,774	8,484	89.31	9,500	10,000	5.26
Seminars & Computer Training	6,677	6,850	79.65	8,600	8,600	0.00
Miscellaneous	1,892	1,112	37.07	3,000	3,000	0.00
Travel - Investigator	3,437	586	9.02	6,500	6,500	0.00
Travel - Attorneys	55,035	35,198	46.99	74,900	71,312	(4.79)
Luncheons	1,680	264	10.56	2,500	2,500	0.00
Computer Hardware	10,974	9,902	108.81	9,100	12,700	39.56
Computer Software	0	0	0.00	1,000	500	(50.00)
OGC-Contract Labor	0	3,483	#DIV/0!	0	2,000	#DIV/0!
Contract/Programming	7,094	586	5.58	10,500	8,000	(23.81)
Receiverships	2,684	3,189	53.15	6,000	10,000	66.67
Disciplinary/Investigative Panels	33,101	30,275	31.87	95,000	95,000	0.00
Contract Special Master	15,505	12,743	11.58	110,000	110,000	0.00
On-line Research	14,353	15,477	86.71	17,850	18,750	5.04
Subtotal	601,503	465,844	57.53	809,688	794,549	(1.87)
Furniture & Equipment:	13,477	4,464	74.40	6,000	25,000	316.67
Total General Counsel	3,487,780	2,642,902	68.27	3,871,271	3,911,511	1.04

CONSUMER ASSISTANCE PROGRAM

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	343,721	277,183	75.00	369,577	384,511	4.04
Overtime pay	15	0	0.00	300	300	0.00
Tax & benefits	96,933	72,023	66.14	108,890	106,557	(2.14)
Pension	18,354	14,288	75.00	19,050	26,357	38.36
Subtotal	459,023	363,494	73.02	497,817	517,725	4.00

Operating Expenses:

Shared Office Overhead	81,554	63,147	75.00	84,195	79,914	(5.08)
Postage & Freight	1,704	1,442	64.09	2,250	2,250	0.00
Printing	0	0	0.00	600	750	25.00
Supplies	480	103	20.60	500	500	0.00
Seminars & Training	0	0	0.00	800	800	0.00
Miscellaneous	165	186	37.20	500	500	0.00
Travel-Staff	2,525	98	6.53	1,500	2,000	33.33
Computer Hardware	3,692	0	#DIV/0!	0	1,000	#DIV/0!
Contract Programming	250	0	0.00	500	500	0.00
Subtotal	90,370	64,976	71.52	90,845	88,214	(2.90)

Furniture & Equipment:

	245	211	60.29	350	0	(100.00)
Total Consumer Assistance Program	549,638	428,681	72.78	589,012	605,939	2.87

COMMUNICATIONS

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - Full Time	251,238	199,575	77.06	259,000	328,569	26.86
Overtime pay	1,544	465	29.06	1,600	1,600	0.00
Tax & benefits	93,343	71,111	70.42	100,977	143,449	42.06
Pension	14,383	13,096	75.00	17,461	19,172	9.80
Subtotal	360,508	284,247	74.99	379,038	492,790	30.01

Operating Expenses:						
Shared Office Overhead	65,243	50,517	75.00	67,356	79,914	18.64
Postage & Freight	706	1,863	106.46	1,750	2,100	20.00
Supplies	344	891	89.10	1,000	1,000	0.00
Telephone	900	675	75.00	900	900	0.00
Subscription & Books	4,203	2,646	62.63	4,225	2,875	(31.95)
Dues & Memberships	405	320	79.01	405	405	0.00
Seminars & Training	1,325	1,323	25.44	5,200	5,200	0.00
Miscellaneous	839	1,211	60.55	2,000	1,650	(17.50)
Staff Travel	14,033	8,439	56.64	14,900	17,900	20.13
Luncheons	2,575	2,791	88.60	3,150	100	(96.83)
Computer Hardware	3,827	246	#DIV/0!	0	1,000	#DIV/0!
Computer Software	2,250	1,861	82.71	2,250	2,000	(11.11)
Website Server/Redesign (Programming)	9,996	23,682	79.47	29,800	29,850	0.17
Subtotal	106,646	96,465	72.56	132,936	144,894	9.00

Furniture & Equipment:	0	0	#DIV/0!	0	1,000	#DIV/0!
Subtotal	467,154	380,712	74.36	511,974	638,684	24.75

COMMUNICATIONS (CONT.)

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Programs/Other Services:						
Local and Voluntary Bars	0	493	24.65	2,000	0	(100.00)
Media Consultants	0	0	#DIV/0!	0	55,000	#DIV/0!
Membership Certificates	1,374	1,641	109.40	1,500	2,000	33.33
Subtotal	1,374	2,134	60.97	3,500	57,000	1,528.57
Publications:						
Bar Journal	281,232	179,650	57.84	310,590	303,690	(2.22)
Directory	50,212	0	0.00	50,000	0	(100.00)
Supplemental Directory	5,317	5,746	102.61	5,600	6,555	17.05
Special Publications and Printing	409	0	0.00	15,000	7,500	(50.00)
Subtotal	337,170	185,396	48.64	381,190	317,745	(16.64)
Total Communications	805,698	568,242	63.37	896,664	1,013,429	13.02

FEE ARBITRATION

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	252,418	198,254	74.92	264,618	272,557	3.00
Overtime pay	1,493	394	18.76	2,100	1,500	(28.57)
Tax & benefits	90,093	69,196	69.94	98,938	104,996	6.12
Pension	14,947	13,844	75.00	18,459	18,960	2.71
Subtotal	358,951	281,688	73.33	384,115	398,013	3.62

Operating Expenses:						
Shared Office Overhead	65,243	50,517	75.00	67,356	63,931	(5.08)
Postage & Freight	7,290	6,101	68.55	8,900	9,800	10.11
Printing	2,517	(24)	-0.92	2,600	2,700	3.85
Supplies	2,255	167	7.26	2,300	2,300	0.00
Subscriptions & Books	349	327	59.45	550	550	0.00
Dues and Memberships	326	0	0.00	400	400	0.00
Seminars & Training	0	68	17.00	400	400	0.00
Miscellaneous	1,141	618	51.50	1,200	1,200	0.00
Staff travel	1,116	0	0.00	2,500	2,500	0.00
Luncheons	2,815	2,368	74.00	3,200	3,400	6.25
Computer Hardware	640	0	#DIV/0!	0	5,000	#DIV/0!
Contract labor	61,331	50,000	49.85	100,300	100,300	0.00
Contract Programming	731	100	5.00	2,000	2,000	0.00
Subtotal	145,754	110,242	57.51	191,706	194,481	1.45

Furniture & Equipment:	288	814	101.75	800	900	12.50
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Total Fee Arbitration	504,993	392,744	68.11	576,621	593,394	2.91
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LAW PRACTICE MANAGEMENT

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries	256,557	183,220	69.14	265,006	260,095	(1.85)
Overtime pay	2,176	2,400	120.00	2,000	2,300	15.00
Taxes and Benefits	81,238	65,791	72.20	91,124	115,048	26.25
Pension	17,024	13,273	75.00	17,698	17,456	(1.37)
Subtotal	356,995	264,684	70.43	375,828	394,899	5.07

Operating Costs:

Shared Office Overhead	65,243	50,517	75.00	67,356	63,931	(5.08)
Postage & Freight	1,427	1,060	53.00	2,000	1,800	(10.00)
Printing	440	234	19.50	1,200	1,500	25.00
Supplies	132	497	33.13	1,500	750	(50.00)
Telephone	25	0	#DIV/0!	0	100	#DIV/0!
Library/Subs & Books	7,863	7,909	98.86	8,000	8,000	0.00
Dues & Memberships	1,290	265	14.32	1,850	1,850	0.00
Seminars & Training	100	149	9.31	1,600	1,500	(6.25)
Miscellaneous	300	68	6.80	1,000	750	(25.00)
Staff Travel	15,655	3,444	34.44	10,000	10,000	0.00
Luncheons	127	0	0.00	250	200	(20.00)
Computer Hardware	1,194	1,588	105.87	1,500	11,000	633.33
Computer Software	769	2,117	54.28	3,900	5,388	38.15
Solo and Small Firm	6,426	20,188	168.23	12,000	0	(100.00)
Income Offset	(29,440)	(36,271)	145.08	(25,000)	(12,000)	(52.00)
Subtotal	71,551	51,765	59.39	87,156	94,769	8.73

Furniture & Equipment:

	762	1,314	64.10	2,050	2,500	21.95
Total Law Practice Management	429,308	317,763	68.33	465,034	492,168	5.83

SOUTH GEORGIA OFFICE

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	78,832	60,863	75.00	81,151	83,586	3.00
Salaries - part-time	15,801	12,754	64.37	19,814	20,408	3.00
Taxes & Benefits	19,624	13,884	71.53	19,411	20,473	5.47
Pension	6,316	5,098	75.00	6,797	6,987	2.80
Subtotal	120,573	92,599	72.81	127,173	131,454	3.37

Operating Costs:						
Shared Office Overhead	8,155	9,472	75.00	12,629	11,987	(5.08)
Postage & Freight	93	107	35.67	300	400	33.33
Supplies	1,664	1,368	54.72	2,500	2,500	0.00
Telephone	12,230	9,860	75.85	13,000	13,300	2.31
Subscriptions & Books	104	116	116.00	100	100	0.00
Miscellaneous	206	0	0.00	200	300	50.00
Staff Travel	3,213	1,359	30.20	4,500	4,500	0.00
Luncheons	12	0	0.00	50	60	20.00
Computer Hardware	3,003	0	#DIV/0!	0	800	#DIV/0!
Computer Software	178	90	45.00	200	200	0.00
Equipment Maintenance/Rental	1,489	1,354	79.65	1,700	1,700	0.00
Rent & Utilities	19,949	15,129	72.04	21,000	21,500	2.38
Facilities Maintenance	315	575	57.50	1,000	1,000	0.00
Building Insurance	2,185	1,793	66.41	2,700	2,600	(3.70)
Subtotal	52,796	41,223	68.84	59,879	60,947	1.78

Furniture & Equipment:	0	0	#DIV/0!	0	0	#DIV/0!
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Total South Georgia Office	173,369	133,822	71.54	187,052	192,401	2.86
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COASTAL GEORGIA OFFICE

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - Full-Time	82,798	60,534	71.02	85,232	87,789	#DIV/0!
Salaries - part-time	0	0	#DIV/0!	0	0	#DIV/0!
Overtime	43	131	52.40	250	250	0.00
Taxes & Benefits	42,069	36,842	67.89	54,264	57,843	6.60
Pension	4,952	3,854	75.01	5,138	5,292	3.00
Subtotal	129,862	101,361	69.96	144,884	151,174	4.34
Operating Costs:						
Shared Office Overhead	16,311	12,629	75.00	16,839	15,983	(5.08)
Postage & Freight	100	50	16.67	300	100	(66.67)
Printing	0	0	0.00	100	100	0.00
Supplies	1,014	979	65.27	1,500	1,500	0.00
Telephone	15,487	8,973	64.09	14,000	14,000	0.00
Miscellaneous	0	29	5.80	500	500	0.00
Staff Travel	0	0	0.00	2,400	2,600	8.33
Parking	4,227	2,720	68.00	4,000	4,000	0.00
Luncheons	0	30	30.00	100	100	0.00
Computer Hardware	1,558	904	21.40	4,225	0	(100.00)
Computer Software	80	74	49.33	150	90	(40.00)
Equipment Maintenance/Leasing	1,960	4,961	134.08	3,700	3,700	0.00
Rent & Utilities	59,984	47,876	81.15	59,000	69,000	16.95
Facilities Maintenance	4,756	3,462	86.55	4,000	4,500	12.50
Building Insurance	2,185	1,793	23.91	7,500	2,700	(64.00)
Subtotal	107,662	84,480	71.40	118,314	118,873	0.47
Furniture & Equipment:						
	1,066	0	#DIV/0!	0	0	#DIV/0!
Total Coastal Georgia Office	238,590	185,841	70.61	263,198	270,047	2.60

YOUNG LAWYERS DIVISION

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries- full time	108,438	78,272	69.80	112,138	108,308	(3.42)
Overtime	200	168	33.60	500	500	0.00
Taxes and Benefits	45,359	21,636	44.21	48,938	32,086	(34.44)
Pension	4,302	5,279	75.00	7,039	6,539	(7.10)
Subtotal	158,299	105,355	62.48	168,615	147,433	(12.56)

Operating Costs:						
Shared Office Overhead	32,622	25,259	75.00	33,678	31,966	(5.08)
Supplies	1,018	669	33.45	2,000	2,000	0.00
Telephone	825	675	75.00	900	900	0.00
Seminars & Training	0	475	#DIV/0!	0	500	#DIV/0!
Staff Travel	6,081	6,051	75.17	8,050	8,430	4.72
Computer Hardware	1,031	904	97.73	925	1,000	8.11
Computer Software	0	477	#DIV/0!	0	600	#DIV/0!
YLD Newsletter	53,566	40,035	72.79	55,000	55,000	0.00
YLD Brochure	6,825	7,435	106.21	7,000	7,500	7.14
YLD Committees - Expense	117,331	59,306	51.86	114,360	114,360	0.00
YLD Committees - Income	(9,023)	(2,895)	28.95	(10,000)	(10,000)	0.00
YLD President	21,268	28,603	70.32	40,676	32,721	(19.56)
YLD President Elect	31,290	17,783	71.04	25,032	25,032	0.00
YLD Past President	28,614	12,675	59.57	21,277	21,277	0.00
YLD Past President Carryover	0	8,511	74.31	11,453	0	(100.00)
YLD Treasurer	0	1,033	79.46	1,300	1,300	0.00
YLD Secretary	0	1,033	79.46	1,300	1,300	0.00
YLD Meetings	52,730	52,730	100.00	52,730	52,730	0.00
Subtotal	344,178	260,759	71.31	365,681	346,616	(5.21)

Furniture & Equipment:	0	0	#DIV/0!	0	0	#DIV/0!
Total Young Lawyers Division	502,477	366,114	68.52	534,296	494,049	(7.53)

UNAUTHORIZED PRACTICE OF LAW

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	483,830	373,543	75.00	498,059	513,000	3.00
Overtime pay	108	111	44.40	250	255	2.00
Tax & benefits	159,030	121,102	71.26	169,940	180,438	6.18
Pension	33,770	26,426	75.00	35,235	36,222	2.80
Subtotal	676,738	521,182	74.09	703,484	729,915	3.76

Operating Expenses:						
Shared Office Overhead	97,865	75,776	75.00	101,034	95,897	(5.08)
Postage & Freight	1,731	803	32.12	2,500	2,500	0.00
Printing	0	0	0.00	160	160	0.00
Supplies	1,260	262	11.91	2,200	2,200	0.00
Subscriptions & Books	693	801	100.13	800	816	2.00
Dues & Memberships	675	675	96.43	700	714	2.00
Seminars & Training	0	300	30.00	1,000	1,000	0.00
Miscellaneous	1,374	869	39.50	2,200	2,200	0.00
Travel - Staff	62	250	19.53	1,280	1,280	0.00
Travel - Investigators	4,689	1,641	16.41	10,000	7,500	(25.00)
Luncheons	1,802	0	0.00	4,000	3,500	(12.50)
Computer Hardware	0	3,125	112.61	2,775	2,800	0.90
LexisNexis Online	2,913	3,046	67.76	4,495	4,585	2.00
Subtotal	113,064	87,548	65.75	133,144	125,152	(6.00)

Furniture & Equipment:	218	0	#DIV/0!	0	0	#DIV/0!
Total Unauthorized Practice of Law	790,020	608,730	72.76	836,628	855,067	2.20

LAW-RELATED EDUCATION

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	189,904	146,634	75.02	195,454	201,317	3.00
Overtime	15	5	1.00	500	500	0.00
Tax & benefits	87,820	65,873	63.98	102,966	109,650	6.49
Pension	13,099	10,220	75.00	13,626	14,020	2.89
Subtotal	290,838	222,732	71.26	312,546	325,487	4.14
Operating Expenses:						
Shared Office Overhead	48,932	37,888	75.00	50,517	47,948	(5.08)
Postage & Freight	24	18	18.00	100	2,000	1,900.00
Printing	0	998	38.38	2,600	1,200	(53.85)
Supplies	1,345	1,306	43.53	3,000	2,000	(33.33)
Subscriptions and Books	76	28	28.00	100	100	0.00
Seminars & Training	1,780	523	58.11	900	1,000	11.11
Miscellaneous	476	1,153	76.87	1,500	1,500	0.00
Staff Travel	3,783	5,320	76.38	6,965	5,070	(27.21)
Luncheons	278	243	30.38	800	400	(50.00)
Computer Hardware	196	2,525	88.60	2,850	1,000	(64.91)
Transportation Assistance	0	0	#DIV/0!	0	0	#DIV/0!
Income Offset	(702)	(123)	#DIV/0!	0	0	#DIV/0!
Subtotal	56,188	49,879	71.94	69,332	62,218	(10.26)
Furniture & Equipment:						
	0	0	#DIV/0!	0	0	#DIV/0!
Total Law-Related Education	347,026	272,611	71.39	381,878	387,705	1.53

HIGH SCHOOL MOCK TRIAL

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	60,962	47,066	75.00	62,755	64,638	3.00
Tax & benefits	21,381	16,710	70.55	23,687	25,151	6.18
Pension	3,648	2,892	76.67	3,772	3,885	3.00
Subtotal	85,991	66,668	73.90	90,214	93,674	3.84
Operating Expenses:						
Shared Office Overhead	16,311	12,629	75.00	16,839	15,983	(5.08)
Postage & Freight	845	746	67.82	1,100	1,200	9.09
Supplies	245	258	25.80	1,000	500	(50.00)
Telephone	8	0	0.00	100	35	(65.00)
Dues & Memberships	250	250	100.00	250	250	0.00
Miscellaneous	296	7	0.58	1,200	500	(58.33)
Staff Travel	459	361	72.20	500	500	0.00
Luncheons/Committee	470	328	59.64	550	550	0.00
Computer Hardware	0	1,062	92.35	1,150	0	(100.00)
Operating Account/Misc Revenues	(36,155)	(15,753)	39.38	(40,000)	(1,000)	(97.50)
Law Academy	4,458	3,204	71.20	4,500	4,500	0.00
Regional Competition	15,960	11,025	63.00	17,500	0	(100.00)
State Competition	9,665	11,781	109.59	10,750	11,000	2.33
National Competition	16,108	6,162	38.51	16,000	14,000	(12.50)
District Competition	12,548	5,541	69.26	8,000	12,500	56.25
HSMIT-2019 NHSMITC-Athens	111	14,315	#DIV/0!	0	0	#DIV/0!
Subtotal	41,579	51,916	131.64	39,439	60,518	53.45
Furniture & Equipment:						
	0	0	#DIV/0!	0	0	#DIV/0!
Total High School Mock Trial	127,570	118,584	91.46	129,653	154,192	18.93

MILITARY LEGAL ASSISTANCE PROGRAM

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Personnel Services:						
Salaries - full time	3,077	60,000	75.00	80,000	82,400	3.00
Tax & benefits	685	11,921	68.14	17,494	18,508	5.80
Pension	0	0	#DIV/0!	0	5,638	#DIV/0!
Subtotal	3,762	71,921	73.77	97,494	106,546	9.28
Operating Expenses:						
Shared Office Overhead	0	12,629	75.00	16,839	15,983	(5.08)
Postage & Freight	0	102	51.00	200	200	0.00
Printing	0	0	#DIV/0!	0	0	#DIV/0!
Supplies	0	1,241	155.13	800	1,300	62.50
Subscriptions & Books	0	0	#DIV/0!	0	0	#DIV/0!
Dues and Memberships	0	0	#DIV/0!	0	195	#DIV/0!
Seminars & Training	0	0	#DIV/0!	0	0	#DIV/0!
Miscellaneous	0	431	86.20	500	500	0.00
Staff Travel	0	0	0.00	1,500	2,500	66.67
Computer Hardware	0	0	0.00	400	1,250	212.50
Computer Software	0	0	#DIV/0!	0	1,500	#DIV/0!
Subtotal	0	14,403	71.16	20,239	23,428	15.76
Furniture & Equipment:						
	0	402	#DIV/0!	0	0	#DIV/0!
Total Military Legal Assistance Program	3,762	86,726	73.66	117,733	129,974	10.40

OTHER ACTIVITIES

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud./ 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Officer's Expenses						
President	12,379	34,708	60.39	57,469	57,469	0.00
SBG President Carryover	0	16,215	83.83	19,342	0	(100.00)
President Elect	18,670	21,483	58.85	36,504	36,504	0.00
President Elect-Elect (ABA, BLI)	766	697	19.91	3,500	3,500	0.00
Treasurer	2,000	1,382	69.10	2,000	2,000	0.00
Secretary	2,000	1,164	58.20	2,000	2,000	0.00
Immediate Past President	20,575	12,941	52.89	24,469	24,469	0.00
SBG Past President Carryover	0	1,152	2.06	55,925	0	(100.00)
Past Past President (ABA, BLI)	243	1,750	50.00	3,500	3,500	0.00
Officers Expense Subtotal	56,633	91,492	44.69	204,709	129,442	(36.77)
Miscellaneous:						
Board of Governors & Members Meetings	335,341	87,480	26.58	329,132	339,006	3.00
Supreme Court Meetings	64,417	31,468	37.46	84,000	84,000	0.00
Executive Committee Meetings	5,992	31,294	78.24	40,000	40,800	2.00
Court of Appeals Meetings	5,848	3,637	47.86	7,600	7,500	(1.32)
Southern Conference	0	373	#DIV/0!	0	50,000	#DIV/0!
Lawyer's Assistance Program	56,832	31,553	50.48	62,500	62,500	0.00
Section Expenses	179,043	142,498	74.53	191,196	190,644	(0.29)
Review Panel Attorney	30,000	7,500	25.00	30,000	30,000	0.00
Elections	45,515	25,390	63.22	40,160	39,685	(1.18)
Dues Notice	36,136	5,205	12.70	41,000	44,000	7.32
Letters of Good Standing	3,093	3,209	79.09	3,200	3,200	0.00
Bar Membership Cards	8,896	8,142	73.35	11,100	11,100	0.00
50 Year Certificates	1,502	0	0.00	2,135	2,750	28.81
Fastcase Contract	216,418	228,521	96.02	238,000	244,000	2.52
Membership Database Maintenance	12,864	0	0.00	35,000	15,000	(57.14)
Website Redesign	201,335	0	#DIV/0!	0	0	#DIV/0!
State Bar Committees	46,779	17,076	60.99	28,000	28,000	0.00
Georgia Justice for All Strategic Plan	20,000	40,000	100.00	40,000	40,000	0.00
Georgia Diversity Program	0	20,000	100.00	20,000	20,000	0.00
Conference Sponsorship	34,500	4,000	10.00	40,000	0	(100.00)
Incubator Contribution	85,000	0	#DIV/0!	0	0	#DIV/0!
ABA Delegate Breakfasts	1,187	2,418	96.72	2,500	2,500	0.00
Cubicles Project	361,511	0	#DIV/0!	0	0	#DIV/0!
First Floor Office Furniture Project	0	41,714	15.26	273,304	0	(100.00)
First Floor Painting/Rehab	0	0	0.00	22,770	0	(100.00)
Meetings Scholarships	0	0	0.00	5,000	0	(100.00)
Commitment to Equality Awards	0	0	0.00	2,500	2,500	0.00
OBI Conference	0	6,487	108.12	6,000	0	(100.00)

OTHER ACTIVITIES (CONT.)

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Miscellaneous (Cont):						
Military/Veterans Pro Bono Program	103,254	0	#DIV/0!	0	0	#DIV/0!
Resource Center-Contributed Expense	110,332	110,332	100.00	110,332	110,332	0.00
BASICS Program-Contributed Expense	140,000	150,000	100.00	150,000	150,000	0.00
Chief Justice's Commission on Professionalism	10,000	0	#DIV/0!	0	0	#DIV/0!
Access to Justice Committee/Pro Bono Project	0	0	#DIV/0!	0	10,000	#DIV/0!
Contributed Expense -Pro Bono	212,216	159,162	75.00	212,216	212,216	0.00
Miscellaneous Expense Subtotal	2,328,011	1,156,780	57.05	2,027,645	1,739,733	(14.20)
Total Other Activities	2,384,644	1,248,272	55.92	2,232,354	1,869,175	(16.27)
GRAND TOTAL	13,106,634	9,448,428	66.32	14,246,101	13,466,283	(5.47)

SHARED OFFICE OVERHEAD

5/13/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Facilities	16,782	24,625	98.50	25,000	28,000	12.00
Transfer to Bar Center	616,188	471,384	75.00	628,512	0	(100.00)
Telephone and Internet Service Lines (Conference Calls)	68,105	56,164	74.89	75,000	75,000	0.00
Equipment Rental & Maintenance	58,429	45,322	75.54	60,000	67,000	11.67
Supplies & Printing	53,101	32,332	64.66	50,000	51,000	2.00
Insurance (non-group)	114,720	84,938	77.22	110,000	130,000	18.18
Payroll, Actuary, Audit	45,512	30,814	77.04	40,000	50,000	25.00
Certify	0	675	#DIV/0!	0	3,900	#DIV/0!
Kitchen	22,928	16,362	71.14	23,000	23,460	2.00
Subtotal	995,765	762,616	75.39	1,011,512	426,360	(57.65)
Accounting	297,649	281,289	50.64	555,423	411,284	(25.95)
Human Resource	161,428	138,787	79.00	175,673	200,756	14.28
Receptionists	145,380	107,241	66.21	161,975	163,914	1.20
Mallroom	78,207	55,373	74.04	74,789	77,316	3.38
Management Information Systems	0	0	#DIV/0!	0	603,716	
Total Shared Office Overhead	1,678,429	1,345,306	67.97	1,979,372	1,885,346	(4.75)

Related Organizations - Shared Office Expense Allocations

Georgia Bar Foundation	3,000	2,625	75.00	3,500	3,500	0.00
CLE	81,554	72,167	75.00	96,223	79,914	(16.95)
TILPP	32,622	28,867	75.00	38,489	47,948	24.58
Pro Bono	28,107	30,067	75.00	40,090	36,328	(9.38)
Professionalism	3,000	2,625	75.00	3,499	3,500	0.03
Sections	32,622	25,259	75.00	33,678	31,966	(5.08)
Subtotal - Related Organizations	180,905	161,610	75.00	215,479	203,156	(5.72)

State Bar Departments

Administration	309,905	277,845	75.00	370,459	391,579	5.70
Mgmt. Information Systems	48,932	50,517	75.00	67,356	0	(100.00)
Office General Counsel	391,459	303,103	75.00	404,138	383,587	(5.08)
Consumer Assistance Program	81,554	63,147	75.00	84,195	79,914	(5.08)
Communications	65,243	50,517	75.00	67,356	79,914	18.64
Fee Arbitration	65,243	50,517	75.00	67,356	63,931	(5.08)
Law Practice Management	65,243	50,517	75.00	67,356	63,931	(5.08)
Coastal Georgia Office	16,311	12,629	75.00	16,839	15,983	(5.09)
South Georgia Office	8,155	9,472	75.00	12,629	11,987	(5.08)
Younger Lawyers	32,622	25,259	75.00	33,678	31,966	(5.08)
Unauthorized Practice of Law	97,865	75,776	75.00	101,034	95,897	(5.08)
Law-Related Education	48,932	37,888	75.00	50,517	47,948	(5.08)
High School Mock Trial	16,311	12,629	75.00	16,839	15,983	(5.09)
Military Legal Assistance Program	0	0	#DIV/0!	16,839	15,983	(5.09)
Military Veterans Pro Bono	16,311	0	#DIV/0!	0	0	#DIV/0!

SHARED OFFICE OVERHEAD (CONT.)

5/13/2019

	2019-2020 State Bar of Georgia Expense Budget					
	2017-2018 Actual	YTD 3/31/19 Expenditures	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
State Bar Departments (Cont.)						
Conference Center	65,243	50,517	75.00	67,356	63,931	(5.08)
Legislative Program	16,311	12,629	75.00	16,839	15,983	(5.09)
ICLE	212,040	227,328	75.00	303,103	303,673	0.19
Subtotal - State Bar Departments	1,557,680	1,322,919	75.00	1,763,892	1,682,190	(4.63)
Total Shared Office Overhead	1,738,585	1,484,529	75.00	1,979,371	1,885,346	(4.75)
Under/(Over) Absorbed Overhead	(60,156)	(139,223)		1	0	

**2019-2020 State Bar of Georgia Budget
Percentage of Shared Office Overhead Expense**

5/3/2019		ADM	MIS	OGC	CAP	COM	F.A.	LPM	TIF	SAV	YLD	MOCK	MLAP	UPL	TILPP	CONF	LRE	LEG	CLE	SEC	ICLE	GBF	PB	PROF	Total
09-10 Emp.	16	2	21	5	3	3	4	4			1	1	1	7	2	4	1		6	1		3	2	3	86.0
%09-10 Emp.	18.60%	2.33%	24.42%	5.81%	3.49%	3.49%	4.65%	4.65%			1.16%	1.16%	1.16%	8.14%	2.33%	4.65%	1.16%		6.98%	1.16%		3.49%	2.33%	3.49%	100.0%
%09-10 Emp.	20.78%	2.60%	27.27%	6.49%	3.90%	3.90%	5.19%	5.19%			1.30%	1.30%	1.30%	9.09%	2.60%	5.19%	1.30%		7.79%	1.30%					100.0%
10-11 Emp.	16	2	21	5	3	3	4	4			1	1	1	7	2	4	1		6	1		3	2	3	87.0
%10-11 Emp.	18.39%	2.30%	24.14%	5.75%	3.45%	3.45%	4.60%	4.60%			1.15%	1.15%	1.15%	8.03%	2.30%	4.60%	1.15%		6.90%	1.15%		3.45%	2.30%	3.45%	100.0%
%10-11 Emp.	20.51%	2.66%	26.92%	6.41%	3.85%	3.85%	5.13%	5.13%			1.28%	1.28%	1.28%	8.97%	2.66%	5.13%	1.28%		7.69%	1.28%					100.0%
11-12 Emp.	16	2	22	5	3	3	4	4			1	1	1	7	2	4	2		6	1		3	2	3	88.0
%11-12 Emp.	18.18%	2.27%	25.00%	5.68%	3.41%	3.41%	4.55%	4.55%			1.14%	1.14%	1.14%	7.95%	2.27%	4.55%	2.27%		6.82%	1.14%		3.41%	2.27%	3.41%	100.0%
%11-12 Emp.	20.00%	2.50%	27.50%	6.25%	3.75%	3.75%	5.00%	5.00%			1.25%	1.25%	1.25%	8.75%	2.50%	5.00%	2.50%		7.50%	1.25%					100.0%
12-13 Emp.	16	2	22	5	3	3	4	4			1	1	1	7	2	4	2		6	1		3	2	3	88.0
%12-13 Emp.	18.18%	2.27%	25.00%	5.68%	3.41%	3.41%	4.55%	4.55%			1.14%	1.14%	1.14%	7.95%	2.27%	4.55%	2.27%		6.82%	1.14%		3.41%	2.27%	3.41%	100.0%
%12-13 Emp.	20.00%	2.50%	27.50%	6.25%	3.75%	3.75%	5.00%	5.00%			1.25%	1.25%	1.25%	8.75%	2.50%	5.00%	2.50%		7.50%	1.25%					100.0%
13-14 Emp.	16	2	22	5	3	3	4	4			1	1	1	6	2	4	2		6	1		3	2	3	88.0
%13-14 Emp.	18.18%	2.27%	25.00%	5.68%	3.41%	3.41%	4.55%	4.55%			1.14%	1.14%	1.14%	6.82%	2.27%	4.55%	2.27%		6.82%	1.14%		3.41%	2.27%	3.41%	100.0%
%13-14 Emp.	20.00%	2.50%	27.50%	6.25%	3.75%	3.75%	5.00%	5.00%			1.25%	1.25%	1.25%	7.50%	2.50%	5.00%	2.50%		7.50%	1.25%					100.0%
14-15 Emp.	16	3	22	5	4	4	4	4			1	1	1	6	2	4	2		6	1		3	2	3	91.0
%14-15 Emp.	17.56%	3.30%	24.18%	5.49%	4.40%	4.40%	4.40%	4.40%			1.10%	1.10%	1.10%	6.59%	2.20%	4.40%	2.20%		6.59%	1.10%		3.30%	2.20%	3.30%	100.0%
%14-15 Emp.	19.28%	3.61%	26.51%	6.02%	4.82%	4.82%	4.82%	4.82%			1.20%	1.20%	1.20%	7.23%	2.41%	4.82%	2.41%		7.23%	1.20%					100.0%
15-16 Emp.	17	3	23	5	4	4	4	4			2	1	1	6	2	4	3		5	1		3	2	3	94.0
%15-16 Emp.	18.09%	3.19%	24.47%	5.32%	4.26%	4.26%	4.26%	4.26%			2.13%	1.06%	1.06%	6.39%	2.13%	4.26%	3.19%		5.32%	1.06%		3.19%	2.13%	3.19%	100.0%
%15-16 Emp.	19.77%	3.49%	26.74%	5.81%	4.65%	4.65%	4.65%	4.65%			2.33%	1.16%	1.16%	6.99%	2.33%	4.65%	3.49%		5.81%	1.16%					100.0%
16-17 Emp.	19	3	23	5	4	4	4	4			2	1	1	6	2	4	3		5	1		3	2	3	95.0
%16-17 Emp.	18.95%	3.16%	24.21%	5.26%	4.21%	4.21%	4.21%	4.21%			2.11%	1.05%	1.05%	6.32%	2.11%	4.21%	3.16%		5.26%	1.05%		3.16%	2.11%	3.16%	100.0%
%16-17 Emp.	20.69%	3.45%	26.44%	5.75%	4.60%	4.60%	4.60%	4.60%			2.30%	1.15%	1.15%	6.90%	2.30%	4.60%	3.45%		5.75%	1.15%					100.0%
17-18 Emp.	19	3	24	5	4	4	4	4	0.5		2	1	1	6	2	4	3		7	2	13	3	2	3	112.5
%17-18 Emp.	16.89%	2.67%	21.33%	4.44%	3.56%	3.56%	3.56%	3.56%	0.44%		1.78%	0.89%	0.89%	5.33%	0.00%	3.56%	2.67%		6.22%	1.78%	11.56%	2.67%	1.76%	2.67%	100.0%
%17-18 Emp.	18.18%	2.87%	22.97%	4.78%	3.83%	3.83%	3.83%	3.83%	0.48%		1.91%	0.96%	0.96%	5.74%	0.00%	3.83%	2.87%		6.70%	1.91%	12.44%				100.0%
18-19 Emp.	22	4	24	5	4	4	4	4	0.75	1	2	1	1	6	0	4	3		8	2	18	3	3	3	123.8
%18-19 Emp.	17.78%	3.23%	19.39%	4.04%	3.23%	3.23%	3.23%	3.23%	0.61%	1	1.62%	0.81%	0.81%	4.86%	0.00%	3.23%	2.42%		6.48%	1.62%	14.55%	2.42%	2.42%	2.42%	100.0%
%18-19 Emp.	19.17%	3.49%	20.92%	4.36%	3.49%	3.49%	3.49%	3.49%	0.65%	1	1.74%	0.87%	0.87%	5.23%	0.00%	3.49%	2.61%		6.97%	1.74%	15.69%				100.0%
19-20 Emp.	24.5	0	24	5	5	4	4	4	0.75	1	2	1	1	6	3	4	3		5	2	19	3	3	3	124.3
%18-19 Emp.	19.72%	0.00%	19.92%	4.02%	4.02%	4.02%	3.22%	3.22%	0.60%	1	1.61%	0.80%	0.80%	4.83%	2.41%	3.22%	2.41%		4.02%	1.61%	15.29%	2.41%	2.41%	2.41%	100.0%
%18-19 Emp.	21.26%	0.00%	20.82%	4.34%	4.34%	4.34%	3.47%	3.47%	0.65%	1	1.74%	0.87%	0.87%	5.21%	2.60%	3.47%	2.60%		4.34%	1.74%	16.49%				100.0%

BAR CENTER

5/13/2019

2019-20 State Bar of Georgia Expense Budget

	2017-2018 Actual	YTD 3/31/19 Actual	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Operating Income:						
Investment Income	21,196	33,399	33.40	100,000	42,000	(58.00)
Member Assessment	289,900	200,273	88.52	226,250	0	(100.00)
Transfer from SBG Operating	616,188	471,384	75.00	628,512	0	(100.00)
CCLC Contributions	1,310,643	500,000	37.74	1,325,000	1,315,000	(0.75)
Misc Income	1,087	561	56.10	1,000	1,000	0.00
Total Income	2,239,014	1,205,617	52.86	2,280,762	1,358,000	(40.46)

Operating Expenses:

G/L on Disposal/Retirement	14,758	0	#DIV/0!	0	0	#DIV/0!
Parking Deck Construction/Technology	13,350	0	0.00	20,000	20,000	0.00
Subbasement Buildout	1,900	0	#DIV/0!	0	0	#DIV/0!
3rd Floor Contingency	10,048	0	#DIV/0!	0	10,000	#DIV/0!
3rd Floor Renovations	0	19,830	104.37	19,000	26,475	39.34
Museum, W. Wilson Exhibit	0	0	0.00	2,500	2,500	0.00
AV & Equipment	107,654	66,721	93.32	71,500	2,000	(97.20)
Building Rehabilitation	268,496	84,504	84.50	100,000	100,000	0.00
Tenant Improvements	59,486	0	#DIV/0!	0	0	#DIV/0!
2nd Floor Buildout	37,190	0	#DIV/0!	0	0	#DIV/0!
President's Board Room Costs	0	1,058	21.16	5,000	5,000	0.00
Total Bar Center	512,882	172,113	78.95	218,000	165,975	(23.86)

Total Bar Center

Net - Bar Center

	1,726,132	1,033,504	50.10	2,062,762	1,192,025	(42.21)
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CONFERENCE CENTER

5/13/2019

2019-20 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Actual	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Revenues						
3rd Floor Room Rentals	2,400	500	10.00	5,000	0	(100.00)
3rd Floor Set Up Fees	800	2,765	92.17	3,000	4,800	60.00
3rd Floor After Hrs Fees	10,042	6,114	61.14	10,000	10,000	0.00
3rd Floor Beverage Service	3,039	1,279	42.63	3,000	1,400	(53.33)
3rd Floor Cleaning Fees	3,387	1,300	26.00	5,000	2,000	(60.00)
3rd Floor AV Support	0	1,323	#DIV/0!	0	1,200	#DIV/0!
3rd Floor Misc Fees	629	0	0.00	0	0	#DIV/0!
Total Revenues	20,297	13,281	51.08	26,000	19,400	(25.38)

Personnel Services:						
Salaries - full time	201,708	156,145	75.07	207,986	214,226	3.00
Overtime pay	10,050	6,278	57.07	11,000	11,500	4.55
Tax & benefits	71,423	54,786	63.12	86,799	82,191	(5.31)
Pension	12,760	9,992	75.00	13,352	13,717	2.97
Subtotal	295,941	227,201	71.20	319,107	321,634	0.79

Operating Expenses:						
Shared Office Overhead	65,243	50,517	75.00	67,356	63,931	(5.08)
Postage & Freight	10	0	#DIV/0!	0	0	#DIV/0!
Printing	0	0	0.00	100	0	(100.00)
Supplies	1,829	2,984	59.68	5,000	4,000	(20.00)
Subscriptions & Books	277	0	0.00	300	300	0.00
Seminars & Training	0	23	#DIV/0!	0	200	#DIV/0!
Miscellaneous	760	536	17.87	3,000	1,000	(66.67)
Copier Vending Software and Expense	3,295	2,301	76.70	3,000	1,000	(66.67)
Computer Hardware	455	5,003	80.69	6,200	1,000	(83.87)
Computer Software	0	0	0.00	150	100	(33.33)
After Hours Security	6,226	4,815	68.79	7,000	7,000	0.00
Room Turn - Around Costs	3,325	3,118	38.98	8,000	8,000	0.00
Contract Programming	188	0	0.00	2,000	1,000	(50.00)
Equipment Maintenance	4,543	6,076	75.95	8,000	6,000	(25.00)
Repairs and Maintenance	8,499	8,068	100.85	8,000	8,500	6.25
Kitchen	12,948	6,937	53.36	13,000	13,000	0.00
Videoconferencing Support	10,200	11,050	107.28	10,300	10,200	(0.97)
Subtotal	117,798	101,428	71.73	141,406	125,231	(11.44)

Furniture & Equipment:						
	523	0	0.00	0	2,000	#DIV/0!

Total Conference Center	414,262	328,629	71.36	460,513	448,865	(2.53)
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Net - Conference Center	(393,965)	(315,348)	72.58	(434,513)	(429,465)	(1.16)
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RENTAL INCOME AND EXPENSES

5/13/2019

2019-20 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Actual	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Revenue						
Rental Income	1,328,222	993,511	73.83	1,345,632	1,411,488	4.89
Rental Income Other	3,136	28,664	#DIV/0!	0	36,000	#DIV/0!
CW Rental Income	1,331,358	1,022,175	75.96	1,345,632	1,447,488	7.57

Operating Expenses:						
Personnel/Mgmt Salary	30,412	4,632	13.23	35,000	35,000	0.00
Taxes	6,421	(248)	(2.20)	11,250	11,250	0.00
Travel & Entertainment	0	68	10.79	630	630	0.00
Supplies & Materials	100	78	5.20	1,500	1,500	0.00
Telephone Expense	1,221	815	62.69	1,300	1,200	(7.69)
Management Fees	54,835	42,151	76.31	55,239	56,895	3.00
Tenant Services	0	0	0.00	1,750	0.00	0.00
Bank Fees	1,228	938	67.00	1,400	1,380	(1.43)
R&M Salaries	167,011	150,538	82.71	182,000	202,000	10.99
R&M Taxes	61,478	46,396	71.38	65,000	65,000	0.00
R&M HVAC	60,578	17,628	21.74	81,071	101,000	24.58
R&M Plumbing	3,087	2,742	54.84	5,000	32,800	556.00
R&M Fire/Life Prevention	1,456	1,538	21.97	7,000	7,000	0.00
R&M Glass Replacement	0	0	0.00	500	500	0.00
R&M Electrical/Lamps	22,534	17,556	60.54	29,000	29,000	0.00
R&M Water Treatment	9,980	7,462	62.18	12,000	12,000	0.00
R&M Life Safety Contract	11,133	5,654	57.99	9,750	9,750	0.00
R&M Tools/Radios	2,938	356	11.87	3,000	3,000	0.00
R&M Elevators	25,445	21,143	81.32	26,000	26,000	0.00
R&M Pest Control	2,563	1,688	56.27	3,000	4,000	33.33
R&M Rubbish Removal	5,839	8,417	80.16	10,500	10,500	0.00
R&M Other: Locks & Keys	0	0	0.00	1,000	1,000	0.00
R&M Painting	234	0	0.00	8,000	8,000	0.00
R&M Other: General Building	2,731	4,796	95.92	5,000	5,000	0.00
R&M Lobby	0	0	0.00	500	500	0.00
R&M Other: Uniforms	1,519	1,158	50.35	2,300	2,300	0.00
R&M Bad Debt	6,516	0	#DIV/0!	0	0	#DIV/0!
Electric	386,211	337,348	75.81	445,000	460,000	3.37
Water	58,833	41,925	64.50	65,000	60,000	(7.69)
Gas	14,102	14,438	57.75	25,000	25,000	0.00
Security Contract	244,652	195,651	73.83	265,000	270,000	1.89
Cleaning	174,731	139,198	74.24	187,506	190,000	1.33
Grounds- Supplies & Maintenance	7,551	8,251	82.51	10,000	10,000	0.00
Insurance	44,750	35,602	75.75	47,000	50,400	7.23
Total Rental Income and Expenses	1,429,681	1,107,919	69.11	1,603,196	1,694,355	5.69

Net - Rental Income and Expenses	(98,323)	(85,744)	33.29	(257,564)	(246,867)	(4.15)
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PARKING INCOME AND EXPENSES

5/13/2019

2019-20 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 3/31/19 Actual	% Bud. 75.00%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Revenues						
Monthly Parking	179,221	147,196	88.07	167,142	187,000	11.88
Daily Parking	48,053	38,360	59.94	64,000	49,000	(23.44)
Special Events Parking	125,849	131,763	94.12	140,000	125,000	(10.71)
Total Revenues	353,123	317,319	85.50	371,142	361,000	(2.73)
Operating Expenses:						
Salaries	99,226	84,536	88.06	96,000	108,000	12.50
Taxes	12,161	9,375	79.79	11,750	11,750	0.00
Workman's Compensation	9,984	8,071	79.91	10,100	10,100	0.00
Benefits	16,078	12,060	75.38	16,000	18,000	12.50
Signs	254	58	7.73	750	900	20.00
Uniforms	211	0	0.00	240	240	0.00
Repairs & Maint.	18,107	25,151	132.37	19,000	23,000	21.05
Tickets	429	0	0.00	1,500	1,000	(33.33)
Cell Phone/Beeper	7,415	4,681	65.01	7,200	8,100	12.50
Office Expense	8,636	5,409	39.84	13,576	8,000	(41.07)
Invoicing Expense/Returned Cks	4,176	2,565	58.30	4,400	4,400	0.00
Bank Charges	2,216	1,177	40.59	2,900	2,500	(13.79)
Credit Card Fees	3,465	2,920	83.43	3,500	4,000	14.29
Garage Insurance	3,802	4,627	289.19	1,600	6,200	287.50
Business License	1,428	650	26.83	2,423	2,400	(0.95)
Management Fee	4,200	3,150	75.00	4,200	4,200	0.00
Security	96,341	72,346	66.99	108,000	102,000	(5.56)
Payroll Processing	1,781	1,525	87.14	1,750	1,900	8.57
Equipment & Supplies	1,370	402	26.80	1,500	1,000	(33.33)
Cleaning	0	0	0.00	6,400	6,400	0.00
Fire Safety	119	315	63.00	500	500	0.00
Incentive Mgt Fees	2,560	3,918	150.69	2,600	2,600	0.00
Total Parking Income and Expenses	293,959	242,936	76.91	315,889	327,190	3.58
Net - Parking Income and Expenses	59,164	74,383	134.62	55,253	33,810	(38.81)



***INSTITUTE OF CONTINUING LEGAL EDUCATION
OF THE STATE BAR OF GEORGIA, LLC (ICLE)***

Institute of Continuing Legal Education of the State Bar of Georgia, LLC (ICLE)
Statement of Financial Position
February 28, 2019

Assets

Current Assets:

Cash - Money Market	\$ 1,237,136
Cash - Checking	1,711,260
Prepaid Deposits and Other	136,232
Investments at Synovus	2,194,952
Total Current Assets	5,279,580

Property and Equipment:

Furniture and Equipment	208,282
Accumulated Depreciation	(85,448)
Total Property and Equipment	122,834

Total Assets	\$ 5,402,414
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Liabilities and Net Assets

Current Liabilities:

Accounts Payable	\$ 457,595
Accrued Payroll and Payroll Taxes	80,559
Deferred Revenue	508,109
Total Liabilities	1,046,263

Net Assets:

Undesignated Fund Balance	3,860,149
Board Designated Fund Balance	148,168
Reserve - Building and Equipment	225,000
Land, Buildings and Equipment	122,834
Total Net Assets	4,356,151

Total Liabilities and Net Assets	\$ 5,402,414
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Note: All funds received by ICLE are generated from the payment of monies for continuing legal education classes and institutes. ICLE does not obtain any monies from the State Bar of Georgia or its dues and all of ICLE's expenses are paid only from monies that ICLE generates in the operation of its business of providing continuing legal education.

Institute of Continuing Legal Education of the State Bar of Georgia, LLC (ICLE)		
Statement of Revenues and Expenses		
From July 1, 2018 Thru February 28, 2019 with Budget For The Fiscal Year Ended June 30, 2019		
	February 28, 2019	Budget Fiscal Year Ended June 30, 2019
Program Revenue	\$ 3,767,149	\$ 5,000,000
Program Expenditures	<u>2,123,998</u>	<u>2,875,010</u>
Net Margin on Programs	<u>1,643,151</u>	<u>2,124,990</u>
Administrative Expenses:		
Payroll, Agency Labor, Taxes and Benefits	953,076	1,546,206
Software, Hardware and Communications	87,039	133,715
Credit Card and Bank Fees	99,119	160,000
Professional Fees	350	25,000
Office Supplies, Freight and General	13,827	17,000
Seminars, Training and Meetings	9,706	38,700
Equipment and Furniture Maintenance	2,724	10,200
Business Insurance	18,475	25,000
Shared Office Expense	<u>202,069</u>	<u>303,103</u>
Total Expenses	<u>1,386,385</u>	<u>2,258,924</u>
Net Income (Loss) Before Other Income and Expenses	256,766	(133,934)
Other Income and Expenses:		
Depreciation	(24,642)	
Investment Income (Loss)	58,679	
Net Income (Loss)	<u>\$ 290,803</u>	<u>\$ (133,934)</u>
<p><i>Note: All funds received by ICLE are generated from the payment of monies for continuing legal education classes and institutes. ICLE does not obtain any monies from the State Bar of Georgia or it's dues and all of ICLE's expenses are paid only from monies that ICLE generates in the operation of its business of providing continuing legal education.</i></p>		

INSTITUTE OF CONTINUING LEGAL EDUCATION OF THE STATE BAR OF GA, LLC (ICLE)

4/18/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 2/28/19	% Bud. 66.67%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud

Program Revenue:						
Live Program Revenue	3,817,806	2,870,962	99.69	2,880,000	4,300,000	49.31
Webcast Revenue	1,287,125	796,143	66.35	1,200,000	1,000,000	(16.67)
Sponsor Fees	83,980	68,368	91.16	75,000	0	(100.00)
Books	5,272	0	0.00	830,000	0	(100.00)
Other	21,842	31,676	316.76	10,000	0	(100.00)
Additional	0	0	0.00	5,000	0	(100.00)
Subtotal	5,216,025	3,767,149	75.34	5,000,000	5,300,000	6.00

Program Expenditures:						
Program Books	398,130	195,352	57.46	340,000	169,000	(50.29)
Program Catering	461,247	764,431	169.87	450,000	850,000	88.89
Program Speaker Expenses	208,844	0	0.00	170,000	196,300	15.47
Program Staff Travel	37,766	43,088	107.72	40,000	49,300	23.25
AV	182,507	228,893	152.60	150,000	231,900	54.60
MCLE Fees	1,001,695	549,220	75.24	730,000	836,600	14.60
Venue	1,101,058	171,954	17.91	960,010	466,900	(51.37)
Other	19,598	171,060	488.74	35,000	43,500	24.29
Subtotal	3,410,845	2,123,998	73.88	2,875,010	2,843,500	(1.10)

Net Margin on Programs:	1,805,180	1,643,151	77.33	2,124,990	2,456,500	15.60
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Personnel Services:						
Salaries - full time	836,003	668,485	59.86	1,116,669	1,069,069	(4.26)
Salaries - part time	37,851	22,906	97.89	23,400	33,600	43.59
Temporary Part Time (Including Agency)	198,346	27,071	75.20	36,000	30,000	(16.67)
Overtime pay	8,257	7,966	132.77	6,000	6,000	0.00
Tax & benefits	218,340	188,559	60.70	310,658	344,137	10.78
Pension	32,796	38,089	71.22	53,479	73,439	37.32
Print Shop (Non Recurring)	81,960	0	#DIV/0!	0	0	#DIV/0!
Subtotal	1,413,553	953,076	61.64	1,546,206	1,556,245	0.65

Operating Expenses:						
Shared Office Overhead	212,040	202,069	66.67	303,103	303,673	0.19
Non Recurring	26,617	0	#DIV/0!	0	0	#DIV/0!
Board & Committee Meetings	2,579	939	#DIV/0!	0	5,000	#DIV/0!
Dues & Memberships	2,501	1,848	42.98	4,300	5,400	25.58
Licenses & Certifications	791	310	#DIV/0!	0	1,000	#DIV/0!

INSTITUTE OF CONTINUING LEGAL EDUCATION OF THE STATE BAR OF GA, LLC (ICLE)

4/18/2019

2019-2020 State Bar of Georgia Expense Budget						
	2017-2018 Actual	YTD 2/28/19	% Bud. 66.67%	2018-2019 Budget	2019-2020 Budget	% Inc/(Dec) over 18-19 Bud
Seminars & Training	5,521	1,941	13.03	14,900	22,000	47.65
Staff Travel	16,939	4,668	23.94	19,500	18,000	(7.69)
Supplies & Printing	11,659	11,029	110.29	10,000	15,000	50.00
Postage & Freight	4,640	1,216	24.32	5,000	2,000	(60.00)
Recruitment	5,346	0	#DIV/0!	0	0	#DIV/0!
Telephone & Internet	16,809	7,403	112.17	6,600	13,000	96.97
Computer Software & Programming	83,954	77,676	71.85	108,115	145,000	34.12
Computer Hardware	8,373	1,960	10.32	19,000	18,800	(1.05)
Miscellaneous	3,521	1,582	79.10	2,000	5,000	150.00
Professional Fees	56,410	350	1.40	25,000	15,000	(40.00)
Equipment Maintenance/Rental	8,227	2,724	37.83	7,200	10,000	38.89
Business Insurance	15,761	18,475	73.90	25,000	30,000	20.00
Credit Card Discount & Fees	147,088	0	#DIV/0!	0	150,000	#DIV/0!
Banking & Investment Fees	8,945	99,119	61.95	160,000	10,000	(93.75)
Subtotal	637,721	433,309	61.05	709,718	768,873	8.34
Furniture & Equipment:	2,409	0	0.00	3,000	5,000	66.67
Total Expenses	2,053,683	1,386,385	61.37	2,258,924	2,330,118	3.15
Net Income (Loss) Before Other Income and Expenses	(248,503)	256,766	-191.71	(133,934)	126,382	(194.36)
Other Income and Expenses:						
Depreciation	(82,505)	(24,642)	#DIV/0!	0	0	#DIV/0!
Investments&Fixed assets	(8,032)	58,679	#DIV/0!	0	0	#DIV/0!
Net - ICLE	(339,040)	290,803	(217.12)	(133,934)	126,382	(194.36)

MOTION

1. That the President be authorized to secure a blanket fidelity bond to cover all officers, employees and other persons handling State Bar funds as is required by Article V, Section 8 of the Bylaws.
2. That the State Bar of Georgia and related entities open appropriate accounts with such banks in Georgia, but excluding any bank that does not participate in the IOLTA Program, and other such depositories as may be recommended by the Finance Committee and/or Investment Committee, and designated by the Executive Committee of the Board of Governors of the State Bar of Georgia, and that the persons whose titles are listed below are authorized to sign an agreement to be provided by such banks and customary signature cards, and that the said banks are hereby authorized to pay or otherwise honor any check drafts, or other orders issued from time to time for debit to said accounts when signed by two of the following: the Treasurer, the President, the Immediate Past President, the Executive Director, the Office Manager and the General Counsel, provided either the President or the Treasurer shall sign all checks or vouchers and that said accounts can be reconciled from time to time by said persons or their designees. The authority herein given is to remain irrevocable so as said banks are concerned until they are notified in writing of such revocation of authority and in writing, acknowledge receipt thereof.
3. That Mauldin & Jenkins be designated as the independent auditing firm to audit the financial records of the State Bar of Georgia for the fiscal year 2018-2019.

**State Bar of Georgia
2020 Election Schedule**

2019

- August 9 Deadline for submission of election schedule for publication in October issue
Georgia Bar Journal
- October Official Election Notice, October Issue *Georgia Bar Journal*
- December 2 Nominating petition package mailed to incumbent Board of Governors
Members and other members who request a package

2020

- January 9-11 Nomination of Officers at Midyear Board Meeting, The Georgian Terrace and
Fox Theatre, Atlanta GA
- January 24 Deadline for receipt of nominating petitions for incumbent Board Members
including incumbent nonresident (out of state) members
- Feb 21 Deadline for receipt of nominating petitions for new Board Members
including new nonresident (out of state) members
- March 6 Deadline for write-in candidates for Officer to file a written statement (not less
than 10 days prior to mailing of ballots (Article VII, Section 1 (c))
- March 6 Deadline for write-in candidates for Board of Governors to file a written
statement (not less than 10 days prior to mailing of ballots (Article VII, Section
2 (c))
- March 23 Ballots mailed
- April 24 11:59 p.m. Deadline for ballots to be cast in order to be valid
- May 1 Election service submits results to the Elections Committee
- May 8 Election results reported and made available

See addendum
on pages 169-175.



MEMORANDUM

To: Board of Governors
From: Bill NeSmith
Date: June 9, 2019
Re: Rule change proposal 2019 Annual Meeting

Below is a short explanation of the proposed rule change on the agenda for the 2019 Annual Meeting of the Board of Governors:

Rule 8-104. Education Requirements and Exemptions. The Transition Into Law Practice Program (TILPP), the State Bar of Georgia's Mentoring Program for newly admitted lawyers, is seeking a change to Rule 8-104(b)(1)(b). Currently judicial law clerks/staff attorneys are exempt from the mentoring program during the period of their clerkship. The proposed change would remove that exemption so that newly admitted members who are law clerks/staff attorneys may benefit from the information and access to resources provided by the Program. This proposed change has been previously approved by the Commission on Continuing Lawyer Competency and the Executive Committee.

Notice of the proposed rule change was sent to the Council of Superior Court Judges and the judges on the Board of Governors for input. TILPP has received no negative input concerning this proposed rule change.

Rule 8-104. Education Requirements and Exemptions.

(A) Minimum Continuing Legal Education Requirement.

Each active member shall complete a minimum of twelve (12) hours of actual instruction in an approved continuing legal education activity during each year. If a member completes more than twelve (12) hours in a year, the excess credit may be carried forward and applied to the education requirement for the succeeding year only.

(B) Basic Legal Skills Requirement.

(1) Except as set out in subsections (a) and (b) below, any newly admitted active member admitted after June 30, 2005, must complete in the year of his or her admission or in the next calendar year the State Bar of Georgia Transition Into Law Practice Program, and such completion of the Transition Into Law Practice Program shall satisfy the mandatory continuing legal education requirements for such newly admitted active member for both the year of admission and the next succeeding year.

(a) Any newly admitted active member, who has practiced law in another United States jurisdiction other than Georgia for two or more years immediately prior to admission to practice in this state, may be exempted from completing the Transition Into Law Practice Program upon the submission, within three months of admission, of an affidavit to the Commission on Continuing Lawyer Competency. The affidavit shall provide the date or dates of admission in every other state in which the member is admitted to practice and a declaration that the newly admitted member has been actively engaged in the practice of law for two or more years immediately prior to admission in this state. Upon submission of a satisfactory affidavit, the newly admitted active member shall be required to complete the annual twelve hours of instruction in approved continuing legal education activity beginning at the start of the first full calendar year after the date of admission. Any newly admitted active member, who has practiced law in another United State jurisdiction other than Georgia for two or more years immediately prior to admission to practice in this state and who does not timely file the required affidavit, shall be required to complete the Transition Into Law Practice Program as set out above.

(b) ~~Reserved. Any newly admitted active member, who is a judicial law clerk or who begins a clerkship within three months of admission, shall not be subject to the requirement of completing the Transition Into Law Practice Program during the period of the judicial clerkship. Within thirty days of admission to the State Bar or within thirty days of the beginning of the clerkship if said clerkship begins within three months after admission, the member shall provide written notice to the Commission on Continuing Lawyer Competency of the date of entry~~

~~into the clerkship position. Judicial law clerks are required to complete the annual twelve hours of regular instruction in approved continuing legal education courses beginning at the start of the first full calendar year after the date of admission. Within thirty days of the completion of the clerkship, the member shall provide written notice to the Commission on Continuing Lawyer Competency of the date of such completion. The member must complete, in the year the clerkship was concluded, or the next calendar year, the Georgia Transition Into Law Practice Program. Such completion of the Transition Into Law Practice Program shall satisfy the mandatory continuing legal education requirements for such member for both the year of completion of the clerkship and the next succeeding calendar year.~~

(2) Each active member, except those participating in the Georgia Transition Into Law Practice Program, shall complete a minimum of one (1) hour of continuing legal education during each year in the area of ethics. This hour is to be included in, and not in addition to, the twelve-hour (12) requirement. If a member completes more than one (1) hour in ethics during the calendar year, the excess ethics credit may be carried forward up to a maximum of two (2) hours and applied to the ethics requirement for succeeding years.

(3) Each active member, except those participating in the Georgia Transition Into Law Practice Program, shall complete a minimum of one (1) hour of continuing legal education during each year in an activity of any sponsor approved by the Chief Justice's Commission on Professionalism in the area of professionalism. This hour is to be included in, and not in addition to, the twelve-hour (12) requirement. If a member completes more than one (1) hour in professionalism during the calendar year, the excess professionalism credit may be carried forward up to a maximum of two (2) hours and applied to the professionalism requirement for succeeding years.

(4) Confidentiality of Proceedings.

(a) The confidentiality of all inquiries to, decisions of, and proceedings by the Transition Into Law Practice Program shall be respected. No disclosure of said inquiries, decisions and proceedings shall be made in the absence of the agreement of all participating.

(b) Except as expressly permitted by these rules, no person connected with the Transitions Into law Practice Program operated under the auspices of the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency shall disclose any information concerning or comments on any proceeding under these rules.

(c) The Transition Into Law Practice Program operated under the auspices of the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency may reveal private records when require by law, court rule, or court order.

(d) Any records maintained by the Transition Into Law Practice Program operated under the auspices of the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency, as provided herein, shall be available to Counsel for the State Bar only in the event the State Bar or any department thereof receives a discovery request or properly executed subpoena requesting such records.

Regulations

(1) Definitions.

(a) Newly Admitted Active Member. A "newly admitted active member" is one who becomes an active member of the State Bar of Georgia for the first time.

(b) Bridge-the-Gap. "Bridge-the-Gap" is a program organized and defined by ICLE. Currently, the Bridge-the-Gap program consists of two days of instruction: the first day being a seminar called Bridge-the-Gap and the second day being any other approved six hour seminar to be selected by each lawyer. This program will be replaced by the Transition Into Law Practice Program after October 1, 2005.

(c) Transition Into Law Practice Program. "Transition Into Law Practice Program" is a program organized and defined by the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency. Currently, the Transition Into Law Practice Program consists of two components:

(i) Attendance at the Enhanced Bridge-the-Gap program, or the Fundamentals of Law Practice program of the Institute of Continuing Legal Education, or a comparable program approved by the Commission on Continuing Lawyer Competency; and

(ii) Completion of a Mentoring Plan of Activities and Experiences.

(d) Enhanced Bridge-the-Gap. "Enhanced Bridge-the-Gap," is the continuing legal education program of the Transition Into Law Practice Program that is delivered by the Institute of Continuing Legal Education in large group settings. Enhanced Bridge-the-Gap consists of two consecutive days of course work that inform and facilitate further discussion in the mentoring context.

(e) Fundamentals of Law Practice. "Fundamentals of Law Practice" is the continuing legal education program of the Transition Into Law Practice Program that is delivered by the Institute of Continuing Legal Education in small group settings to foster close interaction between newly admitted active lawyers and instructors. Fundamentals of Law Practice consists of two consecutive days of course work that inform and facilitate further discussion in the mentoring context.

(f) Mentoring Plan of Activities and Experiences. The "Mentoring Plan of Activities and Experiences" is the plan that structures and guides the mentoring component of

the Transition Into Law Practice Program. The Plan shall be submitted to the Program in the year of admission or early in the next calendar year by the newly admitted active member and his or her mentor. The Plan must be completed in the year of admission or the next calendar year.

(2) Transition Application. *Except as set out in Sections (B)(1)(a) and (B)(1)(b) above, the Transition Into Law Practice Program shall be required of all newly admitted active members admitted after June 30, 2005. The ICLE Bridge-the-Gap program shall be required of all newly admitted active members who are admitted prior to July 1, 2005.*

(3) Legal Ethics. *Legal ethics refers to the mandatory standards set by the Georgia Rules of Professional Conduct. Ethics programming instructs attorneys on requirements of the rules, provides attorneys with resources to avoid violations and helps attorneys understand how the rules protect the public.*

(4) Professionalism. *The professionalism CLE requirement is distinct from, and in addition to, the ethics CLE requirement. The one-hour professionalism requirement is satisfied only by attending an activity of any sponsor approved by the Chief Justice's Commission on Professionalism in the area of professionalism. Legal ethics sets forth the minimal standards of professional conduct required of a lawyer; professionalism encompasses what is more broadly expected of lawyers to serve both client and public good. Professionalism refers to the intersecting values of competence, civility, integrity, and commitment to the rule of law, justice, and the public good. The general goal of the professionalism CLE requirement is to create a forum in which lawyers, judges, and legal educators can explore and reflect upon the meaning and goals of professionalism in contemporary legal practice. The professionalism CLE sessions should encourage lawyers toward conduct that preserves and strengthens the dignity, honor, and integrity of the legal profession. Professionalism CLE includes, but is not limited to, courses on (a) the duties of lawyers to the systems of justice, courts, public, clients, other lawyers, and the profession, (b) the roles of lawyers as advocates, counselors, negotiators, problem solvers, and consensus builders, (c) various forms of dispute resolution, (d) pro bono service, (e) the concept of a profession, (f) history of the legal profession, (g) comparison of the legal profession in different nations' systems of advocacy, and (h) jurisprudence or philosophy of law.*

(5) Deadlines. *The normal MCLE deadlines (December 31 and approved deficiency plan extensions) are applicable to the Transition Into Law Practice Program.*

(6) Appointment of Mentors; Minimum Qualifications.

(a) Appointment of Mentors. The Supreme Court of Georgia has the sole authority to appoint Mentors.

(b) Nomination of Mentors. The Standards of the Profession Committee may nominate individuals satisfying the Minimum Qualifications to the Supreme Court of Georgia for appointment consideration; provided however, that the Supreme Court of Georgia retains the authority to appoint Mentors upon its own recommendation and/or motion.

(c) Minimum Qualifications for Mentors. A volunteer shall meet the following Minimum Qualifications to be eligible for nomination to the Supreme Court of Georgia for appointment as Mentor:

(i) Active Status. Be an active member of the State Bar of Georgia, in good standing; and,

(ii) 5 Years of Practice. Have been admitted to the practice law for not less than five (5) years; and,

(iii) Professional Reputation. Maintain a professional reputation in his or her local legal community for competence, ethical and professional conduct; and,

(iv) Disciplinary Action. Never have received the sanction of disbarment or suspension from the practice of law in any jurisdiction, nor have voluntarily surrendered his or her license to practice law for the purpose of disposing with a pending disciplinary proceeding in any jurisdiction. During the ten (10) years preceding the nomination as mentor, the prospective mentor shall not have been otherwise sanctioned by the pertinent entity governing the admission and practice of law in any jurisdiction. The term "sanctioned" means subjected to disciplinary action. (For example, in Georgia, "sanctioned" currently means any of the levels of discipline whether public or confidential listed in State Bar of Georgia Rule 4-102(b) (i.e., Disbarment; Suspension; Public Reprimand; Review Panel Reprimand; Investigative Panel Reprimand; Formal Admonition); Rule 8-107 (C) (i.e., Administrative Suspension for deficiency in continuing legal education hours); or State Bar Bylaws Article I, Section 4, Item 2 (i.e., Failure to Register with State Bar of Georgia within one year upon eligibility)). Nominations of individuals having formal complaint (s) pending before the Supreme Court of Georgia will be deferred until the final disposition of the formal complaint (s); and,

(v) Court-ordered Disciplinary Action. During the ten (10) years preceding the nomination as mentor, the prospective mentor shall not have been the subject of a written order issued by a court of competent jurisdiction that prohibits or otherwise limits the prospective mentor from practicing before that court or class of courts. A directive, request or order by a judge of a court requesting or directing that an attorney employed by an agency of government or a legal aid organization who is assigned to handle cases before that judge be transferred or reassigned to other duties or another courtroom does not constitute court-ordered disciplinary action under this part. A prospective mentor who is or has within the preceding ten (10) years been the subject of such a written order may petition the Commission on Continuing Lawyer Competency (the "Commission") for a waiver of this requirement. After review of the facts and circumstances which led to the entry of such order, the Commission may, upon good cause shown, grant such waiver if the prospective

mentor is otherwise qualified to be a mentor; and

(vi) Professional Liability Insurance or Equivalent. Be covered under a professional liability insurance policy with minimum limits of \$250,000.00/\$500,000.00, or, if applicable, the equivalent to such coverage through the legal status of his or her employer.

*(7) **Status.** While CLE and TILPP mentoring activities may be completed while on inactive status, TILPP completion certification will be issued only after a member changes to active status.*

(C) Exemptions.

(1) An inactive member shall be exempt from the continuing legal education and the reporting requirements of this Rule.

(2) The Commission may exempt an active member from the continuing legal education, but not the reporting, requirements of this rule for a period of not more than one (1) year upon a finding by the Commission of special circumstances unique to that member constituting undue hardship.

(3) Any active member over the age of seventy (70) shall be exempt from the continuing legal education requirements of this rule, including the reporting requirements, unless the member notifies the Commission in writing that the member wishes to continue to be covered by the continuing legal education requirements of this rule.

(4) Any active member residing outside of Georgia who neither practices in Georgia nor represents Georgia clients shall be exempt, upon written application to the Commission, from the continuing legal education, but not the reporting, requirements of this rule during the year for which the written application is made. This application shall be filed with the annual report.

(5) Any active member of the Board of Bar Examiners shall be exempt from the continuing legal education but not the reporting requirement of this Rule.

Regulations

*(1) **Inactive.** To be fully exempt, the member must be inactive during the entire year. An active attorney who changes to inactive status is not exempt during the year in which the status change occurs. An inactive attorney who changes to active status must comply with the full 12 CLE hour requirement.*

*(2) **Undue Hardship.** Requests for undue hardship exemptions on physical disability or other grounds may be granted. The CCLC shall review and approve or disapprove such requests on an individual basis.*

*(3) **Active Non-Resident.** Active non-Georgia members residing in other mandatory CLE states may satisfy all Georgia requirements by (1) meeting the CLE requirements of the resident state, (2) so reporting annually on their Georgia MCLE Annual Report, and (3) paying the Georgia CLE, professionalism, and late fees normally paid by active members residing in Georgia.*

*(4) **Active Military Duty.** Active members serving on active duty with the United States Armed Forces shall be exempt from the continuing legal education but not the reporting requirement of this Rule.*

(D) Requirements for Participation in Litigation.

(1) Prior to appearing as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case, any participant in the Transition Into Law Practice Program admitted to practice after June 30, 2005, shall complete the mandatory Advocacy Experiences of the Transition Into Law Practice Program set forth in Regulation (5) hereunder. The mandatory Advocacy Experiences shall be completed as part of the Mentoring Plan of Activities and Experiences, except that up to three (3) of the five (5) mandatory Advocacy Experiences may be obtained after completion of 60% of the credit hours required for law school graduation and prior to admission to practice. At least two (2) of the mandatory Advocacy Experiences must be completed as part of the Mentoring Plan of Activities and Experiences.

(2) Each active member who appears as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case in 1990 or in any subsequent calendar year, shall complete for such year a minimum of three (3) hours of continuing legal education activity in the area of trial practice. A trial practice CLE activity is one exclusively limited to one or more of the following subjects: evidence, civil practice and procedure, criminal practice and procedure, ethics and professionalism in litigation, or trial advocacy. These hours are to be included in, and not in addition to, the 12-hour (twelve) requirement. If a member completes more than three (3) trial practice hours, the excess trial practice credit may be carried forward and applied to the trial practice requirement for the succeeding year only.

Regulations

Trial MCLE

(1) Lead Counsel is defined as the attorney who has primary responsibility for making all professional decisions in the handling of the case.

(2) The trial MCLE rule applies to all members who appear as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case. As a segment of the 12-hour (twelve) total MCLE requirement, the MCLE exemptions are applicable to the trial MCLE rule. Likewise, the normal MCLE deadlines (December 31st and approved deficiency plan extensions) are applicable to the trial MCLE rule.

(3) Due to the "exclusively limited" requirement, trial CLE must be (a) clearly segregated and identified (b) a minimum of one (1) hour in length, and (c) limited to one or more of the five (5) listed subjects in order to receive trial CLE credit. The "exclusively limited" requirement does not prohibit credit for a seminar that deals with one or more of the subjects stated in the Rule in the context of a particular field of trial practice, such as medical malpractice, personal injury defense, criminal cases, construction law, etc.

(4) MCLE transcripts will reflect trial CLE in addition to ethics and total CLE. However, the certification of compliance is made by the members when they make the court appearance described in the Rules. The sanctions for false certification or other non-compliance lie with the Court in which the lawyer appeared and with the State Disciplinary Board of the State Bar of Georgia. If the Commission receives allegations or evidence of a false certification or other non-compliance, a report thereof shall be forwarded to the State Disciplinary Board for any action it deems necessary.

(5) For participants in the Transition Into Law Practice Program who wish to appear as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case, the mentors and beginning lawyers shall devise five (5) mandatory Advocacy Experiences tailored to the practices of the beginning lawyers. The following are examples:

- i. An actual or simulated deposition of a witness or adverse party in a civil action;*
- ii. An actual or simulated jury trial in a civil or criminal case in either a state or federal court;*
- iii. An actual or simulated nonjury trial or evidentiary hearing in a state or federal court;*
- iv. An actual or webcast of an appellate argument in the Supreme Court of Georgia, the Court of Appeals of Georgia, or a United States Circuit Court of Appeals; and*
- v. An actual or simulated mediation.*

Other advocacy experiences may be selected by Mentors to comply with Rule 8-104(D).

Rule 8-104. Education Requirements and Exemptions.

(A) Minimum Continuing Legal Education Requirement.

Each active member shall complete a minimum of twelve (12) hours of actual instruction in an approved continuing legal education activity during each year. If a member completes more than twelve (12) hours in a year, the excess credit may be carried forward and applied to the education requirement for the succeeding year only.

(B) Basic Legal Skills Requirement.

(1) Except as set out in subsections (a) and (b) below, any newly admitted active member admitted after June 30, 2005, must complete in the year of his or her admission or in the next calendar year the State Bar of Georgia Transition Into Law Practice Program, and such completion of the Transition Into Law Practice Program shall satisfy the mandatory continuing legal education requirements for such newly admitted active member for both the year of admission and the next succeeding year.

(a) Any newly admitted active member, who has practiced law in another United States jurisdiction other than Georgia for two or more years immediately prior to admission to practice in this state, may be exempted from completing the Transition Into Law Practice Program upon the submission, within three months of admission, of an affidavit to the Commission on Continuing Lawyer Competency. The affidavit shall provide the date or dates of admission in every other state in which the member is admitted to practice and a declaration that the newly admitted member has been actively engaged in the practice of law for two or more years immediately prior to admission in this state. Upon submission of a satisfactory affidavit, the newly admitted active member shall be required to complete the annual twelve hours of instruction in approved continuing legal education activity beginning at the start of the first full calendar year after the date of admission. Any newly admitted active member, who has practiced law in another United State jurisdiction other than Georgia for two or more years immediately prior to admission to practice in this state and who does not timely file the required affidavit, shall be required to complete the Transition Into Law Practice Program as set out above.

(b) Reserved.

(2) Each active member, except those participating in the Georgia Transition Into Law Practice Program, shall complete a minimum of one (1) hour of continuing legal education during each year in the area of ethics. This hour is to be included in, and not in addition to, the twelve-hour (12) requirement. If a member completes more than one (1) hour in ethics during the calendar year, the excess ethics credit may be carried forward up to a maximum of two (2) hours and applied to the ethics

requirement for succeeding years.

(3) Each active member, except those participating in the Georgia Transition Into Law Practice Program, shall complete a minimum of one (1) hour of continuing legal education during each year in an activity of any sponsor approved by the Chief Justice's Commission on Professionalism in the area of professionalism. This hour is to be included in, and not in addition to, the twelve-hour (12) requirement. If a member completes more than one (1) hour in professionalism during the calendar year, the excess professionalism credit may be carried forward up to a maximum of two (2) hours and applied to the professionalism requirement for succeeding years.

(4) Confidentiality of Proceedings.

(a) The confidentiality of all inquiries to, decisions of, and proceedings by the Transition Into Law Practice Program shall be respected. No disclosure of said inquiries, decisions and proceedings shall be made in the absence of the agreement of all participating.

(b) Except as expressly permitted by these rules, no person connected with the Transitions Into Law Practice Program operated under the auspices of the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency shall disclose any information concerning or comments on any proceeding under these rules.

(c) The Transition Into Law Practice Program operated under the auspices of the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency may reveal private records when require by law, court rule, or court order.

(d) Any records maintained by the Transition Into Law Practice Program operated under the auspices of the Standards of the Profession Committee of the Commission on Continuing Lawyer Competency, as provided herein, shall be available to Counsel for the State Bar only in the event the State Bar or any department thereof receives a discovery request or properly executed subpoena requesting such records.

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(a) *Newly Admitted Active Member.* A "newly admitted active member" is one who becomes an active member of the State Bar of Georgia for the first time.

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(ii) Completion of a Mentoring Plan of Activities and Experiences.

(d) *Enhanced Bridge-the-Gap.* "Enhanced Bridge-the-Gap," is the continuing legal education program of the Transition Into Law Practice Program that is delivered by the Institute of Continuing Legal Education in large group settings. Enhanced Bridge-the-Gap consists of two consecutive days of course work that inform and facilitate further discussion in the mentoring context.

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(f) *Mentoring Plan of Activities and Experiences.* The "Mentoring Plan of Activities and Experiences" is the plan that structures and guides the mentoring component of the Transition Into Law Practice Program. The Plan shall be submitted to the Program in the year of admission or early in the next calendar year by the newly admitted active member and his or her mentor. The Plan must be completed in the year of admission or the next calendar year.

(2) **Transition Application.** Except as set out in Sections (B)(1)(a) and (B)(1)(b) above, the Transition Into Law Practice Program shall be required of all newly admitted active members admitted after June 30, 2005. The ICLE Bridge-the-Gap program shall be required of all newly admitted active members who are admitted prior to July 1, 2005.

(3) **Legal Ethics.** Legal ethics refers to the mandatory standards set by the Georgia Rules of Professional Conduct. Ethics programming instructs attorneys on requirements of the rules, provides attorneys with resources to avoid violations and helps attorneys understand how the rules protect the public.

(4) **Professionalism.** The professionalism CLE requirement is distinct from, and in addition to, the ethics CLE requirement. The one-hour professionalism requirement is satisfied only by attending an activity of any sponsor approved by the Chief Justice's Commission on Professionalism in the area of professionalism. Legal ethics sets forth the minimal

standards of professional conduct required of a lawyer; professionalism encompasses what is more broadly expected of lawyers to serve both client and public good. Professionalism refers to the intersecting values of competence, civility, integrity, and commitment to the rule of law, justice, and the public good. The general goal of the professionalism CLE requirement is to create a forum in which lawyers, judges, and legal educators can explore and reflect upon the meaning and goals of professionalism in contemporary legal practice. The professionalism CLE sessions should encourage lawyers toward conduct that preserves and strengthens the dignity, honor, and integrity of the legal profession. Professionalism CLE includes, but is not limited to, courses on (a) the duties of lawyers to the systems of justice, courts, public, clients, other lawyers, and the profession, (b) the roles of lawyers as advocates, counselors, negotiators, problem solvers, and consensus builders, (c) various forms of dispute resolution, (d) pro bono service, (e) the concept of a profession, (f) history of the legal profession, (g) comparison of the legal profession in different nations' systems of advocacy, and (h) jurisprudence or philosophy of law.

(5) Deadlines. *The normal MCLE deadlines (December 31 and approved deficiency plan extensions) are applicable to the Transition Into Law Practice Program.*

(6) Appointment of Mentors; Minimum Qualifications.

(a) Appointment of Mentors. The Supreme Court of Georgia has the sole authority to appoint Mentors.

(b) Nomination of Mentors. The Standards of the Profession Committee may nominate individuals satisfying the Minimum Qualifications to the Supreme Court of Georgia for appointment consideration; provided however, that the Supreme Court of Georgia retains the authority to appoint Mentors upon its own recommendation and/or motion.

(c) Minimum Qualifications for Mentors. A volunteer shall meet the following Minimum Qualifications to be eligible for nomination to the Supreme Court of Georgia for appointment as Mentor:

(i) Active Status. Be an active member of the State Bar of Georgia, in good standing; and,

(ii) 5 Years of Practice. Have been admitted to the practice law for not less than five (5) years; and,

(iii) Professional Reputation. Maintain a professional reputation in his or her local legal community for competence, ethical and professional conduct; and,

(iv) Disciplinary Action. Never have received the sanction of disbarment or suspension from the practice of law in any jurisdiction, nor have voluntarily surrendered his or her license to practice law for the purpose of disposing with a pending disciplinary proceeding in any jurisdiction. During the ten (10)

years preceding the nomination as mentor, the prospective mentor shall not have been otherwise sanctioned by the pertinent entity governing the admission and practice of law in any jurisdiction. The term "sanctioned" means subjected to disciplinary action. (For example, in Georgia, "sanctioned" currently means any of the levels of discipline whether public or confidential listed in State Bar of Georgia Rule 4-102(b) (i.e., Disbarment; Suspension; Public Reprimand; Review Panel Reprimand; Investigative Panel Reprimand; Formal Admonition); Rule 8-107 (C) (i.e., Administrative Suspension for deficiency in continuing legal education hours); or State Bar Bylaws Article I, Section 4, Item 2 (i.e., Failure to Register with State Bar of Georgia within one year upon eligibility)). Nominations of individuals having formal complaint (s) pending before the Supreme Court of Georgia will be deferred until the final disposition of the formal complaint (s); and,

(v) Court-ordered Disciplinary Action. During the ten (10) years preceding the nomination as mentor, the prospective mentor shall not have been the subject of a written order issued by a court of competent jurisdiction that prohibits or otherwise limits the prospective mentor from practicing before that court or class of courts. A directive, request or order by a judge of a court requesting or directing that an attorney employed by an agency of government or a legal aid organization who is assigned to handle cases before that judge be transferred or reassigned to other duties or another courtroom does not constitute court-ordered disciplinary action under this part. A prospective mentor who is or has within the preceding ten (10) years been the subject of such a written order may petition the Commission on Continuing Lawyer Competency (the "Commission") for a waiver of this requirement. After review of the facts and circumstances which led to the entry of such order, the Commission may, upon good cause shown, grant such waiver if the prospective mentor is otherwise qualified to be a mentor; and

(vi) Professional Liability Insurance or Equivalent. Be covered under a professional liability insurance policy with minimum limits of \$250,000.00/\$500,000.00, or, if applicable, the equivalent to such coverage through the legal status of his or her employer.

(7) Status. *While CLE and TILPP mentoring activities may be completed while on inactive status, TILPP completion certification will be issued only after a member changes to active status.*

(C) Exemptions.

- (1) An inactive member shall be exempt from the continuing legal education and the reporting requirements of this Rule.
- (2) The Commission may exempt an active member from the continuing legal education, but not the reporting, requirements of this rule for a period of not more than one (1) year upon a finding by the Commission of special circumstances unique to that member constituting undue hardship.

(3) Any active member over the age of seventy (70) shall be exempt from the continuing legal education requirements of this rule, including the reporting requirements, unless the member notifies the Commission in writing that the member wishes to continue to be covered by the continuing legal education requirements of this rule.

(4) Any active member residing outside of Georgia who neither practices in Georgia nor represents Georgia clients shall be exempt, upon written application to the Commission, from the continuing legal education, but not the reporting, requirements of this rule during the year for which the written application is made. This application shall be filed with the annual report.

(5) Any active member of the Board of Bar Examiners shall be exempt from the continuing legal education but not the reporting requirement of this Rule.

Regulations

*(1) **Inactive.** To be fully exempt, the member must be inactive during the entire year. An active attorney who changes to inactive status is not exempt during the year in which the status change occurs. An inactive attorney who changes to active status must comply with the full 12 CLE hour requirement.*

*(2) **Undue Hardship.** Requests for undue hardship exemptions on physical disability or other grounds may be granted. The CCLC shall review and approve or disapprove such requests on an individual basis.*

*(3) **Active Non-Resident.** Active non-Georgia members residing in other mandatory CLE states may satisfy all Georgia requirements by (1) meeting the CLE requirements of the resident state, (2) so reporting annually on their Georgia MCLE Annual Report, and (3) paying the Georgia CLE, professionalism, and late fees normally paid by active members residing in Georgia.*

*(4) **Active Military Duty.** Active members serving on active duty with the United States Armed Forces shall be exempt from the continuing legal education but not the reporting requirement of this Rule.*

(D) Requirements for Participation in Litigation.

(1) Prior to appearing as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case, any participant in the Transition Into Law Practice Program admitted to practice after June 30, 2005, shall complete the mandatory Advocacy Experiences of the Transition Into Law Practice Program set forth in Regulation (5) hereunder. The mandatory Advocacy Experiences shall be completed as part of the Mentoring Plan of Activities and Experiences, except that up to three (3) of the five (5) mandatory Advocacy Experiences may be obtained after completion of 60% of the

credit hours required for law school graduation and prior to admission to practice. At least two (2) of the mandatory Advocacy Experiences must be completed as part of the Mentoring Plan of Activities and Experiences.

(2) Each active member who appears as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case in 1990 or in any subsequent calendar year, shall complete for such year a minimum of three (3) hours of continuing legal education activity in the area of trial practice. A trial practice CLE activity is one exclusively limited to one or more of the following subjects: evidence, civil practice and procedure, criminal practice and procedure, ethics and professionalism in litigation, or trial advocacy. These hours are to be included in, and not in addition to, the 12-hour (twelve) requirement. If a member completes more than three (3) trial practice hours, the excess trial practice credit may be carried forward and applied to the trial practice requirement for the succeeding year only.

Regulations

Trial MCLE

(1) Lead Counsel is defined as the attorney who has primary responsibility for making all professional decisions in the handling of the case.

(2) The trial MCLE rule applies to all members who appear as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case. As a segment of the 12-hour (twelve) total MCLE requirement, the MCLE exemptions are applicable to the trial MCLE rule. Likewise, the normal MCLE deadlines (December 31st and approved deficiency plan extensions) are applicable to the trial MCLE rule.

(3) Due to the "exclusively limited" requirement, trial CLE must be (a) clearly segregated and identified (b) a minimum of one (1) hour in length, and (c) limited to one or more of the five (5) listed subjects in order to receive trial CLE credit. The "exclusively limited" requirement does not prohibit credit for a seminar that deals with one or more of the subjects stated in the Rule in the context of a particular field of trial practice, such as medical malpractice, personal injury defense, criminal cases, construction law, etc.

(4) MCLE transcripts will reflect trial CLE in addition to ethics and total CLE. However, the certification of compliance is made by the members when they make the court appearance described in the Rules. The sanctions for false certification or other non-compliance lie with the Court in which the lawyer appeared and with the State Disciplinary Board of the State Bar of Georgia. If the Commission receives allegations or evidence of a false certification or other non-compliance, a report thereof shall be forwarded to the State Disciplinary Board for any action it deems necessary.

(5) For participants in the Transition Into Law Practice Program who wish to appear as sole or lead counsel in the Superior or State Courts of Georgia in any contested civil case or in the trial of a criminal case, the mentors and beginning lawyers shall devise five (5)

mandatory Advocacy Experiences tailored to the practices of the beginning lawyers. The following are examples:

- i. An actual or simulated deposition of a witness or adverse party in a civil action;*
- ii. An actual or simulated jury trial in a civil or criminal case in either a state or federal court;*
- iii. An actual or simulated nonjury trial or evidentiary hearing in a state or federal court;*
- iv. An actual or webcast of an appellate argument in the Supreme Court of Georgia, the Court of Appeals of Georgia, or a United States Circuit Court of Appeals; and*
- v. An actual or simulated mediation.*

Other advocacy experiences may be selected by Mentors to comply with Rule 8-104(D).

1 Part XII - ConsumerClient Assistance Program

2
3 Preamble.

4
5 The purpose of the ConsumerClient Assistance Program is to respond to inquiries from the public
6 regarding State Bar members and to assist the public through informal methods including the
7 resolution of inquiries that may involve minor violations of the ~~disciplinary standards set forth in~~
8 Part IV of these Georgia Rules of Professional Conduct.

9
10 Rule 12-101. ConsumerClient Assistance Committee.

11
12 The advisory ~~and oversight~~ responsibility for this program will be vested in the ~~Consumer~~
13 Assistance Committee ("Committee"). General Counsel Overview Committee.

14
15 Rule 12-102. ~~Consumer Assistance Committee: Membership and Terms.~~

16
17 ~~—— (a) — The Committee shall consist of eight members including seven State Bar of Georgia~~
18 ~~members and one public member. At least two thirds of the State Bar of Georgia members shall be~~
19 ~~members of the Board of Governors of the State Bar of Georgia at the time of their appointment.~~
20 ~~Committee members shall serve staggered three year terms. The number of members shall be~~
21 ~~subject to change by a majority vote of the Board of Governors but shall never be less than five.~~

22
23 ~~—— (b) — The public member shall be appointed by the Supreme Court of Georgia for a three-~~
24 ~~year term. All other Committee members shall be appointed by the President of the State Bar of~~
25 ~~Georgia for three year terms except, initially, two Committee members shall be appointed for one-~~
26 ~~year terms, two members shall be appointed for two year terms, and two members shall be~~
27 ~~appointed for three year terms. Committee terms shall begin with the operational year of the State~~
28 ~~Bar of Georgia. Should additional members be approved, their three-year terms shall be assigned~~
29 ~~in such fashion as to best maintain uniformity in the number of members to be appointed each year.~~

30
31 ~~—— (c) — The Committee shall elect a chairperson and such other officers as the Committee~~

32 ~~members deem appropriate.~~

33

34 ~~—— (d) Vacancies shall be filled by appointment of the President of the State Bar of Georgia~~
35 ~~for any unexpired term.~~

36

37 Rule 12-103. Committee Purpose and Responsibility.

38

39 ~~The Committee shall meet for the purposes of oversight of the Consumer Assistance Program,~~
40 ~~coordination of the program's goals and implementation of directives and resolutions from the~~
41 ~~Board of Governors of the State Bar of Georgia. The Committee shall have authority to adopt~~
42 ~~additional regulations for the administration of the program that are not otherwise inconsistent with~~
43 ~~these rules. Additionally, the Committee will develop recommendations for submission to the~~
44 ~~Executive Committee and the Board of Governors of the State Bar of Georgia with regard to the~~
45 ~~funding, staffing, administration, and operation of the program, which may include proposed~~
46 ~~changes to Bylaws and Rules of the State Bar of Georgia.~~

47

48 Rule 12-104. Staff and Funding.

49

50 ~~The State Bar of Georgia shall provide such staff as it deems necessary. The program shall be~~
51 ~~funded through the general budget of the State Bar of Georgia and, when appropriate, through~~
52 ~~donations and grants from foundations and other public and private sources.~~

53

54 Rule 12-~~105~~102. Supervision.

55

56 ~~The ConsumerClient Assistance Program shall operate under the supervision of the Executive~~
57 ~~Director General Counsel of the State Bar of Georgia. Program staff may be used at any time,~~
58 ~~including at any stage of the disciplinary process, to help consumerclients understand their rights,~~
59 ~~obligations, and options.~~

60

61 Rule 12-106. Procedures.

62

63 ~~Inquiries concerning State Bar of Georgia members may be received by Consumer Assistance staff~~
64 ~~in writing, in person and by telephone. Consumer Assistance staff shall have the authority to contact~~
65 ~~the attorney involved and conduct other limited investigation necessary to determine if the inquiry~~
66 ~~can be resolved in an informal method either through communications with Consumer Assistance~~
67 ~~staff or by referral to other resources both within and outside the State Bar of Georgia including but~~
68 ~~not limited to the State Bar of Georgia Fee Arbitration Program, State Bar of Georgia Clients'~~
69 ~~Security Fund, the Law Practice Management Program, and the Lawyer Assistance Program.~~

70
71 ~~If the conduct, which is the subject of the inquiry, appears to violate the Georgia Rules of~~
72 ~~Professional Conduct, Consumer Assistance staff shall have independent authority to determine~~
73 ~~whether the matter can be resolved informally or should proceed for an informal investigation under~~
74 ~~Part IV of the Bar Rules, Rule 4-202.~~

75
76 ~~Consumer Assistance staff shall follow written guidelines developed and established by the~~
77 ~~Consumer Assistance Committee with the advice and counsel of the General Counsel and the~~
78 ~~Executive Director of the State Bar of Georgia and approved by the Executive Committee and the~~
79 ~~Board of Governors of the State Bar of Georgia.~~

80
81 ~~Regardless of any decision made by Consumer Assistance staff, any individual may file a grievance~~
82 ~~under Part IV of the Bar Rules. If a Bar member who is the subject of any inquiry disagrees with~~
83 ~~the voluntary resolution recommended by Consumer Assistance staff, staff may refer the matter to~~
84 ~~the Office of the General Counsel for an investigation pursuant to Bar Rule 4-202.~~

85
86 Rule 12-107. Confidentiality of Proceedings.

87
88 ~~— (a) — All investigations and proceedings provided for herein shall be confidential unless~~
89 ~~the respondent otherwise elects or as hereinafter provided in this Rule and Part IV of the Bar Rules.~~

90
91 ~~— (b) — Except as expressly permitted by these Rules, no person connected with the~~
92 ~~Consumer Assistance Program shall disclose information concerning or comment on any~~
93 ~~proceeding under Part XII of these Rules.~~

94

95 ~~—— (c) —— Nothing in the Rules shall prohibit truthful and accurate public statements of fact~~
96 ~~about a proceeding under Part XII of these Rules.~~

97

98 ~~—— (d) —— If the conduct of the attorney appears to violate one or more of the Georgia Rules of~~
99 ~~Professional Conduct set forth in Part IV of the Bar Rules, and Consumer Assistance staff in its~~
100 ~~sole discretion makes a determination under Rule 12-106 that the matter cannot be resolved~~
101 ~~informally, then the Consumer Assistance staff shall forward the matter to the Office of the General~~
102 ~~Counsel for an investigation pursuant to Bar Rule 4-202, with notice to the attorney.~~

103

104 ~~—— (e) —— The Consumer Assistance Committee and staff may reveal confidential information~~
105 ~~when required by law or court order.~~

106

107 Rule 12-108. Disclosure.

108

109 ~~Information obtained by the Consumer Assistance Committee and staff shall not be disclosed to the~~
110 ~~Office of the General Counsel without the consent of the person providing the information, or~~
111 ~~unless:~~

112

113 ~~—— (a) —— the information clearly shows the attorney intends to engage in criminal conduct in~~
114 ~~the future;~~

115

116 ~~—— (b) —— the information clearly shows the attorney has misappropriated funds or engaged in~~
117 ~~criminal conduct; or~~

118

119 ~~—— (c) —— as otherwise provided by Bar Rule 12-107.~~

120

121 Rule 12-109. Immunity.

122

123 ~~The Supreme Court of Georgia recognizes the actions of the State Bar of Georgia's Consumer~~
124 ~~Assistance Program to be within the Court's judicial and regulatory functions. As such, the State~~

125 ~~Bar of Georgia, its employees, and members of the Committee shall be entitled to that immunity~~
126 ~~customarily afforded persons performing such functions.~~

1 Part XII - Client Assistance Program

2

3 Preamble.

4

5 The purpose of the Client Assistance Program is to respond to inquiries from the public regarding
6 State Bar members and to assist the public through informal methods including the resolution of
7 inquiries that may involve minor violations of the Georgia Rules of Professional Conduct.

8

9 Rule 12-101. Client Assistance Committee.

10

11 The advisory responsibility for this program will be vested in the General Counsel Overview
12 Committee.

13

14 Rule 12-102. Supervision.

15

16 The Client Assistance Program shall operate under the supervision of the General Counsel of the
17 State Bar of Georgia. Program staff may be used to help clients understand their rights, obligations,
18 and options.

**STATE BAR OF GEORGIA
EXECUTIVE COMMITTEE
MINUTES**

**Friday and Saturday, March 15-16, 2019/12:00 p.m.
Callaway Gardens/Pine Mountain, GA**

Members Participating:

Kenneth B. Hodges, III, President; Darrell L. Sutton, President-elect; Dawn M. Jones, Treasurer; Elizabeth Louise Fite, Secretary; Buck Rogers, Immediate Past President; Rizza O'Connor, YLD President; William T. Davis, YLD President-elect; Nicole C. Leet, YLD Immediate Past President; Sally B. Akins; Tony DelCampo; Amy V. Howell; David S. Lipscomb; Frank Strickland; and Nicki Vaughan.

Staff Participating:

Sharon Bryant, Chief Operating Officer; Sarah Coole, Director of Communications; Jeff Davis, Executive Director; Paula Frederick, General Counsel; Christine Butcher Hayes, Director of Governmental Affairs; Bill NeSmith, Deputy General Counsel; and Ron Turner, Chief Financial Officer.

Call to Order

President Ken Hodges called the meeting to order at 12:00 p.m. Members of the Executive Committee in attendance are indicated above.

Future Meetings

President Ken Hodges reviewed the Future Meetings Schedule.

Executive Committee Minutes

By unanimous voice vote, the Executive Committee approved the minutes of the meeting held on February 20, 2019.

Members Requesting Resignation

Pursuant to State Bar Rule 1-208, the Executive Committee approved the following resignation requests by unanimous voice vote: Emilie K. Petrovich-427630, Tracy Lynn Eggleston-242242.

Members Requesting Disabled Status

Pursuant to State Bar Rule 1-202, the Executive Committee, by unanimous voice vote, approved two requests for disabled status.

Proposed Investment Policy

Following a report by Executive Director Jeff Davis on a Statement of Investment Policy from Greystone Consulting, based on the Bar's current investment policy and input from the Investment Committee and Finance Committee Chair Nancy Whaley, the Executive Committee, by unanimous voice vote, approved recommending the proposed Investment Policy (Exhibit A) to the Board of Governors.

Approval of the Military Legal Assistance Program (MLAP) Guidelines

Following a report by Deputy General Counsel Bill NeSmith, the Executive Committee, by unanimous voice vote, approved proposed changes to the MLAP Guidelines for Attorneys Providing Legal Assistance to Veterans and Military Service Members (Exhibit B). The proposed changes clarify the eligibility requirement, substantive law case type exclusions, and eligibility to receive reduced fee cases and definition of a pro bono case.

Request for Sponsorship

Following a request by YLD President-elect Will Davis for a \$4,000 sponsorship for the YLD 13th Annual Signature Fundraiser on April 13, 2019, the Executive Committee took the following action:

- 1) By unanimous voice vote, determined that the State Bar's financial sponsorship is Keller-permissible, and
- 2) By unanimous voice vote, determined that the State Bar's participation as a financial sponsor advances the goals of the Bar, and
- 3) By unanimous voice vote, determined that the proposed expenditure has been budgeted and does not exceed 10% of the budgeted amount for sponsorships in any given year, and
- 4) By unanimous voice vote, approved the \$4,000 sponsorship request.

State Bar Employee of the Year Award

General Counsel Paula Frederick discussed the Employee of the Year Award.

Distinguished Service Award

President Ken Hodges discussed the Distinguished Service Award.

President's Report

After President Ken Hodges reported on the format of the joint meeting of the Executive Committee and Supreme Court of Georgia on Saturday morning, March 16, the Executive Committee discussed the topics on the agenda.

Treasurer's Report

Treasurer Dawn Jones reported on the Bar's finances. Chief Financial Officer Ron Turner reported on the new format for the consolidated revenues and expenditures report to provide clarity between the State Bar Budget and the Bar Center Budget, the definitions of reserves/surplus/restricted and unrestricted funds, a summary of reserves for Bar operations, a summary of reserves for the Bar Center, a summary of reserves information Bar operations only of cash, investments and near cash, reserve information for the Bar Center fixed assets, and summary of reserve information for Bar, Bar Center and Litigation. Treasurer Dawn Jones reported that Chief Financial Officer Ron Turner presented the same report to the Finance Committee at its March 12 meeting, and at its April 17 meeting the Finance Committee will recommend the 2019-2020 State Bar and Bar Center budgets.

The Executive Committee received copies of the Consolidated (Operational and Bar Center) Revenues and Expenditures Report as of January 31, 2019; Income Statement YTD-Operations for the Seven Months Ended January 31, 2019; Bar Center Revenues and Expenditures Report for the Seven Months Ended January 31, 2019; Summary of Dues and Voluntary Contributions at January 31, 2019; Legislative Fund and Cornerstones of Freedom Fund Activity Reports through January 31, 2019; and an Investment Performance Comparison 2005-2019.

YLD Report

YLD President Rizza O'Connor reported on the activities of the YLD. She thanked the Executive Committee for its financial contribution to the Annual Signature Fundraiser, which will benefit The Lawyers For Equal Justice incubator program. The event will feature *A Decades Theme Night*. The YLD Spring Meeting will take place April 25-29 in Washington D.C. Activities include a U.S. Supreme Court Swearing-in Ceremony and an audience with U.S. Supreme Court Justices Clarence Thomas and Brett

Kavanaugh. Lastly, Rizza announced that the Georgia Build a Better Day statewide community service project will take place on May 4, and the Legal Food Frenzy begins on April 22.

Executive Director's Report

Executive Director Jeff Davis provided no additional report other than matters previously reported in this meeting.

ACL/Legislative Report

Director of Governmental Affairs Christine Butcher Hayes reported that the two of the Bar's bills (H.B. 70 and S.B. 190) managed to crossover by the March 7 deadline. There are only seven legislative days left in the session. Christine also reported that there are two competing bills pertaining to the statewide business court.

President Ken Hodges reported that Christine has done a good job coordinating the dinners with the Judiciary Committees and it is important for the Executive committee to have the interaction with those legislators. Christine announced that the dinner with the Judiciary (Non-Civil) Committee will take place on March 20.

Office of General Counsel Report

General Counsel Paula Frederick reported that she will have a comprehensive written report in the Spring Board of Governors agenda.

Civics Committee

The Executive Committee received a copy of the iCivics Newsletter outlining the activities of the iCivics Committee.

Old Business

General Counsel Paula Frederick reported that she and Tony DelCampo have been looking at the issue of adding demographic information to the dues statement.

New Business

Following a report by Deputy General Counsel Bill NeSmith, the Executive Committee, by unanimous voice vote, reinstated an individual who failed to join the Bar by the allotted time after being sworn-in after the individual provided a background check and paid back dues.

Deputy General Counsel Bill NeSmith reported on a Bar member, who opted out of CloudLawyers, and who does not want either his city or state identified in his Membership record. The Executive Committee, by unanimous voice vote, denied the request.

Adjournment

There being no further business, the meeting was adjourned at 3:10 p.m.

Executive Committee/Supreme Court Joint Meeting

The Executive Committee and Justices of the Supreme Court of Georgia conducted a joint meeting on Saturday, March 16, 2019, at 9:00 a.m. to discuss pending issues and developments affecting the administration of justice and the regulation of the legal profession. Those present for the meeting from the Supreme Court of Georgia were Chief Justice Harold Melton, Presiding Justice David Nahmias, Justice Keith Blackwell, Justice Nels Peterson, Justice Sarah Hawkins Warren, Justice Charles J. Bethel, and Justice John J. Ellington. Members absent from the court were Justice Robert Benham and Justice Michael P. Boggs. Executive Committee members present were President Ken Hodges, III, President-elect Darrell Sutton, Secretary Elizabeth Fite, Treasurer Dawn Jones, Immediate Past President Buck

Rogers, YLD President Rizza O'Connor, YLD President-elect William T. Davis, YLD Immediate Past President Nicole Leet, Sally B. Akins, Tony DelCampo, David S. Lipscomb, Frank Strickland, and Nicki Vaughan. Members absent from the Executive Committee were Amy Howell. State Bar staff in attendance were Sharon Bryant, Sarah Coole, Jeff Davis, Christine Butcher Hayes, Paula Frederick, Bill NeSmith, and Ron Turner.


Elizabeth D. Fite, Secretary

Approved:

Kenneth B. Hodges, III, President



PAULA J. FREDERICK
General Counsel

LEIGH BURGESS
WILLIAM J. COBB
JAMES S. LEWIS
JENNY K. MITTELMAN
ANDREEA N. MORRISON
ADRIENNE D. NASH
WILLIAM D. NESMITH, III
WOLANDA R. SHELTON
JOHN J. SHIPTENKO

MEMORANDUM

To: Members, Board of Governors
From: Paula Frederick
Date: June 7, 2019
Re: Annual Report of the Office of the General Counsel

The 2018-2019 Annual Report of the Office of the General Counsel is available at the following link:

www.gabar.org/barrules/ethicsandprofessionalism/index.cfm

I invite you to take a look at it. The Report includes information about the operation of the disciplinary system, lists the disciplinary orders entered by the Supreme Court of Georgia during the Bar year, and summarizes the amendments to Bar rules. There are reports from the programs and committees that the Office supports, including the Formal Advisory Opinion Board, the Clients' Security Fund, the Pro Hac Vice program, and the Trust Account Overdraft Notification program.

Thank you for all that you do for the State Bar of Georgia. Please contact me if you have comments, questions or suggestions about the Office. You can reach me at 404-527-8730 or

paulaf@gabar.org.

pjf



Insurance Committee Annual Report for 2018-2019

May 8, 2019

Insurance Committee Mission:

The Insurance Committee (hereinafter “committee”) acts in accordance with Article VIII, Section 2 of the State Bar of Georgia (hereinafter “State Bar”) Bylaws, at the direction of the President of the State Bar. The committee shall serve as an advisory committee to the State Bar’s Executive Committee, Officers, Executive Director, and General Counsel. Subject to the purposes established for this committee by the State Bar President, this committee is expected to review the State Bar’s insurance coverage, and offer input and recommendations to the Executive Director and Executive Committee regarding best practices, coverage types, liability amounts, protection and risk management considerations, insurance broker retention, State Bar policies concerning insurance and liability, and other related matters the committee believes the State Bar should consider.

Committee Members & Staff:

Members: Charles Minor McDaniel, Jr., Chair; William H. Major, III; William Wallace Fagan, III; Joseph C. Chancey; Paul L. Groth; Travis Carlise Hargrove; William Thomas Mitchell; Christopher Paul Twyman; Elizabeth Louise Fite (Executive Committee Liaison)

Staff: Jeff Davis, Executive Director; William D. NeSmith, III, Deputy General Counsel; John J. Shiptenko, Senior Assistant General Counsel; Melis Andrade, Legal Assistant

Summary of Recommendations

Association Professional Liability

On January 18, 2018, the committee made a recommendation to the Executive Director of the State Bar of Georgia, Jeff Davis, to take no mid-term action on the Association Professional Liability policy retention amount, but that the State Bar should evaluate the retention amount once the pre-renewal strategy process begins in March 2019, and for the committee to reconsider this issue at renewal;

Demolition Coverage

On January 18, 2018, the committee made a recommendation to the Executive Director of the State Bar of Georgia, Jeff Davis, for the State Bar to have an engineer evaluate the building and parking deck to determine the likelihood and cost of a full demolition, then present that information to its broker for consideration and advice, and allow the committee to reconsider the demolition coverage limit at renewal.

Insurance Renewal

Greyling Insurance Brokerage will present their insurance renewal proposal to the committee at its May 2019 meeting. The committee will review the proposal and make recommendations regarding renewal to the Executive Director.

Charles Minor McDaniel, Jr.
Chair, 2017-2018
State Bar of Georgia Insurance Committee
(404) 221-2206
cmdaniel@carlockcopeland.com

CONSUMER ASSISTANCE PROGRAM
STATE BAR OF GEORGIA

May 14, 2019

The Consumer Assistance Program (CAP) continues to serve both the public and members of the Bar, as it has since 1995. During this past year CAP has handled around 9,564 new or “unique” contacts (calls, letters, emails, and faxes), an average of approximately 797 per month. This does not include repeat calls, letters, emails, or follow-up contacts.

CAP itself has handled 81.41% of these contacts. The remaining 18.59% have been referred via grievance to the Office of General Counsel (OGC) for investigation.

During this year CAP has assumed additional responsibilities. OGC now refers certain cases to CAP in which grievances that have actually been filed with OGC, but which can most likely be easily resolved by CAP’s attorneys directly contacting the attorney. These grievances generally involve updating the client on case status, communications between client and attorney, return of file, etc. They can be handled and then dismissed by CAP when the attorneys respond and comply with the Georgia Rules of Professional Conduct as requested by CAP.

In addition to the above referenced contact with attorneys regarding grievances, CAP’s two attorneys also contact members of the Bar by telephone or letter, at the request of clients. It is generally helpful for attorneys to receive a confidential, non-disciplinary courtesy call, letting the attorneys know that their clients have contacted the Bar with various complaints or concerns. In order to facilitate communication between clients and attorneys, CAP notifies attorneys that their clients wish to hear from them, do not understand what is happening on their cases, need updates on case status, or, in the case of former clients, need their files. Realizing that CAP has heard only one side of the situation, CAP does not presume to advise attorneys on how to practice law or assert the client’s position as true and correct.

CAP's staff consists of three administrative assistants and two attorneys. CAP directly answers "live" about 97% of the calls received. The CAP Helpline is used when no one is available to answer calls live or for calls that come in after business hours. Calls that are not answered live are returned within the same or the next working day. CAP's response to the voluminous mail, emails, and faxes, is usually within one day.

CAP is the contact point of the Bar for persons complaining about attorneys who are delinquent in paying their court ordered child support. Under OCGA 19-6-28.1 an attorney obligated to pay child support can be administratively suspended from the practice of law, if the custodial parent submits a certified copy of an order verifying the arrearage. The suspension is lifted once certain requirements are met in accordance with the OCGA and the Georgia Rules of Professional Conduct. There has been one such case during this year.

CAP continues to remain within its annual budget of \$584,716, and it is anticipated that it will continue to do so.

**THIRTY-NINTH ANNUAL REPORT TO
THE HONORABLE JUSTICES OF THE SUPREME COURT
AND THE HONORABLE MEMBERS OF THE BOARD OF
GOVERNORS
OF THE STATE BAR OF GEORGIA**

**BY
THE COMMITTEE ON THE ARBITRATION OF ATTORNEY FEE
DISPUTES**

The Committee on the Arbitration of Attorney Fee Disputes is privileged to submit the following report concerning the Fee Arbitration Program's thirty-ninth year of operation.

1. Committee Membership.

Ms. Judy C. King, a lawyer in Lawrenceville, was re-appointed to a three-year term and served on the Committee as its Chairperson. Mr. Stanley W. Levitt, a lawyer from Marietta, was also re-appointed for a three-year term. The lawyer members returning to serve on the Committee were Mr. Mark C. Bips with Bips & Bips, P.C. in Decatur, Mr. John DeFoor, a lawyer in Atlanta, Mr. David Lipscomb, a lawyer in Lawrenceville, and Ms. Rosalind A. Rubens-Newell, a lawyer with Invest Atlanta. Ms. Iris Rice, from Smyrna, was re-appointed as a public member for a three-year term. The public members returning to serve were Mr. Alan Granath, from Dunwoody, and Ms. Jacquelyn C. Poole, from Marietta.

2. Participation.

Interest by the public and the profession continued during the Program's thirty-ninth year. Thirteen Hundred and Forty-Eight hundred (1,348) parties

requested and were mailed information regarding the Fee Arbitration Program during the year. Referrals by the Consumer Assistance Program accounted for 62% of the inquiries, while 38% of the inquiries were direct calls to the Fee Arbitration staff from the parties involved in the dispute. Referrals from the Office of General Counsel accounted for less than 1% of the inquiries. Many more telephone calls were received, and a number of fee disputes were resolved informally by the Fee Arbitration staff without the filing of a Petition. Copies of the Program's Rules and a Petition form were sent to all persons who requested further information. An informational brochure was also provided to aid them in understanding this service of the State Bar. In addition, the parties were encouraged to initiate settlement communications prior to returning the completed Petition. The staff furnished consultation time in each case to explain the Fee Arbitration process. Under the Rules, the State Bar administers the Program in a neutral, rather than representative, capacity. Therefore, no advice was rendered on the merits of the matter in issue.

3. Current Activity.

Today 246 cases are in process. Approximately 112 new disputes over attorney fees are reported to the Fee Arbitration Program each month. The Committee, its staff, and the parties are able to resolve a majority of these without the necessity of the full arbitration process. Approximately 25 hearings are scheduled each month, but due to last minute settlements, hearings and awards to conclude the disputes are required in about 8 cases per month. Amounts in controversy vary widely from nominal sums to fees as high as \$4,000,000, with the

average case involving \$11,143. Many fields of law are involved, but the areas of family law at 24% and criminal law at 38% produce the most cases.

4. Hearings.

The cases were heard by our Arbitrators who volunteered to be on a panel an entire day to hear as many as five cases for the Fee Arbitration Program. Each arbitrator who served received a lapel pin or a State Bar flash drive in appreciation and recognition of their volunteer service to the Bar through the Fee Arbitration Program. Each arbitrator also received a letter of appreciation from the Supreme Court of Georgia.

5. Rules Changes.

The Committee is currently working on rules changes that will provide a single path for confirmation of the arbitration award in accordance with The Georgia Arbitration Code, O.C.G.A. § 9-9-1 et seq.

6. Appreciation.

The Committee wishes to take this opportunity to thank and express its appreciation to Chief Justice Harold D. Melton, as well as all the other members of the Supreme Court, for their overall support and assistance in establishing rosters of volunteer arbitrators throughout Georgia and for their dedication in acknowledging with letters of appreciation to those lawyers and public members who serve voluntarily to the Program.

Appreciation also goes to the arbitrators who volunteered, many of whom have served since the inception of the Program thirty-nine years ago. The success of

the Program has resulted to a great extent from the dedicated efforts and sound judgment of these volunteers.

The Fee Arbitration Program is an effective system and one of the most utilized of all the public service programs operated by the State Bar in furtherance of its goal to improve the administration of justice in Georgia. It continues to serve as a model for other jurisdictions implementing similar programs.

The Committee hopes that all those who read this report will encourage other qualified attorneys and public members to volunteer as arbitrators for future cases. This important service benefits our profession and the public whom we serve. The Committee is most appreciative of your continued assistance in informing potential arbitrators of this method of illustrating the professionalism of the members of the State Bar of Georgia.

*Respectfully submitted, this
15th day of May, 2019,
Committee on the
Arbitration of Attorney Fee
Disputes*

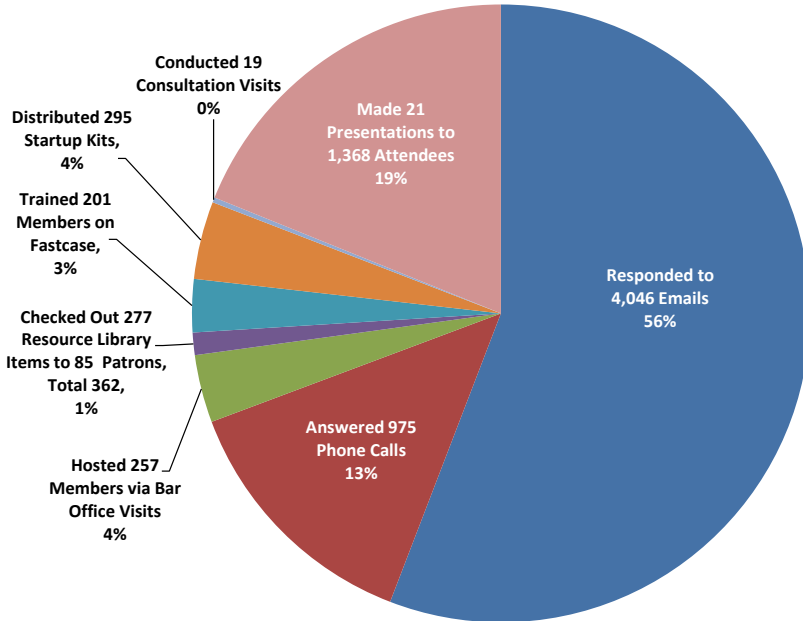
A handwritten signature in cursive script that reads "Judy C. King".

*Judy C. King
Chairperson*

Law Practice Management Program

(Abbreviated report for the 2018-2019 Bar Year)

Members Served by LPMP Total Number of Members Served – 7,246 July 1, 2018 – May 10, 2019



Office Visits/Phone Calls/Emails

A total of **257** members visited LPMP. There were **12** startup discussions, **214** walk-in visits, and **14** visits to the software library conducted by the Program. In addition, LPMP distributed **295** *Starting Your Georgia Law Practice* booklets as requested by attorneys, as well as, answered and responded to **975** phone calls and **4,046** emails to and from members.

Consultations

There were **19** general consultation visits during this period in Atlanta, Covington, Decatur, Duluth, Fulton, Jackson, Jonesboro, Mableton, Marietta and Sandy Springs. Firms assisted were in solo practice (13 firms); 2-4 attorney firms (5 firms); and 5-9 attorney firms (1 firm).

Resource Library

Our lending library has a grand total of **1,566** books, CDs, and DVDs for checkout to members and their staff with an option to pick up materials at the Bar Center or to be mailed. During this period, there were a total of **277** checkouts by **85** patrons.

Speaking Engagements

There were a total of **21** completed and scheduled programs during this period. The Program's staff has given **18** continuing legal education and special presentations to Georgia lawyers and other related groups. These presentations have been held in various local and national venues; and have been made directly to at least **1,368** Georgia Bar members. **2** programs are scheduled at a future date.

State Bar of Georgia – Private Exchange Report

May 13, 2019

INDIVIDUAL MARKETPLACE		
Individual Visits	23,109	Individuals that have visited the Individual Marketplace Registration page at least once
Individual Registrations	18,059	Individuals that have registered to begin shopping for benefits
Product Enrollments	3,382	Total Individual Product Enrollments
<ul style="list-style-type: none"> • Medical 	1,599	Total Individual Major Medical, Short-Term Medical and Limited Medical Enrollments
<ul style="list-style-type: none"> • Medicare Supplement 	17	Total Individual Medicare Supplement Enrollments
<ul style="list-style-type: none"> • Dental 	552	Total Individual Dental Enrollments
<ul style="list-style-type: none"> • Vision 	268	Total Individual Vision Enrollments
<ul style="list-style-type: none"> • Teladoc 	118	Total Individual Teladoc Enrollments
<ul style="list-style-type: none"> • LifeLock 	33	Total Individual LifeLock Enrollments
<ul style="list-style-type: none"> • Life/AD&D 	535	Total Individual Life/AD&D Enrollments
<ul style="list-style-type: none"> • Disability 	204	Total Individual Disability Enrollments
<ul style="list-style-type: none"> • Long-Term Care 	56	Total Individual Long-Term Care Enrollments

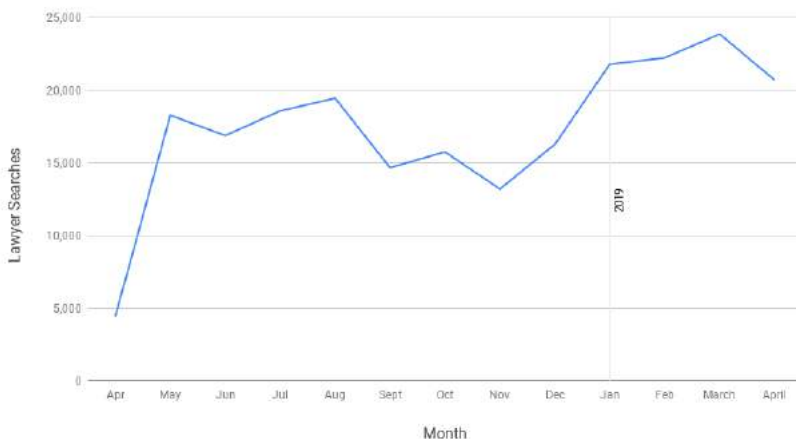
EMPLOYER GROUP EXCHANGE		
Employer Visits	1,887	Employers that have visited the Employer Registration page at least once
Employer Registrations	510	Employers that have submitted a quote request to initiate the sales process
Product Enrollments	795	Total Product Enrollments
<ul style="list-style-type: none"> • Medical 	468	Total Medical Enrollments
<ul style="list-style-type: none"> • Ancillary 	245	Total Ancillary Enrollments
<ul style="list-style-type: none"> • Workers' Comp 	14	Total Workers' Comp Enrollments
<ul style="list-style-type: none"> • Professional Liability 	66	Total Professional Liability Enrollments
<ul style="list-style-type: none"> • Cyber Security 	2	Total Cyber Security Enrollments

CloudLawyers Report

The State Bar of Georgia began its partnership with CloudLawyers.com to develop its new *Find a Lawyer* directory and provide members with an enhanced membership directory listing. Since inception, and as of May 13th, **2,434** members went through the CloudLawyers profile wizard and **350** members have elected Enhanced Profiles.

In addition to getting people to log in to their profiles, members have begun to fill their profiles with their data. There have been **582** photos added, **190** biographies added, **116** articles, and **108** blogs added to the directory. Over **226,000** searches have been performed to find Georgia lawyers utilizing this service. The directory is also maintaining a steady stream of page views and to date over **370,000** pages have been viewed in the directory.

State Bar of Georgia Searches



Fastcase Report

July 1, 2018 – May 10, 2019

During this period, a grand total of **201** members and **3** staff person have attended Fastcase CLE seminars.

Since January 2011, **2,012** attorneys and **103** staff members have attended Fastcase live training. Others have taken advantage of webinar training.

Since January 2011, **27,494** members have logged on at least once with an increase of **181** first time users this period: Over 50% of our members have used Fastcase since January 1, 2011.

Fastcase Usage Report
July 1, 2018 – April 30, 2019

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
First Time Logins	101	72	63	74	73	80	106	78	116	65	828
Total Logins	16,180	18,074	14,857	16,218	12,932	11,139	15,723	15,562	15,972	15,055	151,712
Total Users Who Logged In	3,683	3,806	3,566	3,628	3,360	3,125	3,653	3,667	3,764	3,539	35,791
Searches Conducted	80,669	98,040	82,343	81,908	77,102	63,049	86,415	85,600	85,615	81,019	821,760
Documents Viewed	124,152	145,798	125,174	126,174	115,810	95,934	131,026	129,743	131,368	122,396	1,247,575
Documents Printed	12,395	12,706	12,447	14,107	12,548	9,823	12,813	13,143	13,945	14,052	127,979
Total Transactions	217,216	256,544	219,964	222,189	205,460	168,806	230,254	228,486	230,928	217,467	2,197,314

Fastcase Report

Fastcase Reported Problems	
Member Reported Issue(s)	Fastcase Response / Resolutions
<p>7/17/18 – 8/3/18 Members Reported: 4 reports of outdated code.</p>	<p>7/17/18 -8/3/18 FC Response: On July 14, 2017, the source was updated. Catch lines will take additional time to update.</p>
<p>08/01/18 Member Inquired: Several calls reporting FC not working.</p>	<p>08/01/18 FC Response: The servers experienced intermittent issues. Engineers are working to address the issues.</p>
<p>9/6/18 Member Inquired: Fastcase intermittent down times</p>	<p>9/6/18 FC Response: Due to Mercury (FC) 7 launch, the website is being updated.</p>
<p>9/18/18 Member Inquired: Fastcase missing descriptive language in GA Code, exceedingly difficult to find law if you don't already know the appropriate code section.</p>	<p>9/19/18 FC Response: Currently working to update new tag lines.</p>
<p>10/22/18 Member Inquired: When will code be updated.</p>	<p>10/22/18 FC Response: Fastcase is no longer prohibited in publishing catch lines in the Georgia Statutes. Members received an email detailing same. An update will be made in July 2019 based upon publication on the Georgia General Assembly website.</p>
<p>11/30/18 Fastcase catch line project completed.</p>	<p>11/30/18 FC Response: Fastcase catch lines for Georgia have been updated.</p>
<p>1/9/19 Member Comment: Member called saying he couldn't log in.</p>	<p>1/9/19 FC Response: It will be back up within 15 min.</p>
<p>2/20/19 Member Comment: Member called with complaint that FC was not showing results as normal and some cases seemed to be missing.</p>	<p>2/20/19 FC Response: Site was being updated so moving slowly, Also, noticing a pattern on day and time when the system seems to be slow. Working on getting that fixed.</p>
<p>2/21/19 Fastcase training was disrupted by intermittent crashing. Several members complained of the same.</p>	<p>2/22/19 Was told that they system has experienced crashes due to particular member searches; working on finding what the problem is and correcting.</p>
<p>4/15/19 Member Comment: Are current Georgia Rules and Regulations available in Fastcase?</p>	<p>4/15/19 Fastcase Response: We attempt to keep our libraries as up-to-date as possible. In some instances, our information is not as current as it could possibly be. Fastcase updates daily, and is constantly seeking to expand our libraries, so hopefully this content will be coming soon with planned updates. We apologize for any inconvenience this has caused. I found that Fastcase is up to date as possible but Lawriter lawsuit is an obstacle.</p>
<p>4/15/19 Fastcase sent notice that they had calls based on this incident.</p>	<p>4/15/19 The State Bar login apparently had a problem beginning sometime on 4/14/19 (Sunday) afternoon (storm related?), a key service stopped on the iMIS Application server. Logging into the iMIS Desktop program was also affected by this error.</p> <p>It was corrected about 8:30am 4/15/19</p>

Memorandum

To: Board of Governors of the State Bar of Georgia

From: M. Christopher Pitts, Director of the Military Legal Assistance Program

Date: May 14, 2019

Subject: Report on the Military Legal Assistance Program

(1) **Overview:** As I begin to close out my first year as the new director of the Military Legal Assistance Program and with its transition into a newer model of access to justice program, I think it is important to reflect on how the program can begin to supplement its day-to-day operations. Our first endeavor to co-sponsor a legal clinic outside of the Atlanta area with Georgia Legal Services was a success. There were 5 attorneys, including some attorneys who traveled across the state, at the clinic helping 15 veterans with various legal issues. In particular, there was a large spike in discharge upgrades that were being handled through the clinic. It was also observed how important in-person legal consultation can be, as one veteran traveled from Savannah just to seek assistance. Because of this state-wide need, clinics in the Macon and Brunswick areas will soon be in the planning stages.

There are more ways, however, that Bar members can assist servicemembers and veterans with their legal needs. Many of the legal assistance offices at the bases around Georgia provide legal education videos for persons seeking legal help. Some of these videos are outdated and efforts from volunteer lawyers to help update these videos could assist these offices with their mission to provide assistance to active duty personnel and military retirees. We are beginning to look at how these videos can be produced and how our attorneys can help.

Finally, as another measure to assist servicemembers and veterans, MLAP is planning a new symposium on military legal assistance programs for May 2020. This symposium will host leaders of such programs from across the nation to discuss how we can help facilitate each other's mission. A symposium such as this is vital as our program continues to receive referrals from programs in Philadelphia (Military Legal Assistance of Philadelphia) and the ABA's Military Pro Bono Program. The symposium will be named in honor of Past-President Jeff Bramlett.

It should be noted that this program is helped by the members of the Committee and the Military/Veterans Law Section who have supported servicemembers and veterans in a variety of ways. These include:

- **Legal Assistance Clinics staffed by law students and attorney mentors** have been established at three colleges of law: Emory University in February 2013, Georgia State University in November 2014, and the University of Georgia in August 2018.
- **Legal Assistance Clinics at VA medical facilities** have been established at five locations: Augusta, Carrollton, Decatur, Fort McPherson, Rome, and soon-to-be Savannah. Volunteer lawyers staff those legal assistance clinics.
- **VA Accreditation CLE programs** have been conducted at least annually the past eight years for lawyers who desire to become accredited initially or to maintain their accreditation

(required biennially) in order to handle VA benefit award cases. The most recent VA CLE program was held on October 11, 2018, in Atlanta.

- **CLE trips** abroad, with self-supporting funds from participating lawyers, were planned and carried out under sponsorship of the Mil/Vets Law Section and with coordinating help from the MLAP Committee: **one to Normandy, France**, in 2014, in part commemorating the **70th Anniversary of the D-Day Landings**, and **one to Belgium and France**, in 2017, commemorating the **100th Anniversary of The First World War**.
- **The Jeff Bramlett Symposium on Military Legal Assistance.** The MLAP Committee intends to organize and host another military legal assistance program symposium in May 2020. An original symposium was hosted in 2015, which hosted leaders of various military and veterans legal programs from across the nation for a discourse on the current status of their programs. The Committee is in the planning stages of a new symposium. On April 9, 2019, the Committee voted to name the symposium in honor of Past-President Jeff Bramlett.

(2) **Updates to MLAP Eligibility Criteria:** The Military Legal Assistance Program Committee is still amending and revising the eligibility criteria for the program. At this time, the program helps: (a) Active duty, active reservists, and National Guard members ranked e-5 and below; (b) All service members for issues related to deployment; (c) Military retirees and service-connected disabled (100%) veterans facing a financial hardship. Financial hardship is presumed if their income is at or below 200% of the Federal Poverty Level; (d) All veterans with issues related to VA benefits where attorneys fees would not otherwise be recoverable.

Case exclusions: With the goal in mind that the Program is to help service members and veterans who cannot afford legal help, no referrals for cases where there is no barrier for initial legal help; i.e., contingency fee cases, personal injury, malpractice, social security, etc.

The Military Legal Assistance Program committee has formed an ad hoc subcommittee to review these eligibility criteria and suggest further changes as necessary. As those changes are made, they will be submitted.

(3) **Attorney Recruitment:** In addition to the 149 new attorney volunteers for our program, we have also been focusing on getting recommitments from attorneys who have already volunteered for our program. At this time, of the 350 attorneys contacted, 28 have recommitted to the program. We are conducting an attorney recruitment drive at the Annual Meeting for anyone interested in volunteering.

(4) **MLAP Cases Processed:** Below is a summary of the number and types of requests for legal assistance received and referred to lawyers under the State Bar's Military Legal Assistance Program. Under the program, **a total of 2,283 cases have been processed**. A summary of cases processed by the MLAP by category follows:

Family Law		1,162 (including 59 previous)
Divorce	494	
Divorce Enforcement	28	

Child Support	151	
Guardianship/Adoption	126	
Child Custody/Visitation	301	
TPO	1	
Other	2	
Consumer Law		142
Housing/Property		153
Foreclosure		26
Veterans Benefits/Disability		313
Wills/Estates/Probate		128
Employment/USERRA/SCRA		59
Bankruptcy		29
Insurance		21
Property Damage		3
Contract		10
Injury-related		66
Immigration		4
Discharge Upgrade		8
Department of Defense Benefits		1
Non-profit Formation		1
Other		<u>157</u>
		2,282

(5) **Other Reporting Data:** MLAP has begun trying to accumulate other data concerning the cases handled, including: (1) whether the case will be taken pro bono or reduced-fee; and (2) number of pro bono hours worked. The goal is to try and provide a baseline of how many cases are being handled pro bono versus reduced fee so that future years can measure any rises in pro bono case ratios. Currently, we have a 47% percent response rate from the attorneys from who we request a follow up on the cases they receive from this program. The goal is to have a 12-month baseline for the number of low bono and pro bono cases from 2018-19 in order to assess how to further sculpt the program.

(6) **The MLAP/Georgia Legal Services Legal Clinic:** For the first time, the Military Legal Assistance Program has hosted a Military/Veterans Law Clinic with Georgia Legal Services Program of Columbus. This clinic took place on March 30, 2019 at the Antioch Baptist Church in Columbus. This program was coordinated by myself and Rhudine Nelson at GLSP in Columbus. In total, there were roughly 15 veterans who attended the program, seeking assistance with VA benefits matters, discharge upgrades, and family law matters.

The clinic was a success in no small part because of the volunteer attorneys involved. In total, 5 attorneys volunteered. These attorneys are:

- William “Bill” Black, III of Atlanta
- Melanie Brubaker of Marietta
- Paul Kauffmann of Columbus
- Hon. Garland Moore of Conyers
- Chandra Wilson of GLSP in Columbus

These attorneys were recruited with the help of both the Military/Veterans Law Section and the Family Law Section of the State Bar. A special thanks is warranted to both Patti Elrod-Hill and Scot Krauter for allowing us to recruit attorney volunteers from their sections.

Finally, appreciation is also extended to Rev. David T. Holston of Antioch Baptist Church for hosting the clinic itself.

Due to the success of the first clinic, there are additional programs to be planned in Macon and Brunswick.

M. Christopher Pitts
Director
Military Legal Assistance Program

**STATE BAR OF GEORGIA FORMAL INVESTIGATIONS REGARDING
THE UNLICENSED PRACTICE OF LAW**

Reporting period May 1, 2018, through April 30, 2019

Statistics

Formal Investigations Initiated	55
Nature of Investigation:	
Regular UPL	28
Paralegal/Document Preparation Service	18
Disbarred/Suspended/Inactive Lawyer	5
Out of State Lawyer	2
Collection Agency	1
Attorney Referred to OCG	1
Source of Investigation:	
State Bar of Georgia	26
Judge	14
Lawyer	8
Public (Individual)	5
Public (Corporation)	1
State Agency	1
Judicial Districts:	
District 1	1
District 2	1
District 3	1
District 4	10
District 5	17
District 6	4
District 7	0
District 8	3

District 9	11
District 10	7
Formal Investigations Pending	133
Formal Investigations Closed	36
Disposition:	
Subject agreed to comply	31
Subject warned of investigation	3
Subject referred to prosecutor	1
Entity out of Business	1

PUBLISHED ARTICLES 2018-2019			Circulation
Date	Newspaper	Headline	
5/24/2018	Wilkinson County Post, Irwinton	Congratulations to Judge Trenton Brown on appointment to Ga. Court of Appeals	1,250
6/3/2018	Islander, St. Simons Island	Congratulations to Glynn County Bar Association on successful Law Day event	3,479
6/19/2018	Statesboro Herald	Snipes re-elected to Board of Governors of State Bar of Georgia	8,000
6/20/2018	Elberton Star	Campbell re-elected to State Bar's board	3,002
6/21/2018	Times, Gainesville	Kudos to Gainesville-Northeastern Bar on successful Law Day event	5,000
6/23/2018	Douglas County Sentinel, Douglasville	Congratulations to newly appointed district attorney Bar Tenders (Sutton & Jones)	1,608
6/24/2018	Times, Gainesville	Hall public defender re-elected to executive committee of State Bar	5,000
6/24/2018	Savannah Morning News	Savannah lawyer named to State Bar Board	23,876
6/25/2018	Daily Report	Ga. Legal Community Mourns Mari	2,850
6/25/2018	Daily Report	Evans Congratulated on Confirmation as Ambassador to Luxembourg	2,850
6/25/2018	South Metro Neighbor	College Park legal eagles soar above competition (Dalley, BOG, LFF)	24,200
6/26/2018	Rome News-Tribune	Georgia legal community mourns loss of Judge Robert Walther	9,583
6/27/2018	Adel News Tribune	Judge Tomlinson re-elected to Board of Governors of State Bar of Georgia	2,940
6/28/2018	Atlanta Daily World	Marian Cover Dockery Receives Randolph Thrower Lifetime Achievement Award	16,000
6/28/2018	Atlanta Daily World	State Bar of Georgia recognizes Commitment to Equality Award Recipients	16,000
6/28/2018	Forsyth County News, Cumming	Forsyth County judge re-elected to State Bar board	7,500
6/28/2018	Atkinson County Citizen, Pearson	Judge Tomlinson re-elected to Board of Governors of State Bar of Georgia	952
6/29/2018	The Champion, Decatur	Congratulations to DeKalb Bar Association on successful Law Day event	594
6/30/2018	Daily Tribune News, Cartersville	A Somber Celebration: Legal community remembers Mari	4,900
7/1/2018	Albany Herald	(Dent re-elected to Board of Governors)	10,530
7/1/2018	Albany Herald	Georgia Bar president praises attorney	10,530
7/2/2018	Brunswick News	Business Briefs: Brunswick-based attorney re-elected to state bar board	11,066
7/3/2018	Cherokee Tribune & Ledger-News, Canton	Blue Ridge Bar Association praised for Law Day 2018	3,963
7/4/2018	Dodge County News, Eastman	Receives Honor (Oconee Circuit Bar)	4,718
7/4/2018	Lanier County Advocate, Lakeland	Judge Tomlinson re-elected to Board of Governors of State Bar of Georgia	1,176
7/4/2018	Houston Home Journal, Perry	Congratulations to district attorney on appointment to state board	7,607
7/6/2018	Marietta Daily Journal	Marietta attorney honored by State Bar of Georgia's Young Lawyers Division	12,611
7/7/2018	Times, Gainesville	State Bar honors Child Protection section led by Gainesville attorney	5,000
7/7/2018	Griffin Daily News	Judge Edwards honored	3,947
7/8/2018	Rome News-Tribune	Garner reappointed to state council (letter to editor)	9,583
7/9/2018	Marietta Daily Journal	Cobb attorneys, judge elected to Board of Governors of State Bar of Georgia	12,611
7/9/2018	Union-Recorder, Milledgeville	Area attorneys re-elected to Board of Governors of State Bar of Georgia	4,235
7/11/2018	Wheeler County Eagle, Alamo	Oconee Judicial Circuit Bar Association honored by State Bar of Georgia	630
7/11/2018	White County News, Cleveland	Judge Joy Parks considered for Superior Court seat	4,592

7/11/2018	Covington News	Brian 'Buck' Rogers completes term as president of State Bar of Georgia	4,010
7/11/2018	Tifton Gazette	Letter to the Editor: Congratulations to Tifton Circuit Bar Association	3,338
7/12/2018	Augusta Chronicle	Judge Palmer elected to Board of Governors of State Bar of Georgia	26,284
7/12/2018	Forsyth County News, Cumming	Forsyth County lawyer honored by State Bar of Georgia	7,500
7/14/2018	Augusta Chronicle	Biz Bits (Bill Keogh, Jack Long)	26,284
7/14/2018	Coastal Courier, Hinesville	Stafford on Bar Board of Govs.	5,500
7/14/2018	Gwinnett Daily Post, Lawrenceville	Gwinnett County Bar Association honored at annual state meeting	65,722
7/15/2018	Times, Gainesville	Alexander re-elected to State Bar of Ga.'s Board of Governors	5,000
7/18/2018	Dodge County News, Eastman	McLaughlin re-elected to the State Bar of Georgia Board of Governors	4,718
7/19/2018	Star Press, Muncie (IN)	Friends and Neighbors (Damon Elmore)	13,500
7/21/2018	Valdosta Daily Times	Area attorneys re-elected to Board of Governors of State Bar of Georgia	7,894
7/25/2018	Dahlonega Nugget	Congratulations to new Enotah Circuit Superior Court judge	4,278
7/25/2018	The Citizen, Fayetteville	Bar association honored by state	14,500
7/26/2018	White County News, Cleveland	Congratulations to new Superior Court judge	4,592
7/26/2018	Eatonton Messenger	Congratulations to new Ocmulgee Circuit Superior Court judge	5,260
7/26/2018	Hartwell Sun	Congratulations (Judge Watson)	4,289
7/26/2018	Franklin County Citizen, Lavonia	State Bar congratulates Judge Watson	2,902
7/26/2018	Sylvania Telephone	Congrats new Ogeechee Circuit Superior Court judge	1,703
7/27/2018	Statesboro Herald	Congratulations to new Superior Court judge	8,000
7/28/2018	Union-Recorder, Milledgeville	Congratulations to new superior court judge	4,235
7/30/2018	Albany Herald	Judge Victoria Darrisaw lauded for judicial appointment	10,530
8/1/2018	North Georgia News, Blairsville	Congrats to Judge Parks	11,050
8/1/2018	Cobb Business Journal, Marietta	Attorney honored by State Bar of Georgia's Young Lawyers Division	5,000
8/1/2018	Millen News	Letter to the Editor: Congratulations to new Superior Court judge	3,000
8/2/2018	Courier Herald, Dublin	Congratulations to Judge Bobbitt on state board reappointment	9,086
8/2/2018	Savannah Morning News	Akins Elected to Executive Committee of State Bar of Georgia	23,876
8/3/2018	Times, Gainesville	Letter: Congratulations to Hall attorneys on appointments to commission	5,000
8/4/2018	Savannah Morning News	Judge worthy of state board reappointment	23,876
8/5/2018	Marietta Daily Journal	Kudos for district attorney on appointment by Gov. Deal	12,611
8/7/2018	Douglas County Sentinel, Douglasville	Georgians will benefit from Emerson's service on board	1,608
8/7/2018	Dunwoody Crier	Talk Back to the Crier (Dunwoody Bar Association)	23,000
8/9/2018	Savannah Morning News	Savannah Bar Association earns Best Newsletter Award	23,876
8/10/2018	The Champion, Decatur	Congratulations to DeKalb judge, attorney on state board appointments	594
8/15/2018	Business in Savannah	Savannah Bar Association earns newsletter award	5,000
8/22/2018	Marietta Daily Journal	Congrats to Philip Peacock on state board appointment	12,611
8/23/2018	Daily Report	Bar President Congratulates Comer Yates on State Board Appointment	2,850
8/23/2018	Douglas County Sentinel, Douglasville	Congratulations to Judge Walker on award from Supreme Court	1,608

8/23/2018	Franklin County Citizen, Lavonia	Legal community mourns loss of Dan Strickland	2,902
8/29/2018	Daily Report	State Bar Congratulates Georgia Supreme Court Appointee	2,850
9/7/2018	Brunswick News	Congratulations to Judge Baker on confirmation	11,066
9/7/2018	Savannah Morning News	Trump made right choice in Judge Baker	23,876
9/13/2018	Daily Report	State Bar Congratulates New Chief Justice Harold Melton	2,850
9/14/2018	Covington News	Congratulations to Frank Turner on state board reappointment	4,010
9/19/2018	Marietta Daily Journal	Congrats to local lawyer, (Michael Wall)	12,611
9/20/2018	Daily Citizen, Dalton	Congratulations to Charlie Bethel, newly appointed state Supreme Court justice	7,428
9/22/2018	Daily Report	State Bar Congratulates New Presiding Justice David Nahmias	2,850
9/26/2018	Moultree Observer	Congratulations to Kirby for state re-appointment	3,826
10/3/2018	Savannah Morning News	Congrats to attorney on appointment (Jim Pannell)	23,876
10/4/2018	Sylvania Telephone	Congrats Judge Woodrum; welcome Judge Bennett	1,703
10/11/2018	Daily Report	New Members Named for Chief Justice's Commission	2,850
10/11/2018	Polk County Standard Journal, Cedartown	New Members Join Chief Justice's Commission on Professionalism	1,687
11/14/2018	Marietta Daily Journal	Georgia legal community mourns loss of Hines	12,611
11/14/2018	Daily Report	Georgia Legal Community Mourns Loss of Chief Justice Harris Hines	2,850
11/16/2018	The Champion, Decatur	Congratulations to newly appointed Georgia secretary of state	594
11/18/2018	Albany Herald	Letter to the Editor: Middleton reappointed to state position	10,530
11/28/2018	Tifton Gazette	Georgia's legal community mourns loss of Eunice Mixon	3,338
12/11/2018	Union-Recorder, Milledgeville	Hodges: Congrats to newly appointed Baldwin County solicitor general	4,235
12/19/2018	Polk County Standard Journal, Cedartown	Congratulations to new Tallapoosa Circuit Superior Court judge	1,687
12/31/2018	Marietta Daily Journal	Congratulations to Cobb attorney on election to national post	12,611
1/2/2019	Early County News, Blakely	Congratulations to Judge Bishop on retirement	2,524
1/24/2019	Gwinnett Daily Post, Lawrenceville	Donn Peevy fondly remembered by legal community	65,722
2/19/2019	Daily Report	Congratulations to New Members of Judicial Nominating Commission	2,607
2/21/2019	Cherokee Tribune & Ledger-News, Canton	State Bar leader congratulates Wallace	3,929
2/24/2019	Covington News	Congratulations to Covington attorney on appointment to state commission	3,680
2/25/2019	Savannah Morning News	Congrats to locals named to commission	19,652
3/1/2019	Daily Report	State Bar Applauds Naming of City Council Chambers for Arrington	2,607
3/5/2019	Marietta Daily Journal	Congratulations on newly appointed GBI director	12,287
3/6/2019	Dawson Community News, Dawsonville	Congratulations to new Dawson County Magistrate Court judge	2,800
3/9/2019	Brunswick News	Congratulations to Judge Atwood on his new role	10,927
3/23/2019	Marietta Daily Journal	Congrats to new officers of Cobb Bar Association	12,287
3/25/2019	Marietta Daily Journal	Justice Hines, Stephanie Steele honored with Justice Benham Awards	12,287
3/25/2019	Statesboro Herald	Boro attorney earns state honor for community service	8,000
4/8/2019	Jackson Progress-Argus	Congratulations to new Butts County attorney	1,974
4/14/2019	Savannah Morning News	Congrats to local attorney on Senate recognition	19,652

4/25/2019	Athens Banner-Herald	Letter: Congratulations to UGA Law alumni award recipients	8,199
4/25/2019	Polk County Standard Journal, Cedartown	Letter to the Editor: Congratulations to new Tallapoosa Circuit Juvenile Court Ju	2,632
4/26/2019	Daily Report	Ga. Legal Community Mourns Loss of Anne Lewis	2,800
		TOTAL CIRCULATION	997,086

To: Members, Board of Governors
From: Rick Rufolo, Executive Director, Georgia Legal Services Program
Date: May 15, 2019
Re: Update from Georgia Legal Services Program

We all know someone with a civil justice problem.

Most people in civil court do not have a lawyer—nationally, in three out of four civil cases, one or both sides are there without legal help, most often because they cannot afford to pay a lawyer. No one should be denied their day in court or get lost in a system designed for lawyers. After all, these are our friends, neighbors, and maybe even family members in our own communities.

GLSP, along with the Bar and the courts and others, is part of the solution to this urgent problem.

We can all work together. It's better when we work together. Our pro bono contacts here in several Atlanta law firms tell us we have been too shy in asking for help delivering disaster legal assistance. Many of this organization's board members have dealt directly with tornadoes and flooding and know that disasters have a legal dimension. On top of the daily survival and financial challenges, you can imagine facing the need for a lawyer to deal with a FEMA appeal or a dishonest contractor. And late last year these large law firm pro bono contacts organized a partnership effort to support GLSP in its disaster work. They joined with us to produce a state volunteer lawyer disaster training manual and to structure a disaster readiness legal team. This disaster law partnership creates a new model for us and better outcomes for our clients and communities.

In April, we partnered with the Judicial Council and faith-based organizations to offer a records restriction legal clinic in southwest Georgia. Nearly 300 people showed up for the legal clinic. Our volunteer lawyers provided direct service to 170 of the attendees and education and next steps to another 70 people. An additional 60 people were helped by social service agencies we brought on board. Working together does make us better and these are just two examples of our direction for the future.

We are working right now to make GLSP's management structure, our case intake process and our pro bono efforts even more responsive to changing times and increasing needs of our clients. We are engaged in a priority-setting process now and through the fall to review where we should focus our resources. We will count on you to provide us with your comments and suggestions for the services we provide for our clients.

More- and more diverse- funding can help us. The Georgia Bar Foundation has been a steady partner in our efforts. We are grateful for your support through the State Bar Campaign for Georgia Legal Services on the annual license fee notice. The federal Legal

State Bar of Georgia Board of Governors

Memorandum: Update from Georgia Legal Services

May 15, 2019

Page two

Services Corporation is our principal source of support, but many of you have contacts with foundations and other potential funding sources that would step up to help Georgians with critical legal needs.

GLSP is investing its resources in helping a veteran who has to fight a nursing home discharge. One of our clients is struggling to keep her child with a disability safe in school. A family in southwest Georgia needs our help to sort out insurance proceeds in a contractor dispute after their home was severely damaged in a tornado.

You understand.

And with a new director in place at GLSP, we are mapping new directions. We invite each of you to join us as volunteer lawyers. We invite your continued financial support. And we recognize and appreciate the State Bar for its history of commitment to our work and your wise counsel.



STATE BAR OF GEORGIA
COMMISSION ON CONTINUING LAWYER COMPETENCY



TRANSITION INTO LAW PRACTICE PROGRAM
("TILPP")

Michelle E. West
Director

John T. Marshall
Chair, Standards of the Profession Committee

TILPP DIRECTOR'S REPORT TO THE
BOARD OF GOVERNORS

Prepared on May 1, 2019
for the
2019 Annual Meeting
Board Year 2018 - 2019

I am pleased to present this annual update on the Transition Into Law Practice Program ("TILPP"). Please find below a summary of TILPP Events during the State Bar of Georgia board year 2018 -2019.

TILPP Overview

TILPP is the mandatory CLE requirement, consisting of both mentoring and CLE, for lawyers newly admitted to the State Bar of Georgia, unless exempted. Newly admitted lawyers can exempt if they have been actively engaged in the practice of law for two or more years immediately prior to admission to the Georgia Bar.

A. Statistics of TILPP Participation (Lawyers & Mentors)

TILPP will complete its **thirteenth (13th) full year** of operation this year. An estimated **13,029** Beginning Lawyers have enrolled since the inception of the Program in 2006, of which **1,020** Beginning Lawyers are enrolled currently. The Supreme Court of Georgia has issued 52 Orders appointing **4,944** Mentors since TILPP's inception in 2006, of whom **1,125** have volunteered more than once¹. I am pleased to report that we continue to have sufficient Mentors to assist with one-on-one mentoring, group mentoring and mentoring lunches.

There are three Mentoring designations: **Inside** (Beginning Lawyer works in the same office with his or her Mentor); **Outside** (Beginning Lawyer is a sole practitioner and is paired one-on-one with his or her Mentor); or, **Group Mentoring** (Beginning Lawyer is unemployed,

¹ As of May 1, 2019

in solo practice, not paired with a mentor, working part-time, working as a contractor, or employed in a non-legal setting).

B. Compliance Rate for Beginning Lawyers

The compliance rate for Beginning Lawyers with TILPP deadlines in 2018 was excellent. According to our records, an estimated 94% of Beginning Lawyers complied by the end of the grace period.

C. TILPP Program Within Budget Each FY Since Inception in 2006

TILPP has continued its record of operating within budget since its inception. We expect to finish the board year 2018 - 2019 within budget as well.

D. Group Mentoring Events Held on August 20, 2018, March 12, 2019, and May 21, 2019

TILPP's Group Mentoring seminars represent a proactive response by the State Bar of Georgia to assist with the challenges faced by new lawyers who are unemployed or under-employed. TILPP provides Group Mentoring seminars three times annually in March, May and August.

The August 21, 2018 Group Mentoring seminar was attended by a total of 119 new lawyers which included 113 in Atlanta, five in Savannah, and one in Tifton. TILPP introduced its TILPP|TEN segment which highlights State Bar programs and committees. The featured committee was the Lawyer Assistance Committee. Lynn Garson of Baker Hostetler presented on the Georgia Lawyers Helping Lawyers program. Additionally, the new lawyers were provided an opportunity to hear presentations from TILPP's Director, Edward F. Alden, Douglas V. Chandler, Carlos Vilela, Daniel M. Gershwin, R. Javoyné Hicks, Grace C. Holloway, Sarah K.C. Mauldin, Robin Sangston, Robert Kauffman, Cynthia Parks, Margaret Geer Wood, Melissa B. Capotosto, Amy Cheng, Celeste Gaines, Anamaria Hazard, Sana Rupani, and Quynh Truong-Johnson on:

- Malpractice, Cyber Risk And Claim Prevention
- Working Effectively With Legal Professionals
- Exploring The Ins & Outs Of Transactional Practice
- Impactful Associations

The August 21, 2018 Group Mentoring session also featured a luncheon with local bar presidents and other officers of the bar associations. The luncheon was created to provide a convenient forum for new lawyers to discover the benefits of the various organizations and how to become involved. TILPP was joined by the Atlanta Bar Association, the DeKalb Bar Association, the DeKalb Lawyers Association, Georgia Association of Black Women Attorneys, the Georgia Asian Pacific American Bar Association, Georgia Association for Women Lawyers, Georgia Diversity Program, South Asian Bar Association, Stonewall Bar Association, and the Young Lawyers Division of the State Bar.

The first Group Mentoring seminar of 2019 was held on March 12, 2019. Sessions were presented by TILPP's Director along with R. Javoyné Hicks, Jana J. Edmondson-Cooper, Michael Lucas, Hon. Catherine M. Salinas, Jenny Mittelman, and Natalie R. Kelly who spoke on the following topics:

- TILPP|TEN Spotlight: Lawyers Living Well
- The Professional And Personal Value Of Pro Bono
- Client Communication And Online Reputation Management
- Strategies For Working Virtually

TILPP continued its TILPP|TEN segment in March with a presentation by R. Javoyné Hicks from the Wellness Committee. The seminar was attended by a total of 147 attorneys of which 137 were in Atlanta, five in Savannah, and three in Tifton. TILPP introduced a TILPP|TALKS lunch in an effort to garner live feedback about the Program from the attendees.

The remaining Group Mentoring events for the calendar year will be held on May 21, 2019 and August 20, 2019. The May seminar will consist of a number of breakout groups led by one to two experienced attorneys providing practice, professionalism and mentoring tips to the beginning lawyers in attendance. August's format will be similar to that of August 2018 and March 2019, as indicated above.

E. Beginning Lawyers Program ("BLP") held on October 16, 2018, February 26, 2019, and March 26, 2019

The Beginning Lawyers Program, the mandatory 6 hour CLE for new lawyers enrolled in TILPP, is provided three times a year in February, March and October. TILPP held the final rebroadcast of the 2018 Beginning Lawyers Program on October 16, 2018. October's

rebroadcast was simulcast to the State Bar's Tifton and Savannah offices for lawyers outside of the Atlanta metro area. The program was attended by a total of 171 attendees, with 157 beginning lawyers in Atlanta, 11 in Savannah, and three in Tifton. The program was simulcast to the State Bar's Tifton and Savannah offices for lawyers outside of the Atlanta metro area.

On February 26, 2019, TILPP's Director welcomed a total of 352 newly admitted attorneys at the BLP which included 321 in Atlanta, along with 23 in Savannah and 8 in Tifton. TILPP's Director spoke on the Program, CLE requirements, and pro bono opportunities. As in years past, the Executive Director, Jeff Davis, provided information about the State Bar of Georgia as a resource. Additionally, the new attorneys heard from State Bar Officers, President Kenneth B. Hodges, and Young Lawyers Division (YLD) President, Rizza O'Connor, along with 34 amazing, committed speakers who presented on introductory topics. As part of the ongoing effort to provide relevant and meaningful information to new lawyers, TILPP introduced two new sessions at this year's Beginning Lawyers Program: *Navigating Issues of Sexual Harassment in the Workplace* and *Money Matters*.

As a means to foster dynamic engagement, TILPP and the YLD co-hosted a Mentoring lunch that afforded new attorneys in Atlanta, Savannah and Tifton additional opportunities to network with the speakers and other experienced lawyers who volunteered as mentors during the luncheon. There were 57 Mentors who participated in the luncheon, including 42 in Atlanta, seven in Savannah and eight in Tifton.

A rebroadcast of the BLP was held on March 26, 2019. A total of 145 new attorneys were in attendance, of which 137 were in Atlanta, six in Savannah and two in Tifton.

F. John T. Marshall Model Mentor Award – 2018 Mentor of the Year

TILPP honored the most notable of its many champions, John T. Marshall, during the Fall Board of Governors meeting on Friday, November 2, 2018, held at Callaway Gardens. TILPP created the John T. Marshall Model Mentor of the Year Award to commemorate its 10th anniversary and to celebrate experienced lawyers who, like its namesake, are so graciously giving of their time as they willingly teach from their experiences.

The 2019 John T. Marshall Model Mentor Award will be presented at the June 2019 Annual Meeting. Nominations for the 2019 Marshall Model Mentor Award closed April 15, 2019.

G. Mentoring of New Lawyers Symposium:

Relationship Building in the 21st Century

TILPP held its biennial mentor orientation CLE on November 15, 2018. A group of 48 current and recent past Mentors attended. There were presentations from Hon. Todd Ashley, former Deputy Director of Prosecuting Attorneys’ Council of Georgia; Jimmonique R.S. Rodgers, Deputy Director of Georgia Public Defenders Council; Natalie Kelly, Director of the Law Practice Management Program of the State Bar; Hon. Shawn E. LaGrua, of the Fulton County Superior Court, and TILPP’s Director. Judge LaGrua administered the Oath of Mentors to close the program.

H. Participation Invitations from Local, State and National Organizations

TILPP’s Director received numerous invitations from various organizations to participate and present during the 2018 – 2019 fiscal year.

DATE	EVENT AND TOPIC	SECTION
December 10, 2018	Atlanta Local Group – Professional Development Consortium; updates on TILPP and best practices for working with new lawyers	H1
October 9, 2018	Lawyers for Equal Justice Selection Committee; interviewing potential class members for Georgia’s incubator program	H2
October 9, 2018	Multi-Leadership Bar Council 1st Annual Law School Diversity Panel; Leveraging Your Strengths to Strategically Navigate Your Career	H3
January 22 – 24, 2019	American Bar Association/National Association of Bar Executives (“ABA/NABE”) Mid-Year Meeting; panelist on Best Bar Mentoring Models, Bar None; business meeting of the ABA’s Standing Committee on Professionalism	H4
April 9, 2019	Law Day Program featuring the ABA’s Law Day theme: Free Speech, Free Press, Free Society	H5

H1. Atlanta Local Group - Professional Development Consortium (PDC)

On December 10, 2018, TILPP’s Director attended the Professional Development Coordinator meeting to provide updates on the program and discuss best practices for

working collaboratively to support new lawyers. The updates on *Mentoring Moments* as a means to create additional mentoring opportunities and the future additions of wellness and financial components to the Mentoring Plan were well received. In attendance were coordinators from Alston Bird, Bryan Cave, Jones Day, King & Spalding, Troutman Sanders, and the University of Georgia.

H2. **Lawyers for Equal Justice (L4EJ) Selection Committee**

TILPP's Director, a member of the L4EJ Selection Committee, assisted with interviewing potential class members on May 14, 2018 and October 9, 2018 for Georgia's incubator program. There were approximately 10 applicants for the Spring interviews and eight for the Fall interviews.

H3. **Multi-Leadership Bar Council 1st Annual Law School Diversity Panel held October 9, 2018**

TILPP's Director served as a panelist on the law school panel, which discussed "Leveraging Your Strengths to Strategically Navigate Your Career". The program was held at Georgia State University College of Law. In addition to TILPP's director, panelists included Valentia Alleyne, Esq., The Alleyne Law Firm LLC; Pamela Peynado Stewart, Esq., Lee & Peynado Immigration Law Group; and Professor Margaret H. Vath, Esq., Georgia State University College of Law. The program was moderated by GSU Law School Students Gabriela Batista & Aldair Delibrado.

The program was attended by 73 law school students representing every class level.

H4. **ABA/NABE Mid-Year Meeting, Las Vegas, NV: January 22 – 24, 2019**

The ABA/NABE Mid-Year Meeting was held from January 22nd through 24th in Las Vegas, Nevada. The theme for the meeting was *Winning Hands: Leadership, Growth & Inclusion in 21st Century Bars*.

TILPP's Director participated in a panel discussion entitled "*Best Bar Mentoring Models, Bar None*" along with Barry H. Grodsky, Esq., president of the Louisiana State Bar Association, and Catherine Petrecca, New Lawyer Programs Coordinator of the Oregon State Bar. The panel discussed laying a foundation for strong mentoring programs and continuing to build on them. Some of the models they reviewed included:

- ◆ Traditional lawyer-to-lawyer mentoring
- ◆ Group mentoring
- ◆ Online mentoring or e-mentoring
- ◆ Mentoring network bans
- ◆ Virtual mentoring

TILPP's Director is also a member of the NABE Diversity and Inclusion Committee.

As a member of the Standing Committee on Professionalism ("SCOP"), TILPP's Director participated in the committee's business meeting held in conjunction with the Conference. TILPP's Director is chairing the Smythe Gambrell Award subcommittee. Additionally, TILPP's Director is assisting the Mentoring subcommittee with its initiative to help mentoring programs ensure a robust professionalism component.

H5. **Law Day Program: April 9, 2019**

TILPP's Director participated in a Law Day Program sponsored by the Atlanta Bar Association and several other organizations which featured the ABA's 2019 Law Day Theme – Free Speech, Free Press, Free Society. High school students attended the April 9th program which was held at the State Bar of Georgia. The students, with the assistance of volunteer facilitators, explored every person's obligation to exercise the right to free speech in a responsible manner and to avoid harmful speech or expressions based on bias and stereotypes.

I. Publications

TILPP's Director's most recent published articles in the Georgia Bar Journal include:

- West, Michelle E., J.D. *The John T. Marshall Model Mentor Award: Honoring the Cause, the Champions and the Concept*. Georgia Bar Journal, Vol. 24, No. 3, December 2018, pp. 36-37.
- West, Michelle E., J.D. *Melton's Mentoring Moments . . . According to "My Cousin Vinny"*. Georgia Bar Journal, Vol. 24, No. 4, February 2019, pp. 28-31.
- West, Michelle E., J.D. *Marching Toward Women's History Month: Looking Back and Ahead*. Georgia Bar Journal, Vol. 24, No. 4, February 2019, pp. 36-39.

J. Outside Bar Associations and Other Organization Inquiries

July 2018

- Amy Timmer, Associate Dean of Students and Professionalism, Thomas M. Cooley Law School Western Michigan University, sought information on the number of mandatory legal mentoring programs in the United States.

October 2018

- Brooke Theobold, Professional Programs Paralegal from the Louisiana State Bar Association, requested information regarding mentoring for lawyers in their 2nd through 7th year of practice. She was also interested in TILPP's plans for Mentoring Moments.
- Steve Grumm, Executive Director of the Lancaster Bar Association, contacted TILPP's Director to take part in a break out program, "Best Bar Mentoring Models, Bar None" at the NABE mid-year meeting in January 2019.
- Northern Kentucky University, Chase Law School, through Norman Zoller, former Director of the State Bar of Georgia's Military and Veterans Legal Assistance Program, requested information to assist the university with its investigation of a potential pre-admittance mentoring program.

February 2019

- Former TILPP participant Nika Gholston, a member of the Alabama State Bar Bench & Bar Task Force Committee on Newly Admitted Attorneys, requested copies of updated TILPP forms.

March 2019

- The Supreme Court of Ohio's Lawyer to Lawyer Mentoring Program is considering ways to gather data, both qualitative and quantitative, to evaluate their Mentoring Program. Martha Asseff, Attorney Services Counsel, Supreme Court of Ohio inquired as to what measures TILPP was taking to evaluate its program.
- David L. Moss, a Tennessee attorney who is also barred in Georgia, requested mentor resource materials. He is looking toward retirement and considering mentoring at that time.

April 2019

- Cassandra Shavney, Public Service Manager of the Boston Bar Association spoke with TILPP's Director as part of Ms. Shavney's research into attorney mentoring programs across the country. Ms. Shavney was particularly interested in how TILPP supports attorney well-being.

K. Upcoming 2019-2020 Events:

ABA National Conference on Professional Responsibility: May 29 – 31, 2019

ABA Annual Meeting: August 8 – 13, 2019

August Group Mentoring seminar: August 20, 2019

Beginning Lawyer Program rebroadcast: October 22, 2019

L. TILPP Initiatives for the 2019-2020 Board Year

In the coming year, TILPP plans to introduce and pilot Mentoring Moments, a program created by TILPP's Director to expand mentoring opportunities for both new and experienced lawyers. Mentoring Moments shall include episodic mentoring encompassing wellness activities, group dining opportunities and relation-building experiences. As part of the commitment to wellness, TILPP is also revising its Model Mentoring Plan to include sections on physical, mental, and financial well-being. Additionally, TILPP seeks to ensure the first year mentoring experience includes all new lawyers and is developing a Model Plan specifically to address the needs of Judicial Law Clerks. Lastly, TILPP will begin the planning of TILPP|TIPs, brief online mentoring videos.

M. SUMMARY AND CLOSING REMARKS

As always, please contact TILPP's Director with any questions or comments.

Contact Information: Michelle E. West
Direct Line: 404.527.8703
Email: michellew@gabar.org

AUGUST 2018 GROUP MENTORING

Sponsored by: **TRANSITION INTO LAW PRACTICE PROGRAM (TILPP)**

NOTE: This event is for newly admitted lawyers in Georgia who are enrolled in the **Group Mentoring component of the Transition Into Law Practice Program (TILPP)**. Do **NOT** register for this event if you are not enrolled in TILPP or if you are a Georgia prosecutor, Georgia solicitor, Georgia public defender, or if you are enrolled in Inside Mentoring or Outside Mentoring.

TILPP consists of two (2) components: a continuing legal education ("CLE") component and a mentoring component. Successful completion of TILPP satisfies your mandatory CLE requirements for the calendar year of your admission and the following calendar year. (State Bar Rule 8-104 (B)(1)). **Attendance at this Group Mentoring event satisfies a portion of the Mentoring component requirement; it does not satisfy any portion of the CLE component requirement—No CLE credit is given for this event.**

Components of the Transition into Law Practice Program

1. CLE Component (Regulation (1)(c)(i) to State Bar Rule 8-104 (B)): You must attend mandatory CLE activities. The exact activities depend upon your practice setting. Georgia prosecutors or Georgia solicitors should contact their supervisor or the Prosecuting Attorneys' Council of Georgia for applicable CLE activities; Georgia public defenders should contact their supervisor or the Georgia Public Defender Council for applicable CLE activities. All other Program participants (i.e., Beginning Lawyers who are neither Georgia prosecutors nor Georgia public defenders) must complete a minimum of twelve (12) CLE hours, consisting of the Beginning Lawyers Program (6 CLE hours of credit) and six (6) additional CLE hours of their choice. **You will receive information on dates and times of the Beginning Lawyers Program** at the address you have on file with the State Bar of Georgia.

2. Mentoring Component (Regulation (1)(c)(ii) to State Bar Rule 8-104 (B)): For Group Mentoring participants: each Group Mentoring event generally consists of 3 hours, and you must complete two (2) Group Mentoring events during your assigned Mentoring Period. Generally, those Beginning Lawyers who are admitted after passing the February Bar Examination have their mentoring period tracked beginning the start of the next FISCAL YEAR (July 1–June 30); and, those Beginning Lawyers who are admitted after passing the July Bar Examination have their mentoring period tracked beginning the next CALENDAR YEAR (January 1–December 31). **Again, you will receive information on dates and times of Group Mentoring events** at the address you have on file with the State Bar of Georgia.

AGENDA

PRESIDING: *Michelle E. West*, Director, Transition Into Law Practice Program, State Bar of Georgia, Atlanta

8:15 **REGISTRATION AND CONTINENTAL BREAKFAST**
(All attendees must check in upon arrival. A jacket or sweater is recommended.)

8:45 **WELCOME AND PROGRAM OVERVIEW**
Michelle E. West

9:00 **TILPP10 SPOTLIGHT: GEORGIA LAWYERS HELPING LAWYERS**
(Model Mentoring Plan A & I)
Lynn S. Garson, Lawyer Assistance Program Committee Member, State Bar of Georgia; BakerHostetler LLP, Atlanta

9:10 **MALPRACTICE, CYBER RISK AND CLAIM PREVENTION**
(Model Mentoring Plan A, C, D, E & H)
Edward F. Alden, Alden & Associates, Inc., Roswell
Douglas V. Chandler, Chandler & Moore Law, LLC, Atlanta

9:55 **BREAK**

10:05 **WORKING EFFECTIVELY WITH LEGAL PROFESSIONALS**
(Model Mentoring Plan A, C & H)
Moderator: *Carlos R. Vilela*, Cobb County State Court, Marietta
Daniel M. Gershwin, Regency-Brentano, Inc., Atlanta
R. Javoyne Hicks, DeKalb State and Magistrate Courts, Decatur
Grace C. Holloway, Homer M. Stark Law Library, Gwinnett
Sarah K.C. Mauldin, Smith, Gambrell & Russell, LLP, Atlanta

10:50 **EXPLORING THE INS & OUTS OF TRANSACTIONAL PRACTICE**
(Model Mentoring Plan A, C, D, E, G & H)
Moderator: *Robin Sangston*, Cox Communications, Inc., Atlanta
Robert J. "Bob" Kauffman, Past President, State Bar of Georgia; Hartley Rowe & Fowler PC, Douglasville
Cynthia R. Parks, Parks IP Law LLC, Atlanta
Margaret Geer Wood, McKesson Corporation, Inc., Atlanta

11:35 **IMPACTFUL ASSOCIATIONS**
(Model Mentoring Plan A, B & H)
Melissa B. Capotosto, Kilpatrick Townsend & Stockton LLP, Atlanta
Amy B. Cheng, Nelson Mullins Riley & Scarborough LLP, Atlanta
Celeste N. Gaines, Caiola & Rose LLC, Decatur
Anamaria Hazard, City of Atlanta Department of Law, Atlanta
Sana R. Rupani, Georgia Family Law Project, LLC, Atlanta
B. Quynh P. Truong-Johnson, Cruz & Associates PC, Atlanta

12:00 **LUNCHEON WITH LOCAL BAR ASSOCIATIONS**
(ATLANTA ONLY)

ICLE will provide only digital class materials to students in Savannah and Tifton. Please download materials from <https://www.gabar.org/membership/cle/ICLEmaterials>. cfm. Students in Savannah and Tifton must sign the class roster in order to receive credit.



State Bar
of Georgia

INSTITUTE OF CONTINUING LEGAL EDUCATION

BEGINNING LAWYERS PROGRAM

CO-SPONSOR:
Transition into Law Practice Program (TILPP)

6 TOTAL CLE HOURS INCLUDING | 1 ETHICS HOUR | 1 PROFESSIONALISM HOUR | 1 TRIAL PRACTICE HOUR

PARTICIPANTS IN THE TRANSITION INTO LAW PRACTICE PROGRAM PLEASE NOTE:

To fulfill initial CLE requirements, lawyers who are newly admitted to the State Bar of Georgia are required to attend this seminar and any other six CLE hours of their choosing during the year in which they are admitted or the following calendar year.

Should you have questions regarding CLE or Mentoring compliance, please contact the Transition Into Law Practice Program at tilpp@gabar.org or call 404-527-8704.

If you are not currently enrolled in TILPP or a deferred law clerk you are not eligible to take the Beginning Lawyers Program. As such, should you register or attend the Beginning Lawyers Program, you will neither receive credit nor a refund.

This program is not required for prosecutors, solicitors and public defenders. Each of these groups has its separate mentoring and CLE programs.

AGENDA

PRESIDING:

Michelle E. West, Director, Transition Into Law Practice Program, State Bar of Georgia, Atlanta
Jeffrey R. Davis, Executive Director, State Bar of Georgia, Atlanta

7:30	REGISTRATION (All attendees must check in upon arrival. A removable jacket or sweater is recommended.)	11:05	DOCUMENT AND STRATEGY CONSIDERATIONS WHEN FILING A LAW SUIT <i>Henry M. Quillian, III</i> , Taylor English Duma LLP, Atlanta
8:15	WELCOME TO THE STATE BAR OF GEORGIA <i>Jeffrey R. Davis</i>	12:05	LUNCH (Included in registration fee.)
8:30	WELCOME FROM STATE BAR OFFICERS AND BOARD OF GOVERNORS <i>Brian D. "Buck" Rogers</i> , President, State Bar of Georgia, Fried Rogers Goldberg LLC, Atlanta	12:30	GREETINGS FROM THE GEORGIA SUPREME COURT <i>Hon. P. Harris Hines</i> , Chief Justice, Supreme Court of Georgia, Atlanta
8:45	GREETINGS FROM THE STATE BAR'S YOUNG LAWYERS DIVISION <i>Nicole C. Leet</i> , President, Young Lawyers Division, State Bar of Georgia, Gray Rust St. Amand Moffett & Brieske LLP, Atlanta	12:50	HOW TO AVOID BAR COMPLAINTS & MALPRACTICE Moderator: <i>Paula J. Frederick</i> , General Counsel, State Bar of Georgia, Atlanta Panelists: <i>Jenny E. Jensen</i> , The Jensen Firm, Duluth <i>Christine L. Mast</i> , Hawkins Parnell Thackston & Young LLP, Atlanta
9:00	LAUNCH YOUR CAREER WITH THE ASSISTANCE OF THE STATE BAR <ul style="list-style-type: none"> • TILPP • CLE Opportunities • Pro Bono Training & Opportunities <i>Michelle E. West</i>	1:50	BREAK
9:20	STATE BAR OVERVIEW <ul style="list-style-type: none"> • Membership • Legislative Advocacy • Unauthorized Practice of Law • Consumer Assistance Program • Fee Arbitration • Lawyers Assistance Program • Sections 	2:05	ACTING FOR YOUR CLIENT Moderator: <i>Hon. Cassandra Kirk</i> , Chief Magistrate Judge, Fulton County, Atlanta Panelists: <i>Donald R. "Dick" Donovan</i> , District Attorney, Paulding Judicial Circuit, Dallas <i>Seth D. Kirschenbaum</i> , Davis Zipperman Kirschenbaum & Lotito, LLP, Atlanta <i>Leah J. Zammit</i> , Zammit Law LLC, Marietta
9:45	HOW TO GET INVOLVED WITH THE STATE BAR <i>Darrell L. Sutton</i> , Sutton Law Group LLC, Marietta	3:05	ADJOURN
10:20	TIME MANAGEMENT TECH TIPS <i>Sheila Baldwin</i> , Member Benefits Coordinator, Law Practice Management Program, State Bar of Georgia, Atlanta		ICLE will provide only digital class materials to students in Savannah and Tifton. Please download materials from https://www.gabar.org/membership/cle/ICLEmaterials.cfm. Students in Savannah and Tifton must sign the class roster in order to receive credit.
10:50	BREAK		

SPACE IS LIMITED.

ICLE cannot guarantee admission to on-site registrants.
Early registration closes 48 hours before the seminar.



State Bar
of Georgia

INSTITUTE OF CONTINUING LEGAL EDUCATION

Thursday, November 15, 2018

ICLE: State Bar Series

MENTORING OF NEW LAWYERS SYMPOSIUM

Relationship Building in the 21st Century

3 CLE Hours

TRANSITION INTO LAW PRACTICE PROGRAM
STANDARDS OF THE PROFESSION COMMITTEE,
STATE BAR OF GEORGIA

CO-SPONSOR

AGENDA

PRESIDING:

Michelle E. West, Director, Transition Into Law Practice Program (TILPP); State Bar of Georgia, Atlanta

- 1:00 **REGISTRATION & SNACKS** (All attendees must check in upon arrival. A removable jacket or sweater is recommended.)
- 1:45 **WELCOME & BRIEF HISTORY**
Jeffrey R. Davis, Executive Director, State Bar of Georgia, Atlanta
- 2:00 **THE VALUE OF MENTORING (TILPP OVERVIEW)**
Michelle E. West
- 2:35 **TRANSITION INTO PROSECUTION**
Todd H. Ashley, Deputy Director, Prosecuting Attorneys' Council of Georgia, Morrow
- 2:55 **GEORGIA PUBLIC DEFENDERS COUNCIL TILPP**
Jimmonique R. S. Rodgers, Deputy Director, Georgia Public Defender Council, Atlanta
- 3:30 **BREAK**
- 3:45 **STATE BAR RESOURCES FOR THE MENTORING EXPERIENCE**
Natalie Kelly, Director, Law Practice Management, State Bar of Georgia, Atlanta
- 4:25 **THE STATE OF MENTORING IN THE PROFESSION
MENTOR OATH ADMINISTRATION**
Hon. Shawn E. LaGrue, Judge, Superior Court of Fulton County, Atlanta
- 5:05 **CLE PROGRAM ADJOURNS**



State Bar
of Georgia

INSTITUTE OF CONTINUING LEGAL EDUCATION

Tuesday, February 26, 2019

ICLE: Video Conference Series

BEGINNING LAWYERS PROGRAM

CO-SPONSOR: **Transition into Law Practice Program (TILPP)**

6 CLE HOURS | 1 ETHICS HOUR | 1 PROFESSIONALISM HOUR | 1 TRIAL PRACTICE HOUR

PARTICIPANTS IN THE TRANSITION INTO LAW PRACTICE PROGRAM PLEASE NOTE:

To fulfill initial CLE requirements, lawyers who are newly admitted to the State Bar of Georgia are required to take this seminar and any other six CLE hours of their choosing during the year in which they are admitted or the following calendar year. This program is not required for prosecutors, solicitors and public defenders. Each of these groups has separate mentoring and CLE programs.

Should you have questions regarding CLE or Mentoring compliance, please contact the Transition Into Law Practice Program at tilpp@gabar.org or call 404-527-8704.

If you are not currently enrolled in TILPP, you are not eligible to take the Beginning Lawyers Program. As such, should you register or attend the Beginning Lawyers Program, you will neither receive credit nor a refund.

AGENDA				
	PRESIDING: <i>Michelle E. West</i> , Director, Transition Into Law Practice Program State Bar of Georgia, Atlanta <i>Jeffrey R. Davis</i> , Executive Director, State Bar of Georgia, Atlanta	10:55	BREAK	2:45
		11:10	BREAKOUT SESSIONS	
7:30	REGISTRATION (All attendees must check in upon arrival. A removable jacket or sweater is recommended.)		DOCUMENT AND STRATEGY CONSIDERATIONS WHEN FILING A LAW SUIT (This breakout session is available for the Live and Video Conference locations.) <i>Henry M. Quillian, III</i> , Taylor English Duma LLP, Atlanta	
8:15	WELCOME TO THE STATE BAR OF GEORGIA <i>Jeffrey R. Davis</i>		CRIME, PUNISHMENT & IMPLICATIONS (This breakout session is available for the Live location only.) <i>Robert D. James, Jr.</i> , Morriss Shim James Attorneys at Law, Atlanta <i>Patricia A. McKenzie</i> , Law Offices of Patricia A. McKenzie, Lawrenceville	BREAKOUT SESSIONS ACTING FOR YOUR CLIENT (This breakout session is available for the Live and Video Conference locations.) Moderator: <i>Hon. Cassandra Kirk</i> , Chief Magistrate Judge, Fulton County Magistrate Court, Atlanta Panelists: <i>Donald R. "Dick" Donovan</i> , District Attorney, Paulding Judicial Circuit, Dallas <i>Nicholas A. "Nick" Lotito</i> , Davis Zipperman Kirschenbaum & Lotito LLP, Atlanta <i>Leah J. Zammit</i> , Zammit Law LLC, Woodstock
8:30	WELCOME FROM STATE BAR OFFICERS AND BOARD OF GOVERNORS <i>Hon. Kenneth B. Hodges, III</i> , President, State Bar of Georgia; Judge, Court of Appeals of Georgia, Atlanta		MAKING YOUR MARK IN A TRANSACTIONAL PRACTICE (This breakout session is available for the Live location only.) <i>Timothy W. Bratcher</i> , Greenberg Traurig LLP, Atlanta	HOW TO SUCCEED AS AN ASSOCIATE (This breakout session is available for the Live location only.) Moderator: <i>Carmen R. Toledo</i> , King & Spalding LLP, Atlanta Panelists: <i>Tracee R. Benzo</i> , Benzo Law LLC, Atlanta <i>Carol V. Clark</i> , The Law Offices of Carol V. Clark, LLC, Atlanta <i>Jeanine G. Garvie</i> , Attorney at Law, Atlanta <i>Henry M. Quillian, III</i>
8:45	GREETINGS FROM THE STATE BAR'S YOUNG LAWYERS DIVISION <i>Hon. Rizza O'Connor</i> , President, Young Lawyers Division, State Bar of Georgia; Judge, Toombs County Magistrate Court, Lyons	12:10	LUNCHEON WITH YLD AND LOCAL ATTORNEYS (Included in registration fee.)	ESQUASI - HOW NON-TRADITIONAL LEGAL CAREERS CAN WORK FOR YOU (This breakout session is available for the Live location only.) Moderator: <i>Cristen W. Dutcher</i> , Clinical Assistant Professor of Business Law, Coles College of Business, Kennesaw State University, Kennesaw Panelists: <i>Karyl A. Davis</i> , Manager of Internal Communications, Troutman Sanders LLP, Atlanta <i>Joann Y. Kang</i> , Team Lead for Health Systems and Data Visualization, Office on Smoking and Health, Centers for Disease Control and Prevention, Atlanta <i>John Trotti</i> , Senior Manager - Contracts, Iron Mountain Intellectual Property Management, Inc., Norcross
9:00	LAUNCH YOUR CAREER WITH THE ASSISTANCE OF THE STATE BAR <i>Michelle E. West</i> <ul style="list-style-type: none">• TILPP• CLE Opportunities• Pro Bono Training & Opportunities	1:10	GREETINGS FROM THE SUPREME COURT OF GEORGIA <i>Hon. Harold D. Melton</i> , Chief Justice, Supreme Court of Georgia, Atlanta	
9:20	NAVIGATING ISSUES OF SEXUAL HARASSMENT IN THE WORKPLACE Moderator: <i>Joshua I. Bosin</i> , Holland & Knight LLP, Atlanta Panelists: <i>Eleanor M. Attwood</i> , Legare Attwood & Wolfe LLC, Decatur <i>Raquel H. Crump</i> , McFadden Davis LLC, Atlanta <i>James E. Rollins, Jr.</i> , Schwartz Rollins LLC, Atlanta	1:30	HOW TO AVOID BAR COMPLAINTS & MALPRACTICE Moderator: <i>Paula J. Frederick</i> , General Counsel, State Bar of Georgia, Atlanta Panelists: <i>Jenny E. Jensen</i> , The Jensen Firm, Duluth <i>Christine L. Mast</i> , Hawkins Parnell & Young LLP, Atlanta <i>R. Gary Spencer</i> , R. Gary Spencer, P.C., Atlanta	
10:10	MONEY MATTERS Moderator: <i>Joy Gorney</i> , JAG Financial, Inc., Alpharetta Panelists: <i>Niv Persaud</i> , Transition Planning & Guidance, LLC, Atlanta <i>Moise Piram</i> , The Piedmont Group of Atlanta, LLC, Atlanta	2:30	BREAK	3:45
				ADJOURN

Attendees in Savannah and Tifton must sign the class roll to receive CLE credit. ICLE will provide only digital class materials in Savannah and Tifton.

Please download materials from: <https://www.gabar.org/membership/cle/ICLEmaterials.cfm>



MARCH 2019 GROUP MENTORING

Sponsored by: **TRANSITION INTO LAW PRACTICE PROGRAM (TILPP)**

NOTE: This event is for newly admitted lawyers in Georgia who are enrolled in the **Group Mentoring component of the Transition Into Law Practice Program (TILPP)**. Do **NOT** register for this event if you are not enrolled in TILPP or if you are a Georgia prosecutor, Georgia solicitor, Georgia public defender, or if you are enrolled in Inside Mentoring or Outside Mentoring.

TILPP consists of two (2) components: a continuing legal education ("CLE") component and a mentoring component. Successful completion of TILPP satisfies your mandatory CLE requirements for the calendar year of your admission and the following calendar year. (State Bar Rule 8-104 (B)(1)). **Attendance at this Group Mentoring event satisfies a portion of the Mentoring component requirement; it does not satisfy any portion of the CLE component requirement—No CLE credit is given for this event.**

Components of the Transition into Law Practice Program

1. CLE Component (Regulation (1)(c)(i) to State Bar Rule 8-104 (B)): You must attend mandatory CLE activities. The exact activities depend upon your practice setting. Georgia prosecutors or Georgia solicitors should contact their supervisor or the Prosecuting Attorneys' Council of Georgia for applicable CLE activities; Georgia public defenders should contact their supervisor or the Georgia Public Defender Council for applicable CLE activities. All other Program participants (i.e., Beginning Lawyers who are neither Georgia prosecutors nor Georgia public defenders) must complete a minimum of twelve (12) CLE hours, consisting of the Beginning Lawyers Program (6 CLE hours of credit) and six (6) additional CLE hours of their choice. **You will receive information on dates and times of the Beginning Lawyers Program** at the address you have on file with the State Bar of Georgia.

2. Mentoring Component (Regulation (1)(c)(ii) to State Bar Rule 8-104 (B)): For Group Mentoring participants: each Group Mentoring event generally consists of 3 hours, and you must complete two (2) Group Mentoring events during your assigned Mentoring Period. Generally, those Beginning Lawyers who are admitted after passing the February Bar Examination have their mentoring period tracked beginning the start of the next FISCAL YEAR (July 1–June 30); and, those Beginning Lawyers who are admitted after passing the July Bar Examination have their mentoring period tracked beginning the next CALENDAR YEAR (January 1–December 31). **Again, you will receive information on dates and times of Group Mentoring events** at the address you have on file with the State Bar of Georgia.

AGENDA

PRESIDING:

Michelle E. West, Director, Transition Into Law Practice Program (TILPP), State Bar of Georgia, Atlanta

8:15	REGISTRATION AND CONTINENTAL BREAKFAST (All attendees must check in upon arrival. A removable jacket or sweater is recommended.)	10:00	BREAK
8:45	WELCOME & GROUP MENTORING OVERVIEW <i>Michelle E. West</i>	10:10	CLIENT COMMUNICATION AND ONLINE REPUTATION MANAGEMENT (MODEL MENTORING PLAN A, C, D, H & I) <i>Jenny Mittelman</i> , Office of General Counsel, State Bar of Georgia, Atlanta
9:00	TILPP 10 SPOTLIGHT: LAWYERS LIVING WELL (MODEL MENTORING PLAN A & I) <i>R. Javoyne Hicks</i> , Lawyer Living Well (Wellness Committee), State Bar of Georgia – DeKalb State and Magistrate Courts, Decatur	11:10	STRATEGIES FOR WORKING VIRTUALLY (MODEL MENTORING PLAN) <i>Natalie R. Kelly</i> , Director, Law Practice Management Program, State Bar of Georgia, Atlanta
9:10	THE PROFESSIONAL AND PERSONAL VALUE OF PRO BONO (MODEL MENTORING PLAN A, B, E & H) <i>Jana J. Edmondson-Cooper</i> , U.S. Department of Labor – Office of the Solicitor, Atlanta <i>Michael Lucas</i> , Atlanta Volunteer Lawyers Foundation, Atlanta <i>Hon. Catherine M. Salinas</i> , United States District Court, Atlanta	12:00	TILPP TALKS LUNCH (ATLANTA ONLY)

SPACE IS LIMITED.

ICLE cannot guarantee admission to onsite registrants.

Early registration closes 48 hours before the seminar.



State Bar
of Georgia

INSTITUTE OF CONTINUING LEGAL EDUCATION

MAY 2019 GROUP MENTORING

Sponsored by: **TRANSITION INTO LAW PRACTICE PROGRAM (TILPP)**

NOTE: This event is for newly admitted lawyers in Georgia who are enrolled in the **Group Mentoring component of the Transition Into Law Practice Program (TILPP)**. Do **NOT** register for this event if you are not enrolled in TILPP, if you are a State of Georgia prosecutor or solicitor, State of Georgia public defender, or if you are enrolled in Inside Mentoring or Outside Mentoring.

TILPP consists of two (2) components: a continuing legal education ("CLE") component and a mentoring component. Successful completion of TILPP satisfies your mandatory CLE requirements for the calendar year of your admission and the following calendar year. (State Bar Rule 8-104(B)(1)). **Attendance at this Group Mentoring event satisfies a portion of the Mentoring component requirement; it does not satisfy any portion of the CLE component requirement--No CLE credit is given for this event.**

COMPONENTS OF THE TRANSITION INTO LAW PRACTICE PROGRAM

1. **CLE Component (Regulation (1)(c)(i) to State Bar Rule 8-104(B)):** You must attend mandatory CLE activities. The exact activities depend upon your practice setting. State of Georgia prosecutors or State of Georgia solicitors should contact their supervisor or the Prosecuting Attorneys' Council of Georgia for applicable CLE activities; State of Georgia public defenders should contact their supervisor or the Georgia Public Defender Council for applicable CLE activities. All other Program participants (i.e., Beginning Lawyers who are not State of Georgia prosecutors/solicitors or State of Georgia public defenders) must complete a minimum of twelve (12) CLE hours, consisting of the Beginning Lawyers Program (6 CLE hours of credit) and six (6) additional CLE hours of their choice. **You will receive information on dates and times of the Beginning Lawyers Program** at the address you have on file with the State Bar of Georgia.

2. **Mentoring Component (Regulation (1)(c)(ii) to State Bar Rule 8-104(B)):** For Group Mentoring participants: each Group Mentoring event generally consists of approximately 3.5 hours, and you must complete two (2) Group Mentoring events during your assigned Mentoring Period. Generally, those Beginning Lawyers who are admitted after passing the February Bar Examination have their mentoring period tracked beginning the start of the next FISCAL YEAR (July 1-June 30); and those Beginning Lawyers who are admitted after passing the July Bar Examination have their mentoring period tracked beginning the next CALENDAR YEAR (January 1-December 31).

AGENDA

PRESIDING:

Michelle E. West, Director, Transition Into Law Practice Program (TILPP), State Bar of Georgia, Atlanta

- | | |
|--|--|
| <p>8:15 REGISTRATION & CONTINENTAL BREAKFAST
(All attendees must check in upon arrival. A jacket or sweater is recommended.)</p> <p>8:45 WELCOME & REMARKS
<i>Michelle E. West</i></p> <p>9:00 INTRODUCTION OF MENTORING BREAKOUT
GROUP LEADERS (Model Mentoring Plan A, C, D & H)
<i>Hon. Todd Ashley</i>, Fulton County Magistrate Court, Atlanta
<i>Safiya W. Byars</i>, The Byars Firm, Inc., Atlanta
<i>Lori B. Duff</i>, Jones & Duff, LLC, Atlanta
<i>Ira Foster</i>, Georgia Legal Services Program, Atlanta
<i>Evan L. Kaine</i>, Kaine Law, LLC, Atlanta
<i>Marcus G. Keegan</i>, Keegan Law Firm, LLC Atlanta
<i>Cheryl Legare</i>, Legare, Attwood & Wolfe, Atlanta
<i>Elaine G. Levine</i>, Kwartin & Levine, LLP, Atlanta
<i>Melody Z. Richardson</i>, Richardson Bloom & Lines, Atlanta
<i>Aundrea L. Roberts</i>, Law Office of Aundrea L. Roberts, LLC, Lawrenceville
<i>Helen A. Stahel</i>, Helen A. Stahel, P.C., Atlanta</p> | <p><i>Eric Teusink</i>, Williams Teusink, LLC, Decatur
<i>Robert G. Wellon</i>, Attorney & Counselor at Law, Atlanta</p> <p>9:10 BREAK (Proceed to first breakout group of your choice)</p> <p>9:20 MENTORING BREAKOUT GROUPS - SESSION ONE
(Choose One)</p> <p>10:00 BREAK</p> <p>10:05 MENTORING BREAKOUT GROUPS - SESSION TWO
(Choose One)</p> <p>10:45 BREAK</p> <p>10:50 MENTORING BREAKOUT GROUPS - SESSION THREE
(Choose One)</p> <p>11:30 BREAK</p> <p>11:40 LUNCH / MENTORING BREAKOUT GROUPS - SESSION FOUR
(Choose One)</p> <p>12:30 ADJOURN</p> |
|--|--|

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Early registration closes 48 hours before the seminar.



CHIEF JUSTICE'S COMMISSION ON PROFESSIONALISM

Hon. Harold D. Melton Chief Justice
Supreme Court of Georgia, Chair



Karlise Y. Grier
Executive Director

Memorandum

TO: State Bar of Georgia Board of Governors

FROM: Karlise Y. Grier, Executive Director

RE: Chief Justice's Commission on Professionalism

DATE: June 8, 2019

As the Chief Justice's Commission on Professionalism ("Commission") celebrates its 30th Anniversary in 2019, the Commission continues to engage Georgia's judges, lawyers and law students on professionalism issues. One of the highlights of the Commission's 2018-2019 fiscal year has been working with law students on two Commission projects. Throughout much of this fiscal year, in preparation for the 20th Anniversary of the Justice Robert Benham Awards for Community Service, the Commission worked with Jobena "Jo Jo" Hill, a 2019 J.D./M.B.A. Candidate at Georgia State University (GSU) on the planning for the awards ceremony. Ms. Hill, as a representative for the Ronald J. Freeman Black Law Students Association at GSU, served as the primary contact for all of the Commission's communications with GSU's departments, including the event planning department, the parking department and the police department. Ms. Hill also assisted the Commission in recruiting other GSU students who served as volunteers and program participants throughout the evening. During the awards ceremony, Ms. Hill was present from early afternoon until almost midnight answering questions, helping to coordinate volunteers, running the honoree videos, and just generally ensuring that all of the GSU logistics ran smoothly. Because of Ms. Hill's dedication and tireless "behind-the-scenes" efforts, the Commission was able to add a new dimension to the awards ceremony by closely involving the legal academy. Ms. Hill's service helped to make the 20th Anniversary awards ceremony a truly multi-generational event that included seasoned lawyers like Justice Benham and law students like Ms. Hill. Her professionalism in volunteering to help honor judges and lawyers who serve their communities was a great testament to the future of our profession.

In preparation for the 2019 Law School Orientations on Professionalism, several law students have joined with the Commission and the State Bar of Georgia's Committee on Professionalism to help re-write some of the hypotheticals that will be presented during the orientations in August. The orientations, which are now in their 27th year, are designed to provide incoming 1Ls with their first introduction to professionalism. The Commission was fortunate to receive a tremendous amount of

feedback on the 2018 hypotheticals from last year's incoming 1L students. The feedback helped the Law School Orientation planning committee – chaired by Michael Herskowitz, Chief, Cyber and Intellectual Property Crime Section, U.S. Attorney's Office, Northern District of Georgia and Professor Sarah Shalf, Professor of Practice, Emory University School of Law – to formulate new ideas for the 2019 hypotheticals. The planning committee wanted to ensure that the hypotheticals accurately reflected the issues and concerns of today's law students, so the planning committee asked law students to propose hypothetical ideas and to prepare drafts of some of the hypotheticals.

The law students did an outstanding job! Marlan Eller, a 2019 J.D. Candidate from Savannah Law School, drafted one of the hypotheticals for the 2018 orientations and assisted with revising and editing the 2019 hypotheticals. Mr. Eller provided some wonderful ideas on ensuring that all of the hypotheticals were as inclusive as possible. Frederick "Eric" Johnson, a 2020 J.D. Candidate from the Emory University School of Law proposed and drafted a hypothetical in which a lawyer tells a law student a "joke" that might be construed as inappropriate. Finally, Addison Smith, a 2020 J.D. Candidate from the University of Georgia School of Law drafted a hypothetical regarding a parent paying a tutor to help a student with an assignment. Mr. Smith also revised a hypothetical regarding posting and commenting about current events on social media. Ms. Samantha Beskin, a 2019 J.D. Candidate from Atlanta's John Marshall Law School and Ms. Teana Overton, a 2020 J.D. Candidate from Atlanta's John Marshall Law School also contributed ideas and suggestions to the planning committee. Other members of the planning committee included Dean Alexis Martinez, Georgia State University College of Law; Dean Hope Jamison, Atlanta's John Marshall Law School; Professor Nathan Chapman, University of Georgia School of Law; Professor Patrick Longan, Mercer University School of Law; and Mr. Kevin Patrick, Kevin Patrick Law. The planning committee believes that the hypotheticals will lead to thoughtful and thought-provoking discussions on professionalism during the orientations.

The Commission and the State Bar's Committee on Professionalism hope members of the Board of Governors will consider serving as a "Group Leader" for one (or more) of the upcoming Law School Orientations on Professionalism. The Group Leaders meet with the incoming 1Ls in groups of 7 to 10 students during the orientations to help students learn the meaning of professionalism and why professionalism is important for them as law students and future lawyers. The Commission will provide Group Leader registration information on its website and in the State Bar's E-news later in June after all of Georgia's five law schools finalize their plans. In the meantime, please Save the Dates for the 2019 Law School Orientations on Professionalism as follows:

- Atlanta's John Marshall Law School: Saturday, August 17, 2019
- Emory University School of Law: Thursday, August 15, 2019
- Georgia State University College of Law: Tuesday, August 13, 2019
- Mercer University School of Law: Friday, August 9, 2019
- University of Georgia School of Law: Friday, August 16, 2019

Finally, as the Commission concludes its 2018-2019 fiscal year, we wish to acknowledge the Commission members and liaison whose service concludes on June 30, 2019. They are as follows:

- Judge J. Antonio DelCampo
- Judge Kenneth B. Hodges, III
- Ms. Nicole Iannarone
- Judge Steve C. Jones
- Judge Rizza O'Connor

Please continue to check the Commission's website, www.cjcpga.org, and social media channels for the most recent news from the Commission. In addition, share your thoughts and ideas with the Commission, and post, comment, tweet, or tag us when you are on your social media!

- Twitter: <https://twitter.com/CJCPGA>
- LinkedIn: <https://www.linkedin.com/company/cjcpga/>
- Facebook: <https://www.facebook.com/CJCPGA>
- YouTube: <https://www.youtube.com/user/cjcpga/videos>

The above summary highlights some of the Commission's work. The Commission looks forward to continuing to engage Georgia's judges, lawyers, and law students on professionalism issues throughout the remainder of 2019, during its 30th Anniversary year.



THE ARC OF JUSTICE INSTITUTE

ANNUAL REPORT
2018

THE ARC OF JUSTICE INSTITUTE, INC.



Inform. Inspire. | Remind. Renew.



The arc of the moral universe is long...but it bends toward justice.

(Theodore Parker)

Cover photo: Nettie Hunt with her three-year old daughter, Nikie, on the steps of the United States Supreme Court on May 18, 1954 one day after the [Brown v. Board of Education](#) decision.



The laws that defined and circumscribed life in the Jim Crow South were warped, but it was also the law – farsighted, fair minded jurisprudence – that gave us **THE TOOLS TO DISMANTLE** segregation, piece by rotten piece. And it has been lawyers who have **BENT THAT ARC** of the universe towards justice. The law continues to hold this **EXTRAORDINARY POWER** to remake itself – to correct injustice and further justice. It is clear that, in our current fight, **LAWYERS** must continue to **LEAD** the charge.

- Vernon E. Jordan, Jr.
National Honorary Chair

THE MISSION OF THE ARC OF JUSTICE INSTITUTE

is to foster a greater understanding of the rule of law where governance, economics, and rights intersect. As a public educational institution, our programs, conducted through dynamic partnerships, are designed to facilitate meaningful civic engagement and to achieve a broadened, intergenerational understanding of the American legal system.

CONTENTS

Letter from the Managing Director

Accomplishments

Hidden Legal Figures

State Bar of Georgia *Who Needs Lawyers* PSA campaign

Contributors

Board of Directors and Program Partners



THE
ARC OF JUSTICE
INSTITUTE



Dear Friends of *The Arc!*

It has been an exceptional year for The Arc of Justice Institute. We set important goals for our first year of operations, and in nearly every instance, we have surpassed expectations. Our flagship initiative is an exhibit that recognizes the heroic and vital contribution lawyers and judges made to the American Civil Rights Movement. In this report, we highlight the milestones supporting the development of that effort, one we have named *Under the Color of Law*.

The success of *Hidden Legal Figures: Conversations with the Unsung*, our signature public education program to promote the exhibit, was due in large part to our partnership with the law schools at Emory University, Mercer University, the University of Georgia, and Georgia State University. We are especially proud of our collaboration with The State Bar of Georgia, which culminated in the filming of a commercial honoring one of Georgia's most notable civil rights attorneys. Our first steps in the fulfillment of our mission have been made possible with the generosity and passionate engagement of our early contributors.

As a nation we have only begun to scratch the surface of what it means to have a respect for the rule of law. An appreciation for that principle is needed now perhaps more than any time in recent memory. It is our special privilege to contribute to its understanding and to uplift those who work day in and day out in furtherance of its benefits to all. The Arc of Justice Institute has made an indelible impact on the legal and civic landscape in a relatively short span of time and as we continue to answer this call, we thank those who have joined us and invite all to *get on the Arc!*

With appreciation,

Derrick Alexander Pope, J.D.
President and Managing Director
The Arc of Justice Institute



ACCOMPLISHMENTS

Lawyers have transformed this country, for the better, by demanding change (and getting it). And we need these dedicated public servants now more than ever.

-Leah Ward Sears
Former Chief Justice, Georgia Supreme Court

- ■ The Arc of Justice Institute formally incorporated in Georgia and initial board of directors seated and holds first meeting.

- ■ Content Council completes its work on developing theme and scope of exhibit. Establishes traveling exhibit as first phase of project and names it *Under the Color of Law*.

- ■ State Bar of Georgia adopts *Under the Color of Law* as bar initiative. State Bar Executive Director penned series of articles in State Bar Journal to highlight the *Hidden Legal Figures* project.

- ■ *Hidden Legal Figures* series held at each partner law schools to promote traveling exhibit.

- ■ Georgia Bar Foundation Fellows Grant received to support *Hidden Legal Figures*.

- ■ Students with the Emory University School of Law Civil Rights Law Practice Society selected to develop paradigm and content for the first two of the four exhibits comprising traveling exhibit.

- ■ Program partners steering committee formed to develop and conduct inaugural legal ideas conference.

- ■ State Bar of Georgia Cornerstones of Freedom Program incorporates *The Arc of Justice Project* as part of its 2019 *Who Needs Lawyers* PSA campaign. Television commercial filmed at National Center for Civil and Human Rights featuring Rev. Otis Moss, Jr. reflecting on famed civil rights attorney Donald Lee Hollowell.

- ■ Responsive web site developed and launched. Social media platforms initiated.

- ■ Elements and scope of *Get on the Arc!* fundraising campaign developed.



THE EXHIBIT

It would be hard to imagine the Civil Rights Movement without the aid of lawyers. Our courts exist as the bulwark for the freedoms enshrined in the Constitution and it is the lawyer's role to stand up for those principles. The Arc of Justice Project reminds us that when we take a stand, we can bear witness to great and lasting change.

-Roy Barnes
Former Governor, State of Georgia

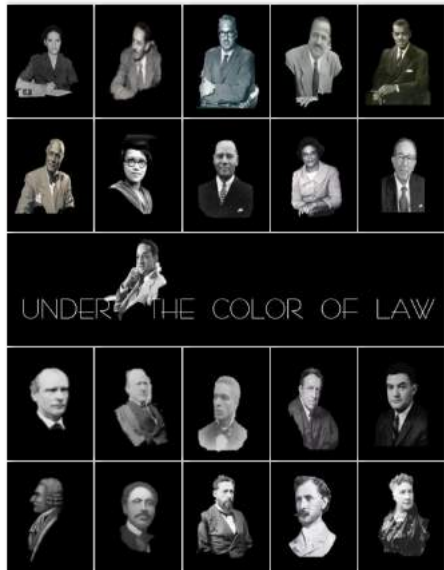
Our flagship initiative is the development of an exhibit recognizing the heroic and vital contribution of lawyers and judges to the American Civil Rights Movement. Our content council – comprised of eight experts in law and history – has established a two-phased approach towards accomplishing this objective. The first phase calls for the creation of a traveling exhibit. It will be comprised of four-theme styled, immersive exhibits that depict the legal efforts associated with securing and protecting individual rights and liberties beginning in the colonial period and continuing through the modern civil rights movement.

UNDER THE COLOR OF LAW + FREEDOM SUITS, 1781-1857

Under the Color of Law doubles as the name for the traveling exhibit and its lead feature. It, along with *Freedom Suits*, will be the first to go into fabrication. *Under the Color of Law* – a term of art – will address the law's obligation to protect citizens at their most vulnerable, with an emphasis on cases involving the criminal justice system. *Freedom suits* will chronicle the array of emancipation lawsuits from 1781 – 1857.

Students with the Emory University School of Law Civil Rights Law Practice Society have developed the paradigm for the content for these two exhibits. Both exhibits will be designed to promote learning and movement and will allow for great use of documents and artifacts within small spaces.

The exhibit tour will begin in Georgia – premiering at the National Center for Civil and Human Rights in Atlanta – and will later expand throughout the United States. Museums, law schools, history centers, and other places of public interest will host the exhibit with the hopes of international venues figuring into the traveling cycle. Phase two will focus on the acquisition of collections and artifacts, which along with the four exhibits, will come to reside in a permanent location under the name *The Arc of Justice Pavilion*.





HIDDEN LEGAL FIGURES

The Arc of Justice Institute launched *Hidden Legal Figures: Conversations with the Unsung* as a distinct means of both promoting the exhibit and as a form of public education. These events are first person accounts of or richly researched reflections about the legal efforts associated with one of the most pivotal moments of American history – the Civil Rights Movement.

Each event was held at one of our partner law schools throughout the state. Beginning in 2019, similar events will be held in collaboration with local bar associations and will expand to include law schools outside Georgia. *Hidden Legal Figures* is supported, in part, by a grant from the Georgia Bar Foundation.



February 9, 2018
Legal Figure: W. J. Michael "Mike" Cody
Emory University School of Law

Mike Cody was one of four lawyers that represented Dr. Martin Luther King, Jr. on April 3 and 4, 1968. He shared his reflections to an enthralled audience at Emory University Law School on what it was like to be one of the principal legal figures working to defeat an injunction against the march to aid striking sanitation workers.

"These were sad, but exciting times and I was a witness to it. I still feel the emotions."



April 17, 2018
Legal Figure: Judge William Augustus Bootle
Mercer University School of Law

Five of Macon's most distinguished citizens gathered at the Mercer University Law School to share their reflections on the life and career of Judge William Augustus Bootle. Judge Bootle presided over the desegregation of the University of Georgia.

"You can't afford to flinch in the face of duty."





HIDDEN LEGAL FIGURES

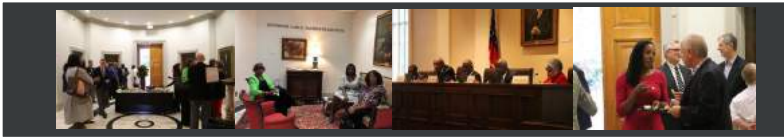


October 16, 2018

Legal Figures: John Mell Clark, Ken Dious, Barbara Geter, and Willie Woodruff
University of Georgia School of Law

In an evening of living history Athens Chief Magistrate Judge Patricia Barron moderated a conversation focused on “memories, milestones, and mentors” and the legal changes in Georgia and throughout the nation.

“Courage, confidence, and faith is what it took then, and what it will take now.”



February 26, 2019

Legal Figures: Noah Parden and Judge Elbert Parr Tuttle
Georgia State University College of Law



Mark Curriden, author of the ABA award winning book, *Contempt of Court*, and Prof. Anne Emanuel, author of *Elbert Parr Tuttle: Chief Justice of the Civil Rights Revolution*, are the headliners to discuss the legacy of two 20th century legal giants. Additional panelists offered their perspective on the contemporary challenges that parallel their work.



The Arc of Justice Project deserves a resounding and heartfelt thank you for finding and sharing the stories of these very courageous public servants. With strong sentiments set against change, their courage and commitment to the rule of law should be celebrated by all committed to a just and civil society.

*-Hon. Mark Anthony Scott
Chief Judge, DeKalb County Superior Court*

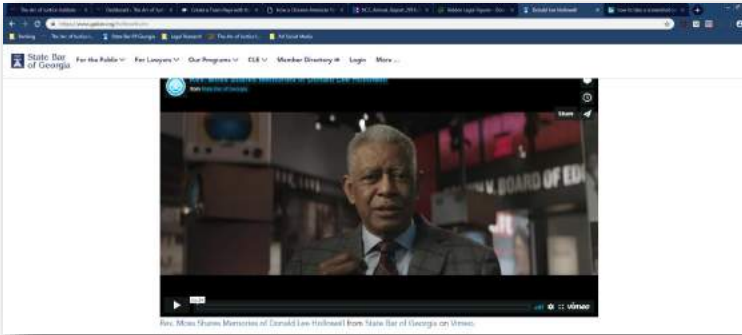


PSA CAMPAIGN WITH STATE BAR OF GEORGIA

The lasting change wrought by the Civil Rights Movement cannot be rightly recounted without telling the story of the dozens of lawyers and judges who ensured the movement of the 50's and 60's became law for the ages. The Arc of Justice Project tells their story...lest we forget how essential the law and its stewards are to the betterment of society and its citizens.

-Darrell L. Sutton
President-elect, State Bar of Georgia

The State Bar of Georgia included *The Arc of Justice Project* in its 2019 *Who Needs Lawyers* PSA campaign. The campaign is aimed at showcasing examples of the kind of indelible difference Georgia lawyers make every day in the lives of Georgia citizens. It features stories drawn from Georgia lawyers' own experiences as told by their clients.



Rev. Otis Moss, Jr., a veteran of the Civil Rights Movement shared his reflections of noted civil rights lawyer, **Donald Lee Hollowell** and his legal efforts in the desegregation of the University of Georgia. The interview was filmed on location at the National Center for Civil and Human Rights in Atlanta.



I think the movement would have been a failure without the presence, the support of great lawyers. I hope that when we write the history of the movement...we will give to the next generation a wider view and greater understanding of their contribution.

-Rev. Otis Moss, Jr.



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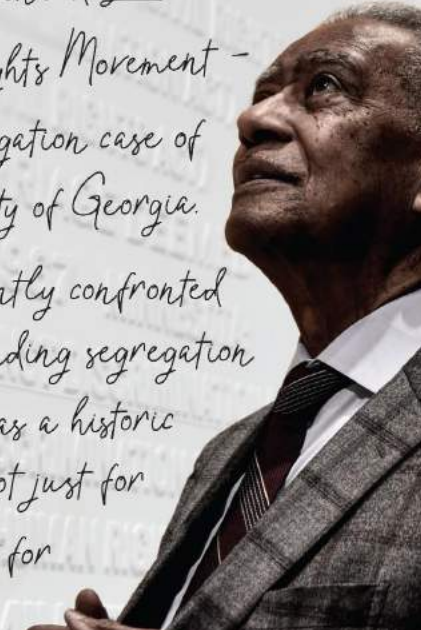
Georgia Association of Black Women Attorneys



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*I witnessed one of the famous contributions
of Attorney Donald Lee Hollowell
to the Civil Rights Movement -
the desegregation case of
the University of Georgia.
When he brilliantly confronted
those defending segregation
and racism. It was a historic
breakthrough, not just for
the South, but for
the whole nation.*


Reverend Otis Moss Jr.

Who needs lawyers? We do.

Attorney Donald Lee Hollowell —
A heroic presence in the Civil Rights Movement.

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State Bar of Georgia Officer Reimbursement Policy
(as amended June 8, 2019, by the Board of Governors of the State Bar of Georgia)

The ~~president, president elect, treasurer, secretary~~President, President-Elect, Treasurer, Secretary and ~~immediate past president~~Immediate Past-President of the State Bar of Georgia, as well as the ~~president, president elect, treasurer, secretary~~President, President-Elect, Treasurer, Secretary, and ~~immediate past president~~Immediate Past-President of the Young Lawyers Division (YLD) of the State Bar of Georgia ~~shall each~~may be ~~entitled to reimbursement of~~reimbursed for the necessary and reasonable expenses ~~she or he incurs~~incurred while carrying ~~out her or his~~ official duties. ~~Subject, however,~~subject to the limitations set forth in this Policy.

The maximum annual amount ~~of each officer's expenses subject to~~for officer reimbursement ~~during any particular Bar year~~ shall be ~~established in the budget~~approved by the Board of Governors for that particular Bar year, as part of the annual budgeting process.

Necessary and reasonable expenses subject to reimbursement pursuant to this Policy specifically include those associated with the following:

Commercial Airfare

- Commercial airfare ~~will~~may be reimbursed at the coach class rate, including associated baggage fees.
- ~~This notwithstanding, if~~if the flight time is equal to or greater than two hours, then reimbursement ~~of~~at the economy comfort (or equivalent) rate, including associated baggage fees, is permitted.

Lodging

- Lodging cost ~~will~~may be reimbursed at an amount not to exceed the highest rate negotiated by the hosting entity for one accommodation, including resort fees.
- ~~This notwithstanding, in the event~~if there is no negotiated rate, ~~then~~the expense ~~will~~may be reimbursed at a rate not to exceed \$200 per night.

Meeting Registration

- Meeting registration, including the cost of additional ticketed events the officer is expected to attend, ~~will~~may be reimbursed in full.
- ~~This notwithstanding, the~~The cost of entertainment or recreational activities will not be reimbursed, nor ~~will~~the cost of any continuing legal education course.

Meals

- The cost of meals ~~and including~~related incidentals (e.g. tips for food servers) will be reimbursed via the payment of a per diem. This per diem shall be paid at ~~100% above~~two ~~times~~times the federal per diem rate for the ~~relevant~~relevant locale ~~where the officer covered by this policy will be carrying out her or his official duties, and thus consuming meals subject to reimbursement.~~

- ~~This notwithstanding, any~~Any officer covered by this policy who is provided a meal(s) as part of an event covered by an event fee otherwise reimbursable under this policy ~~must, for each meal provided, deduct the corresponding applicable meal rate from their per diem payment claim. As used in this policy, "applicable meal rate" refers to the individual meal federal per diem allowance for the locale where the meal is consumed~~may not be reimbursed for the corresponding meal.

Transportation

- When a private automobile is used, mileage ~~will~~may be reimbursed according to the IRS standard rate in effect at the time of travel, plus tolls and parking.
- Other ground transportation expenses (for example, taxis, public transportation, ride-share services, and rental cars) ~~will~~may be reimbursed in full upon the officer providing documentation showing the expense incurred.

Expenses subject to reimbursement pursuant to this Policy are necessary and reasonable expenses incurred while an officer covered by this Policy is attending meetings of the State Bar of Georgia (Annual, Midyear, Board of Governors, Executive Committee and other committees); the American Bar Association; the National Conference of Bar Presidents; the Southern Conference of Bar Presidents; or any other meeting or event where the officer is representing the State Bar of Georgia in ~~her or his~~an official capacity and is expected to be in attendance. This includes expenses incurred while the officer is conducting a visit to plan any such meeting. Reimbursement will not be made for expenses incurred after an initial visit to a particular site or after the execution of a contract for a meeting at a particular site, unless that visit is necessary and approved in advance by both the State Bar of Georgia Executive Director and Treasurer.

Expenses associated with the following are specifically excluded from reimbursement pursuant to this Policy:

- Entertainment expenses;
- Alcoholic beverages;
- Hotel mini-bar or laundry expenses;
- Movie rentals during overnight lodging or flights;
- Private aircraft, to the extent the expense exceeds the greater of the coach class commercial airfare rate of a flight between the destinations traveled or mileage between the destinations traveled, according to the IRS standard rate in effect at the time of travel;
- Lodging at personally owned residences, vacation homes or timeshares (for example, Airbnb), unless such lodging expense is equal to or less than the highest negotiated rate for an accommodation at the host hotel for the meeting or event at which it is incurred;
- Pet-care services;

- Childcare services or children's programs;
- Spa services;
- Sporting or other recreational activities;
- Charitable or political contributions;
- Expenses related to attendance at any political event;
- Gifts;
- Membership fees or dues of business associated with industry associations or clubs;
- Continuing legal education fees.

Any reimbursable expense ~~otherwise subject to reimbursement pursuant to this Policy~~ incurred by the spouse or domestic partner of an officer ~~shall~~may also be ~~subject to reimbursement~~reimbursed pursuant to this Policy; provided the expense is incurred at or in conjunction with a meeting, ~~or event,~~ or site visit at which the spouse or domestic partner's attendance is customary or otherwise necessary or expected.

The following procedure shall be used to obtain reimbursement of an expense pursuant to this Policy:

- The reimbursable expense shall be submitted to the Finance Department of the State Bar of Georgia no later than 45 days after the expense is incurred.
- In no event shall an expense incurred during a particular State Bar of Georgia fiscal year (ending June 30) be reimbursed if it is submitted for reimbursement later than August 1 of the following State Bar of Georgia fiscal year.
- Reimbursement requests must be submitted on the official State Bar of Georgia reimbursement form, signed by the officer requesting reimbursement.
- ~~Unless otherwise provided by this Policy, accompanying the reimbursement form must be~~ supporting documentation of each expense submitted (for example, receipt, ticket or contract) must accompany the reimbursement form. Credit card statements are not sufficient documentation supporting an expense.
- ~~For meal expenses, supporting documentation must itemize details of the expense.~~
- In no event shall an expense be reimbursed prior to approval by the State Bar of Georgia Executive Director, Chief Financial Officer, and Treasurer.
- In the event of a dispute about whether an expense is subject to reimbursement pursuant to this Policy, an officer may, ~~in writing,~~ submit a written request to the Executive Committee of the State Bar of Georgia to determine whether the expense at issue is reimbursable pursuant to this Policy. That determination shall be made by a majority of the non-officer members of the Executive Committee participating and voting. In the event of a tie vote, the reimbursement will be disallowed. A quorum for any such vote shall be at least three non-officer members.

Exceptions to this Policy are permitted, but only upon the unanimous determination by the Executive Director, Treasurer and Chief Financial Officer of the State Bar of Georgia that extenuating circumstances have occurred necessitating ~~that~~the exception.

~~This Policy is adopted by the Executive Committee of the State Bar of Georgia on December 6, 2018. It shall become effective January 1, 2019, superseding any prior State Bar of Georgia Policy about officer expense reimbursement or compensation.~~ This Policy is subject to change at any time by action of the Board of Governors of the State Bar of Georgia.

State Bar of Georgia Officer Reimbursement Policy
(as amended June 8, 2019, by the Board of Governors of the State Bar of Georgia)

The President, President-Elect, Treasurer, Secretary and Immediate Past-President of the State Bar of Georgia, as well as the President, President-Elect, Treasurer, Secretary, and Immediate Past-President of the Young Lawyers Division (YLD) of the State Bar of Georgia may be reimbursed for the necessary and reasonable expenses incurred while carrying out official duties, subject to the limitations set forth in this Policy.

The maximum annual amount for officer reimbursement shall be approved by the Board of Governors as part of the budgeting process.

Necessary and reasonable expenses subject to reimbursement pursuant to this Policy specifically include those associated with the following:

Commercial Airfare

- Commercial airfare may be reimbursed at the coach class rate, including associated baggage fees.
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Lodging

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Meeting Registration

- Meeting registration, including the cost of additional ticketed events the officer is expected to attend, may be reimbursed in full.
- The cost of entertainment or recreational activities will not be reimbursed, nor will the cost of any continuing legal education course.

Meals

- The cost of meals including related incidentals (e.g. tips for food servers) will be reimbursed via the payment of a per diem. This per diem shall be paid at two times the federal per diem rate for the relevant locale.
- Any officer covered by this policy who is provided a meal(s) as part of an event covered by an event fee otherwise reimbursable under this policy may not be reimbursed for the corresponding meal.

Transportation

- When a private automobile is used, mileage may be reimbursed according to the IRS standard rate in effect at the time of travel, plus tolls and parking.
- Other ground transportation expenses (for example, taxis, public transportation, ride-share services, and rental cars) may be reimbursed in full upon the officer providing documentation showing the expense incurred.

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