

**STATE BAR OF GEORGIA
EXECUTIVE COMMITTEE
MINUTES
Tuesday, June 19, 2018
Conference Call**

Members Participating:

Kenneth B. Hodges, III, President; Darrell L. Sutton, President-elect; Elizabeth Louise Fite; Secretary; Dawn M. Jones, Treasurer; Rizza O'Connor, YLD President; William T. Davis, YLD President-elect; Nicole C. Leet, YLD Immediate Past President; Sally B. Akins; Tony DelCampo; Amy V. Howell; and David S. Lipscomb.

Members Absent:

Buck Rogers, Immediate Past President; Frank Strickland; and Nicki Vaughan.

Staff Participating:

Sharon Bryant, Chief Operating Officer; Sarah Coole, Director of Communications; Jeff Davis, Executive Director; Christine Butcher Hayes, Director of Governmental Affairs; Paula Frederick, General Counsel; Bill NeSmith, Deputy General Counsel; and Ron Turner, Chief Financial Officer.

Call to Order

President Ken Hodges called the meeting to order at 12:00 p.m. Members of the Executive Committee in attendance are indicated above.

Officers' Allowances – 2017-18 Unused Funds

At President Ken Hodges' request, and following a motion and second, the Executive Committee discussed a one-time rollover (from the 2017-18 Bar year to the 2018-19 Bar year) of unused funds from the officers' allowances as the Bar transitions to a new Officers' Allowance Policy. Under the new Officers' Allowance Policy, officers will be given stipends as opposed to using reimbursable accounts. President Ken Hodges disclosed that any rollover would benefit him the most since he currently has the largest unspent balance in his account. He plans to take a number of planning visits this Bar year that he was unable to take during the past year. He wants to use the rollover funds solely for those purposes and will present the required receipts for reimbursement.

Thereafter, the motion to allow a one-time rollover for officer's allowances of unused funds from the 2017-18 Bar year to the 2018-19 Bar year in the amount of \$86,720, for which the affected officers will have to submit receipts in order to use the rollover funds, and which does not affect the new Officers' Allowance Policy, passed by a roll call vote of 9 in favor to 2 opposed. President-elect Darrell Sutton and Treasurer Dawn Jones for the two opposing votes.

Corporate Credit Cards

Following a report by Executive Director Jeff Davis, the Executive Committee, by unanimous voice vote, approved providing corporate credit cards to the following staff positions and raising the limit for the State Disciplinary Clerk position from \$5,000 to \$10,000:

Staff Positions

ICLE Associate Director: \$10,000
ICLE Assistant Director-Programs: \$10,000
ICLE Assistant Director-Meetings: \$10,000
ICLE Event Coordinator: \$10,000
MIS Director: \$10,000
Office Manager: \$2,500

Renewal of Rusty Sewell/Capitol Partners 2018-19 Contract

Following a report by Director of Governmental Affairs Christine Butcher Hayes, the Executive Committee, by unanimous voice vote, approved renewing the contract for Legislative Consultant Rusty Sewell/Capitol Partners at a cost of \$195,000, which is the same amount as the previous year contract. The cost will be paid from the voluntary Legislative and Public Education Fund.

CloudLawyers Promotional Emails

Following a report by Deputy General Counsel Bill NeSmith, the Executive Committee, by unanimous voice vote, approved CloudLawyers sending out 12 promotional emails, one per week for 12 weeks, to Bar members to educate them about the new enhanced member directory service. Bill further reported that Sarah Coole, Director of Communications, and he will approve the emails in advance. YLD Immediate Past President Nicole Leet asked whether a member who opts out of those emails would be opting out of all Bar emails. Sarah reported that she was creating an opt out list for just the CloudLawyers emails.

Georgia Public Defender Council Request for Consolidated Space/5th Floor Renovation

Executive Director Jeff Davis reported that the Georgia Public Defender Council has asked to have its agency's functions together on a single floor. It currently occupies office space on the 2nd, 4th and 6th floors of the State Bar building. Having all of its lawyers and administrative staff on the same floor will improve its organizational efficiency and ability to serve clients. Jeff also reported that while we were hoping to place a data center on the 5th floor, most data center operations are looking for triple the space that is available on that floor and the build out would be costly. He asked the Executive Committee to authorize up to \$30,000 from the Bar Center reserves to do a feasibility study and some preliminary design work, working in conjunction with the Public Defender Council, to obtain build-out costs that he will bring back to the Executive Committee for approval. Lastly, Jeff reported that he believes the Criminal Justice Coordinating Council could eventually occupy the space vacated by the Public Defender Council as it continues to occupy empty space as it comes available.

The Executive Committee, by unanimous vote, authorized the State Bar to spend up to \$30,000 from Bar Center reserves to conduct a feasibility study and preliminary design work of the 5th floor space.

Old Business

There was no old business.

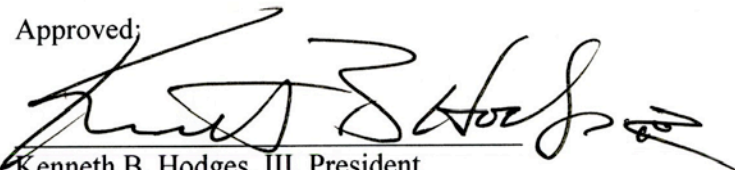
New Business

Treasurer Dawn Jones asked about future Executive Committee meeting dates. President Hodges asked the Executive Committee members to send dates they are not available to Sharon Bryant.

Adjournment

There being no further business the meeting was adjourned at 12:51 pm.


Elizabeth L. Fite, Secretary

Approved;

Kenneth B. Hodges, III, President