

CASE STATUS CHECKLIST

| <u>Check Action--To Do</u> | <u>Deadline</u> | <u>Completed</u> | <u>Check Action--To Do</u> | <u>Deadline</u> | <u>Completed</u> |
|-----------------------------------|-----------------|------------------|-----------------------------------|-----------------|------------------|
| ___ Insurance Coverage | _____ | _____ | ___ Expert's reports | _____ | _____ |
| ___ D's auto ownership | _____ | _____ | ___ Blowups--document evidence | _____ | _____ |
| ___ City directory info. | _____ | _____ | ___ X-rays and medical illus. | _____ | _____ |
| ___ Newspaper articles/photos | _____ | _____ | ___ Models | _____ | _____ |
| ___ Corporate agents | _____ | _____ | ___ Statement of facts | _____ | _____ |
| ___ Photos--P's injuries | _____ | _____ | ___ Outline issues and research | _____ | _____ |
| ___ Photos--scene(aerial?) | _____ | _____ | ___ Analyze pleadings & orders | _____ | _____ |
| ___ Photos--P's & D's vehicles | _____ | _____ | ___ Amendments to pleadings | _____ | _____ |
| ___ Motion pictures | _____ | _____ | ___ Outline of proof | _____ | _____ |
| ___ Statements--client/D | _____ | _____ | ___ Jury list & investigation | _____ | _____ |
| ___ Statements--witnesses | _____ | _____ | ___ Voir dire outline | _____ | _____ |
| ___ Accident reports | _____ | _____ | ___ Opening statement outline | _____ | _____ |
| ___ Weather reports | _____ | _____ | ___ Witness list & subpoenas | _____ | _____ |
| ___ Maps & diagrams | _____ | _____ | ___ Direct exam outline | _____ | _____ |
| ___ Books and records | _____ | _____ | ___ Exhibit index | _____ | _____ |
| ___ Medical reports | _____ | _____ | ___ Cross-exam outline | _____ | _____ |
| ___ Hospital records | _____ | _____ | ___ Rebuttal outline | _____ | _____ |
| ___ Death certificate | _____ | _____ | ___ Jury instructions & authority | _____ | _____ |
| ___ Coroner's report | _____ | _____ | ___ Trial brief | _____ | _____ |
| ___ Laboratory reports | _____ | _____ | ___ Expert witness conf. | _____ | _____ |
| ___ Medical expenses--past/future | _____ | _____ | ___ Lay witness conf. | _____ | _____ |
| ___ Lost-income verification | _____ | _____ | ___ Client conference | _____ | _____ |
| ___ Property repair estimates | _____ | _____ | ___ Final argument outline | _____ | _____ |
| ___ Other special damages | _____ | _____ | ___ All witnesses subpoenaed? | _____ | _____ |
| | | | ___ Trial outline completed | _____ | _____ |

Explanations & Instructions (Ref. to Nos. Above)

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|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |