

[CAPTION]

**MOTION TO WITHDRAW AS COUNSEL**

Comes now \_\_\_\_\_, attorney of record for \_\_\_\_\_ in this matter, and respectfully requests leave to withdraw under the provisions of Rule 4.3 of the Uniform Superior Court Rules of Georgia.

The undersigned has given (his) (her) client due written notice of this intention to withdraw prior to submitting this request to the Court, as shown by the attached notification certificate.

In accordance therewith, the undersigned certifies (Plaintiffs) (Defendants) \_\_\_\_\_ are further informed under the above Rule.

- a. The \_\_\_\_\_ Court retains jurisdiction of this matter;
- b. (Plaintiffs) (Defendants) have the burden of keeping the Court informed of their current address for the service of notices, pleadings, or other papers;
- c. (Plaintiffs) (Defendants) have the obligation to prepare to go forward with their case or to hire other counsel to handle their case;
- d. If (Plaintiffs) (Defendants) fail or refuse to meet these obligations, they may suffer adverse consequences including the entry of judgment against them.
- e. (Plaintiffs) (Defendants) must file any objections to this Motion to Withdraw with this Court no later than ten days from the date of filing of this motion, \_\_\_\_\_.

Wherefore, the undersigned \_\_\_\_\_ respectfully requests that an Order be entered permitting (him) (her) to withdraw as attorney of record for \_\_\_\_\_.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Name of Attorney)  
Georgia Bar No. \_\_\_\_\_  
Attorney for (Defendants) (Plaintiffs)  
(Address)