## STATE BAR of GEORGIA

## COMMISSION on CONTINUING LAWYER COMPETENCY

104 Marietta St. NW, Suite 100 Atlanta, Georgia 30303 404-527-8710

# REQUEST BY A MEMBER OF THE STATE BAR OF GEORGIA FOR CREDIT FOR ATTENDING A LAW SCHOOL COURSE

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1.	Name of Attorney: Telephone:
2.	State Bar of Georgia Membership Number:
3.	Full Address (Include Firm's Name):
4.	Full Name of the Law School:
5.	Location:
6.	Law School ABA Accredited? YES NO
7.	Name of the Program:
8.	Title of the Course:
9.	Date(s):
10.	Total minutes of the course (minutes in each class x the number of classes attended):
11.	Requested Number of Hours of Credit*. (one-half of the total minutes divided by 60): CLE Hours*
	Ethics*
	Trial*
*PLEA	SE SEE THE BACK OF THIS PAGE FOR THE REGUALTIONS ON THE COMPUTATION OF CLE HOURS
Date: _	Attorney's Signature:

## REGULATION 8-106 (b) (2): LAW SCHOOL COURSES

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Courses offered by an ABA accredited law school shall receive credit on the basis of one-half of CLE credit for each 60 (sixty minutes of actual instruction. No more than 12 (twelve) CLE hours in any calendar year may be earned by law school courses. Success on an examination is not required for credit, and the course may be attended on an audit (not for academic credit) basis. No credit is available for law school courses attended prior to becoming an active member of the State Bar of Georgia. Law courses in schools other than law schools will not qualify. Courses must be taken at a law school, only.

PLEASE SUBMIT THIS FORM AT LEAST 30 (THIRTY) DAYS IN ADVANCE OF THE CLE ACTIVITY.

#### **CLE HOURS**

- 1. Only the time of <u>actual</u> instruction counts toward CLE credit hours.
- 2. Question and answer sessions are considered actual instruction and may be included for CLE credit *provided* such question and answer sessions do not exceed ten (10) minutes per CLE credit hour. For example, a program approved for six (6) total CLE credit hours may include up to one (1) total hour of a question and answer session.
- 3. CLE credit is not given for:
  - Breaks, Business meetings, Introductory remarks, Keynote speeches, Meals, or Speeches in connection with meals.
- 4. <u>No CLE credit</u> is given for a CLE activity of less than 60 (sixty) minutes in length. A CLE activity means the entire program and not the individual topics. Therefore, a program may include <u>individual topics</u> of less than 60 (sixty) minutes in length.

## ETHICS HOURS

Legal ethics refers to the mandatory standards set by the Georgia Rules of Professional Conduct. Ethics programming instructs attorneys on requirements of the rules, provides attorneys with resources to avoid violations and helps attorneys understand how the rules protect the public.

# TRIAL HOURS

1. Trial practice courses are defined as CLE <u>exclusively limited</u> to one or more of the following five (5) subjects:

a. evidence c. criminal practice and procedure e. trial advocacy

b. civil practice and procedure d. ethical conduct of litigation

2. Due to the "exclusively limited" requirement, trial CLE must be (a) clearly segregated and identified (b) a minimum of one (1) hour in length, and (c) limited to one or more of the five (5) listed subjects in order to receive trial CLE credit. The "exclusively limited" requirement does not prohibit credit for a seminar that deals with one or more of the subjects stated in the Rule in the context of a particular field of trial practice, such as medical malpractice, personal injury defense, criminal cases, construction law, etc.

# PROFESSIONALISM HOURS

The Professionalism CLE Guidelines promulgated by the Chief Justice's Commission on Professionalism set the standards for professionalism CLE credit approval in Georgia. The Professionalism CLE guidelines can be found at www.cjcpga.org/professionalism-cle-guidelines/.