

Transition Into Law Practice Program

To provide professional guidance and counsel to assist newly admitted lawyers in acquiring the practical skills, judgment and professional values necessary to practice law in a highly competent manner.

SUMMARY FOR INSIDE & OUTSIDE MENTOR VOLUNTEERS

See <u>State Bar Rule 8-104</u> and the <u>TILPP webpages</u> for detailed information.

WHAT: TILPP is the mentoring and CLE program required for newly admitted lawyers in Georgia

unless the lawyer qualifies for an exemption or deferment. The mentoring and CLE components proceed concurrently and are designed to take a full year. The deadline to

complete TILPP is December 31st of the calendar year following admission.

HOW: Submit a Mentor Volunteer Form, which lists the minimum qualifications for mentor

volunteers.

WHAT: What are your responsibilities as a mentor? To devote the time required for meaningful

mentoring; to help devise a Mentoring Plan; to monitor your Beginning Lawyer's progress;

and, to certify whether or not the Plan was completed satisfactorily.

REMEMBER: TILPP places the responsibility upon the new lawyer, not the mentor, to ensure that all

pertinent forms are completed and submitted.

HOW: How does the new lawyer comply with TILPP? Here's a quick summary of the 3-Steps.

1. **Enrollment**: The first step is for the new lawyer to enroll in the program within 90 days of being admitted to the State Bar.

- 2. <u>Mentoring</u>: New lawyers complete an approved mentoring plan. The specifics of the individual plan depend upon the practice setting.
- 3. <u>CLE</u>: Concurrent with mentoring, the new lawyer completes 12 hours of CLE. Prosecutors and Public Defenders have specialized programs. All other enrolled lawyers complete the 6-hour Beginning Lawyers Program and an additional 6 hours of their choice, for a total of 12 CLE hours.

COMPLETION: Upon submitting all required documents and completing the CLE hours, the new lawyer will receive confirmation of completing the program via email.

If you have additional questions, contact us tilpp@gabar.org or 404.527.8708

Most important of all: thank you!

You have joined thousands of Georgia attorneys who are making a difference in the legal profession!