



## Transition Into Law Practice Program

### COMPLIANCE CHECKLIST

Please return to: [TILPP@gabar.org](mailto:TILPP@gabar.org)

#### I. NEWLY ADMITTED LAWYER INFORMATION

Name: \_\_\_\_\_ Employer: \_\_\_\_\_  
*(please print or type)*

Georgia Bar No. \_\_\_\_\_ Email: \_\_\_\_\_

#### II. COMPLIANCE DEADLINE *State Bar Rule 8-104 (B)(1)*

I understand **COMPLIANCE IS MANDATORY**. I must complete ***all enrollment requirements*** (choose the appropriate category below):

**within *ninety days*** of being sworn in to admission to the Bar;

***immediately upon*** migrating to Inside or Outside Mentoring;

***immediately upon*** the completion of my judicial clerkship;

***immediately upon*** the change of my membership status from "Inactive" to "Active"; or

***immediately upon*** becoming a resident of the State of Georgia or representing Georgia clients.

#### III. MENTOR NOMINEE INFORMATION

Mentor's Name: \_\_\_\_\_ Employer: \_\_\_\_\_  
*(please print or type)*

Mentor's Georgia Bar No. \_\_\_\_\_ Email: \_\_\_\_\_

#### IV. MENTOR VOLUNTEER FORM

My Mentor has already submitted a Mentor Volunteer Form ***on my behalf***.  
(A Mentor Volunteer Form is required for ***EACH*** lawyer being mentored.)

My Mentor's original [Mentor Volunteer Form](#) is attached.  
(My mentor has initialed and signed the form where required)

#### V. MENTORING PLAN

My Mentor and I have both signed the attached **first page** of the Mentoring Plan.  
(Your signatures evidence your mutual agreement to complete the plan satisfactorily.)

I am employed with an organization that has a Master Mentoring Plan approved by TILPP. (*i.e.*, Prosecutor, Solicitor, Public Defender, Associate in a firm with a Master Plan. You do not have to attach a copy of your organization's Master Plan.)

#### VI. OUTSIDE MENTORING ONLY

My Outside Mentor and I have both signed the attached [Continuing Legal Education Agreement Form](#).